

INTELEC REPORTS

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INTRODUCTION

This manual has been developed as a tool to provide information on the extensive reports that exist within Intelec. You will now have a handy reference that will allow you to locate a report on the system within minutes. You will also be able to glance at a report and determine if this is the information you require. We believe these reports will allow you to improve your decision-making ability concerning collectors, clients, and your overall business processes.

The approach taken divides the manual into area related categories. Each report will provide a description of the report, selection options, and the details of the fields. What you may notice lacking from the reports, is how to use these reports to build upon decisions that currently effect the way in which you operate your business. We felt that if we provide one use for a report you may cease to envision other uses for the report.

The categories of the manual are:

- Account Processing Reports
- Client Reports
- Collector Reports
- Payment Reports
- Purge Reports
- Other Related Reports

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ACCOUNT PROCESSING REPORTS

ACCOUNT PROCESSING ANALYSIS FOR - NELSON

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

--Broken Promises--		--Dated Follow-up--		Days Not Worked	New Business	Work Phones	Home Phone Only	Skip Accounts	No Phones
Date	Number	Date	Number						
11/15/94	1	10/20/94	1	1	0	0	0	0	0
06/14/94	6	08/10/94	1	2	0	0	0	0	0
		11/20/93	1	3	0	0	0	0	0
				4	0	0	0	0	0
				5	0	0	0	0	0
				6	0	0	0	0	0
				7	0	0	0	0	0
				8	0	0	0	0	0
				9	0	0	0	0	0
				10	0	0	0	0	0
				11	0	0	0	0	0
				12	0	0	0	0	0
				13	0	0	0	0	0
				14	0	0	0	0	0
				15	0	0	0	0	0
				18	0	0	0	0	0
				21	0	0	0	0	0
				25	0	0	0	0	0
				30	0	0	0	0	0
				35	0	0	0	0	0
				40	0	0	0	0	0
				45	0	0	0	0	1
				50	0	0	0	0	0
				55	0	0	0	0	0
				60	0	0	0	0	0
				65	0	0	0	0	0
				70	0	0	0	0	0
				75	0	0	0	0	0
				90	0	0	0	0	0
				90+	0	81	7	0	19
Skip Accounts with no Last Worked Date				0					
No Phone Accounts with no Last Worked Date				0					

REPORT TITLE: ACCOUNT PROCESSING ANALYSIS

REPORT DESCRIPTION: Two reports are generated when this option is selected. This report is generated automatically during the nightly processing or can be requested at any time, by the user. The *Account Processing Workmap* lists, by account processing type (broken promises, dated follow-up, etc.), the number available for work in the different time frames. This information is also available for display by each collector on their screen. The *Account Processing Analysis* further breakdowns the workmap by processing types.

This report is accessed from the Management Menu, option 12,1.

SELECTION OPTIONS: Up to ten users can be selected, or if left blank all users will be selected.

FILES ACCESSED: Account Processing, Qcats.

DETAILS:

Company: The name of the company entered in the System Control file.

Broken Promises:

- **Date:** The date the promise was broken.
- **Number:** The number of broken promises for the above day.

Dated Follow-up:

- **Date:** The follow up date on the account.
- **Number:** The number of Dated Follow-ups for the above date.

Days Not Worked: The time period in days that accounts have not been worked. This grid maps the categories to the right.

New Business: The category to be worked that the accounts are assigned under.

Work Phones: The category to be worked that the accounts are assigned under.

Home Phone Only: The category to be worked that the accounts are assigned under.

Skip Accounts: The category to be worked that the accounts are assigned under.

No Phones: The category to be worked that the accounts are assigned under.

Skip Accounts with no Last Worked Date: The total number of skip accounts with no last worked date.

No Phone Accounts with no Last Worked Date: The total of accounts with no phones and no last worked date.

ACCOUNT PROCESSING WORK MAP FOR - NELSON

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Main Type	Qcat	Description	Best Time	-----Time Frame-----		
				A	M	P
Broken Promises	000	STANDARD	14:00	6	0	0
	008	QCAT #8		0	1	0
Dated Follow-Up	716	TREAT AS NEW BUS.	16:00	1	0	0
	996	PAYING ACCOUNTS		0	0	1
	998	DIALER HOLD		0	1	0
Work Phones	000	STANDARD	14:00	0	1	0
	008	QCAT #8		70	6	0
	716	TREAT AS NEW BUS.	16:00	1	0	0
	998	DIALER HOLD		3	0	0
Home Phones Only	000	STANDARD	14:00	1	4	1
	008	QCAT #8		0	1	0
No Phones	000	STANDARD	14:00	2	1	0
	008	QCAT #8		12	1	1
	716	TREAT AS NEW BUS.	16:00	1	0	0
	996	PAYING ACCOUNTS		1	1	0

REPORT TITLE: ACCOUNT PROCESSING WORKMAP

REPORT DESCRIPTION: Two reports are generated when this option is selected. This report is generated automatically during the nightly processing or can be requested at any time by the user. The *Account Processing Workmap* lists, by account processing type(broken promises, dated follow-up, etc.),the number available for work in the different time frames. This information is also available for display by each collector on their screen. The *Account Processing Analysis* gives additional information on the workmaps.

This report may be accessed from the Management Menu, option 12,2.

SELECTION OPTIONS: Up to ten users can be selected, or if left blank all users will be selected.

FILES ACCESSED: Account Processing, Qcats, Set processing time for special user & Maximum # for each processing type.

DETAILS:

Company: The name of the company entered in the System Control file.

Main Type: The account processing work types.

Processing Types

- 1 = Broken Promises
- 2 = Dated Follow Up
- 3 = New Business
- 4 = Accounts with Work Phones
- 5 = Accounts with Home Phone Numbers Only
- 6 = Accounts with No Phone Numbers
- 8 = Non-Collector Accounts

Qcat: The Qcat code defined in the System Controls.

Description: Description of the Qcat.

Best Time: Best time to work the account.

Time Frame: A = AM, M = Midday, P = PM and the number of accounts to be worked in each time frame.

Special Information: If the user is set up for *Set Processing Time by Type* in System Controls, the selected information will be displayed. The information listed will include the processing type, the times those accounts can be worked, and the maximum number of accounts that can be worked.

ACCOUNT PROCESSING ANALYSIS

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000010

Client Name : PETERSBURG HOSPITAL

Work Type	Dollar Range	Number of Days Not Worked																-Total-		
		-1-	-2-	-3-	-4-	-5-	-10-	-15-	-20-	-25-	-30-	-35-	-40-	-50-	-60-	-GT60-				
1	0 -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	GT	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	25	27
2	0 -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	GT	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	16	17
3	0 -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4	0 -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	65	65
5	0 -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	0 -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7	0 -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	3
8	0 -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	GT	0	0	0	0	0	0	0	0	1	3	0	0	0	0	2	0	0	427	433

REPORT TITLE: ACCOUNT PROCESSING ANALYSIS BY CLIENT

REPORT DESCRIPTION: This report tracks, by client, the number of accounts that have not been worked by: balance range and number of days not worked for each processing type. This report can be requested by the user at any time.

This report may be accessed from the Management Menu, option 12,2.

SELECTION OPTIONS: Client and Balance Range for each processing type.

FILES ACCESSED: Account Processing and Client Master files.

DETAILS:

Company: The name of the company entered in the System Control file.

Client#: The code for the client.

Client Name: The name of the client in which the report has been requested.

Work Type:

Processing Types

1 = Broken Promises

2 = Dated Follow Up

3 = New Business

4 = Accounts with Work Phones

5 = Accounts with Home Phone Numbers Only

6 = Accounts with No Phone Numbers

8 = Non-Collector Accounts

Dollar Range: User defined dollar range for each processing type. (*Note: GT denotes greater than*)

Number of Days Not Worked: The range of days an account has not been worked.

Total: The total number of accounts within the processing type and balance range.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

User : PAT

Work Type	Dollar Range	Number of Days Not Worked															-Total-			
		-1-	-2-	-3-	-4-	-5-	-10-	-15-	-20-	-25-	-30-	-35-	-40-	-50-	-60-	-GT60-				
1	0 - GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	26	28
2	0 - GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	2	0	0	0	0	3	0	1	18	24	24
3	0 - GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4	0 - GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5	0 - GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	0 - GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7	0 - GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8	0 - GT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	2	1	0	0	5	1	0	71	80	80	80

REPORT TITLE: ACCOUNT PROCESSING ANALYSIS BY USER

REPORT DESCRIPTION: This report tracks, by user, the number of accounts that have been worked by: balance range and number of days not worked for each processing type. This report may be requested at any time.

This report is accessed from the Management Menu, option 12,3.

SELECTION OPTIONS: User Id, Balance Range for each work type.

FILES ACCESSED: Account Processing and User Master File.

DETAILS:

Company: The name of the company entered in the System Control file.

User: The name of the user.

Work Type: Code for the work type.

Work Types

- 1 = Broken Promises
- 2 = Dated Follow-up
- 3 = New Business
- 4 = Accounts with Work Phones
- 5 = Accounts with Home Phones Only
- 6 = Skip Accounts
- 7 = Accounts with no Phone Numbers
- 8 = Non-Collector Accounts

Dollar Range: The dollar range for each work type. (*Note: GT denotes greater than*)

Number of Days Not Worked: The range of days that an account has not been worked.

Total: The total number of accounts for the particular work type and dollar range.

REPORT TITLE: ACCOUNT PROCESSING PROGRESS REPORT

REPORT DESCRIPTION: This report analyzes the accounts in the collector's queues that have been worked and those that need to be worked. The totals are broken down into the different processing types. *(Note: If accounts are worked through account inquiry then the Productivity Summary by User Report should be used).*

This report is accessed from the Management Menu, option 15.

SELECTION OPTIONS: Up to ten users can be selected.

FILES ACCESSED: Work Queue file and QCat file.

DETAILS:

Company: The name of the company entered in the System Control file.

Main Type: The name of work type.

Qcat: The Qcat code.

Description: The description of the Qcat.

Best Time: Best time to work the accounts as defined in the System Control file.

To Work: Number of accounts to be worked.

Worked: Number of accounts that have been worked.

Retry: The total number of accounts that have been worked that were in the retry category for this time period.

DAILY ACCOUNT AUDIT BY SMART CODE

User : CHERYL CHERYL HAMOCKS

Smart Code: 015 CONTACT

Type: C

Case #	Name	Amt. Placed	Tot.Balance	Att	Con	Letters Pending	All Smart Codes Used
99-950320001*	MILLER, SEAN	1000.00	1025.00	1	1		015, 016, 069, 070

Smart Code: 016 ATTEMPT

Type: A

Case #	Name	Amt. Placed	Tot.Balance	Att	Con	Letters Pending	All Smart Codes Used
99-950320001*	MILLER, SEAN	1000.00	1025.00	1	1		015, 016, 069, 070

Smart Code: 069 CC NO HELP

Type: 0

Case #	Name	Amt. Placed	Tot.Balance	Att	Con	Letters Pending	All Smart Codes Used
99-950320001*	MILLER, SEAN	1000.00	1025.00	1	1		015, 016, 069, 070

Smart Code: 070 411 NO HELP

Type: 0

Case #	Name	Amt. Placed	Tot.Balance	Att	Con	Letters Pending	All Smart Codes Used
99-950320001*	MILLER, SEAN	1000.00	1025.00	1	1		015, 016, 069, 070

Smart Code: 150 STEVE TEST

Type: 0

Case #	Name	Amt. Placed	Tot.Balance	Att	Con	Letters Pending	All Smart Codes Used
99-942940088*	LOUIS, KIM	300.00	200.00	0	0		537, 150

REPORT TITLE: DAILY ACCOUNT AUDIT BY SMART CODE

REPORT DESCRIPTION: This report lists, by userid, all Smart Codes that have been applied to accounts for the above day.

This report is accessed from the Management Menu, option 11.

SELECTION OPTIONS: Users, Smart Codes.

FILES ACCESSED: Smart Code History, Account Master, Smart Code and the Note files.

DETAILS:

User: The person who applied the Smart Code.

Smart Code: The Smart Code and its description.

Type: The Smart Code type, "A" (attempt) "P" (positive contact), "C" (regular contact), "N" (negative contact), "O" (other).

Case #: The code for the company and the number Intelec assigns to the account. (*Note: an asterisk "*" after the case number indicates that this account is the Primary account*)

Name: The guarantors' name.

Amount Placed: The dollar amount listed by the client.

Tot. Balance: The total current balance of the account.

Att: The total number of attempts that have been made on this account.

Con: The total number of contacts (positive, regular and negative) that have been made on this account.

Letters: The code for the pending letters on this account.

All Smart Codes Used: A list of every smart code that has been applied to this account, with the most recent one listed last.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

QCat	Name	Case# Account#	Placed	Balance	Worked	Patient First Note
------	------	-------------------	--------	---------	--------	-----------------------

RIVERSIDE HOSPITAL

301/123-4568

000	SCHWINN	B 942320060	09/01/94	125.00	10/20/94	
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FREE COLLECTIONS

202/345-5465

000	BARE	N 942940003	10/26/94	100.00		
	JOE	S 942320094	10/20/94	455.49	11/04/94	REOPEN JOE STEVENS
	JOHN	S 942320095	10/20/94	500.00	11/04/94	JOHN ST JOHN
	GREY	J 942940014	12/07/94	500.00	12/27/94	GREY JOHN
	GRAY	J 942940015	12/07/94	500.00	12/27/94	GRAY JOHN
	GREY	C 942940016	12/07/94	500.00	12/27/94	GREY CINDY
	LEWIS	C 942940051	12/27/94	500.00	01/27/95	LEWIS CECIL

REPORT TITLE: DETAIL LISTING FROM WORK-Q

REPORT DESCRIPTION: This report generates details of accounts from a users' Work-Q and Q-Cat.

This report is accessed from Management Menu, option 12,5.

SELECTION OPTIONS: Users, QCats and Clients.

FILES ACCESSED: Client Master, Account Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Qcat: The selected Qcat code that the account resides in.

Name: The guarantor's name.

Case#: The number Intelec assigns at the time of account posting.

Account#: The account number provided by the client.

Placed: The date the account was placed for collection.

Balance: The balance on the account.

Worked: The last date the account was worked.

Patient: The name of the patient.

First Note: The last 2 notes entered on the account by the collector.

FUTURE FOLLOW-UP DATES BY WORKER
STARTING DATE 11/01/94

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Link# Name Follow-up Date

Worker : BC/BILL COLLECTOR

000000305	HENRY	ALBERT	01/01/95
000000410	CALLINS	GLADYS	12/12/94
000000624	GILLIAM	WILLIAM	11/06/94
923020059	LIPPMAN	ROBERT	11/13/94
923020112	ABATE	JOSEPH	12/12/94
941530009	AABRAHAMS	JOSEPH	01/01/95
942320025	FRANCOIS	MITTERAND	11/16/94
942320055	BAER	NANCY	12/12/94
942940048	GREY	ZANE	12/30/94
942940049	MAINZ	JERRY	01/01/95
942940050	BEANE	JAMES	01/19/95

REPORT TITLE: FUTURE FOLLOW UP DATES BY WORKER

REPORT DESCRIPTION: Two reports are generated when this option is selected. The first tracks future follow-up dates for all accounts by worker. The second tracks the number of future days and balance ranges for all accounts by worker.

This report is accessed from the Management Menu, option 12,4.

SELECTION OPTIONS: Workers, Starting Date, and Balance Range.

FILES ACCESSED: Account Master and Collector Master files.

DETAILS:

Company:The name of the company entered in the System Control file.

Starting Date: The date that is entered by the person requesting the report. This date coincides with the first day on the schedule of future days.

Link#: The guarantor's primary account number.

Name: The guarantor's name.

Follow-up Date: The follow-up date on the account.

Worker: The code and name of the person working the account.

FUTURE FOLLOW-UP DATES BY WORKER

STARTING DATE 11/01/94

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Open Balance	-----															Schedule of Future Dates	-----															
Dollar Range	-1-	-2-	-3-	-4-	-5-	-10-	-15-	-20-	-25-	-30-	-35-	-40-	-50-	-60-	-GT60-		-Total-															

Worker : BC/BILL COLLECTOR

GT 99999	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1000 - 99999	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
50 - 1000	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
LT 50	0	0	0	0	1	0	0	0	0	0	0	1	0	0	2	0	4
Subtotal	0	0	0	0	1	0	0	0	0	0	0	2	0	0	2	0	5

REPORT TITLE: FUTURE FOLLOW UP DATES BY WORKER

REPORT DESCRIPTION: This is the second report generated for Future Follow-up Dates by Worker. It lists the number of future days and the balance ranges for all accounts by worker.

This report may be selected from Management Menu, option 12,4.

SELECTION OPTIONS: Balance Range and a Starting Future Date.

FILES ACCESSED: Account Master and Collector Master files.

DETAILS:

Starting Date: The date that is entered by the person requesting the report. This date coincides with the first day on the schedule of future dates.

Company: The name of the company entered in the System Control file.

Open Balance Dollar Range: The dollar range that is user defined at the time the report is requested. (*Note: GT denotes greater than*)

Schedule of Future Dates: Number of days into the future that accounts are due to be seen.

Worker: The code and name of the person working the account.

Subtotal: The total number of accounts scheduled into the future for that number of days.

Total: The total number of accounts scheduled into the future.

PRODUCTIVITY SUMMARY BY USER

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

User	-----Type of Activity-----							-----Type of Activity-----						
	Debtors	Attempts	Pos.	Neg.	Oth.	Activity	Cases	Attempts	Pos.	Neg.	Oth.	Activity		
CHERYL CHERYL HAMOCKS	54	5	0	0	10	39	77	11	0	0	3	63		
PAT PAT LEONHART	13	3	8	1	0	1	21	4	14	1	0	2		
TOTALS	67	8	8	1	10	40	98	15	14	1	3	65		

LETTERS REQUESTED Z1- 22 G1- 1 C1- 3 O1- 3 X1- 2

TOTAL LETTERS REQUESTED 31

REPORT TITLE: PRODUCTIVITY SUMMARY BY USER

REPORT DESCRIPTION: This report gives the total number of accounts worked by user through the work map and inquiry only, counting an account only once even though it may have been worked multiple times.

This report may accessed from the Management Menu, option 14,4.

SELECTION OPTIONS: You may select up to ten or all users.

FILES ACCESSED: Smart Code History, Smart Codes, Account Master.

DETAILS:

Company: The name of the company entered in System Control file.

User: The name of the person that worked the accounts.

Debtors: The number of primary accounts that have been worked.

Type of Activity: The number of Attempts, Positive Contact, Negative Contact, Other Contact, and Other Activity that were made on the primary account. The breakdown of these totals are based on the type of smart code that was applied to the account.

Cases: The number of linked accounts that have been worked.

Type of Activity/Contacts: The number of Attempts, Positive Contact, Negative Contact, Other Contact, and Other Activity that were made on the linked accounts. These totals will be larger if a smart code is applied that duplicates on all linked accounts.

Totals: The totals of the above fields.

Letters Requested: The letter code and quantity of letters that have been requested for the selected users.

Total Letters Requested: The total letters requested by the user.

USER PRODUCTIVITY - SMART CODE ANALYSIS

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

User : CHERYL CHERYL HAMOCKS

Code	Description	Debtors	Attempts	-----Type of Activity-----			Cases	-----Type of Activity-----			
				Positive	Other	Other		Positive	Other	Other	Activity
010	TEST JAY	4	4	0	0	0	23	23	0	0	0
011	TEST JAY	2	0	0	2	0	5	0	0	5	0
012	CPS TEST	3	3	0	0	0	5	5	0	0	0
013	CPS TEST 2	4	4	0	0	0	16	16	0	0	0
015	CONTACT	7	0	0	7	0	15	0	0	15	0
016	ATTEMPT	3	3	0	0	0	8	8	0	0	0
029	SPEC PMT PROCESSING INFO	1	0	0	0	1	2	0	0	0	2
067	REOPEN	1	0	0	0	1	1	0	0	0	1
069	CC NO HELP	5	0	0	0	5	12	0	0	0	12
070	411 NO HELP	1	0	0	0	1	1	0	0	0	1
071	PULL CR	1	0	0	0	1	1	0	0	0	1
072	SKIP CLOSE	1	0	0	0	1	1	0	0	0	1
099	CLOSE OLD ACCTS	3	0	0	0	3	4	0	0	0	4
115	TEL RES - WRONG NUMBER	1	1	0	0	0	1	1	0	0	0
150	TEST UNLINK	41	6	0	1	34	96	25	0	1	70
TOTALS		78	21	0	10	47	191	78	0	21	92

LETTERS REQUESTED Z1- 22 01- 2 G1- 1 C1- 3

TOTAL LETTERS REQUESTED 28

REPORT TITLE: USER PRODUCTIVITY - SMART CODE ANALYSIS

REPORT DESCRIPTION: This report lists, by user, all smart codes that have been applied to the accounts for the day.

This report may be accessed from the Management Menu, option 14,1.

SELECTION OPTIONS: Select up to ten users or all.

FILES ACCESSED: Smart Code History and Smart Codes.

DETAILS:

Company: The name of the company entered in the System Control file.

User: The name of the person that applied the smart code.

Code:

Description: A description of the smart code.

Debtors: The number of primary accounts to which the smart code has been applied.

Type of Activity/Debtors: The Attempts, Positive Contacts, Other Contacts, and Other Activity that were made on the primary accounts. These totals are based on the type of smart code applied.

Cases: The number of linked accounts that have worked for the day.

Type of Activity/Cases: The number of Attempts, Positive Contact, Other Contacts, and Other Activity that has been performed on the linked accounts.

Letters Requested: The quantity of letters requested for that letter code.

Total Letters Requested: The total quantity of all letters requested for that user.

USER PRODUCTIVITY - SMART CODE SUMMARY REPORT

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Users : ALL

Code	Description	-----Type of Activity-----					-----Type of Activity-----				
		Debtors	Attempts	Positive Contacts	Other Contacts	Other Activity	Cases	Attempts	Positive Contacts	Other Contacts	Other Activity
004	TEST TRANSFER	5	0	0	0	5	6	0	0	0	6
010	TEST JAY	4	4	0	0	0	23	23	0	0	0
011	TEST JAY	2	0	0	2	0	5	0	0	5	0
012	CPS TEST	3	3	0	0	0	5	5	0	0	0
013	CPS TEST 2	4	4	0	0	0	16	16	0	0	0
015	CONTACT	7	0	0	7	0	15	0	0	15	0
016	ATTEMPT	3	3	0	0	0	8	8	0	0	0
029	SPEC PMT PROCESSING INFO	1	0	0	0	1	8	0	0	0	8
031	PMT TEST FOR SKIP	1	0	1	0	0	2	0	2	0	0
067	REOPEN	1	0	0	0	1	1	0	0	0	1
069	CC NO HELP	5	0	0	0	5	12	0	0	0	12
070	411 NO HELP	1	0	0	0	1	1	0	0	0	1
071	PULL CR	1	0	0	0	1	1	0	0	0	1
072	SKIP CLOSE	1	0	0	0	1	1	0	0	0	1
099	CLOSE OLD ACCTS	3	0	0	0	3	4	0	0	0	4
100	BROKEN PROMISE	4	4	0	0	0	4	4	0	0	0
101	TEL RES - LEFT MESSAGE	1	1	0	0	0	2	2	0	0	0
112	RE OPEN TEST	1	0	0	0	1	1	0	0	0	1
115	TEL RES - WRONG NUMBER	1	1	0	0	0	1	1	0	0	0
120	TEL RES - DEBTOR HUNG UP	1	0	0	1	0	1	0	0	1	0
150	TEST UNLINK	45	7	0	4	34	100	26	0	4	70
250	TEL POE - PROMISED PMT	8	0	8	0	0	20	0	20	0	0
499	CLIENT VERIFIED DEBT	1	1	0	0	0	2	2	0	0	0
515	SEND COUPON BOOK	2	0	0	0	2	2	0	0	0	2
TOTALS		106	28	9	14	55	241	87	22	25	107

LETTERS REQUESTED Z1- 22 01- 3 G1- 2 C2- 1 C1- 3 X1- 2

TOTAL LETTERS REQUESTED 33

REPORT TITLE: USER PRODUCTIVITY - SMART CODE REPORT

REPORT DESCRIPTION: This report gives the total number of accounts worked, by the type of smart code applied, for all users.

This report may be accessed from the Management Menu, option 14,3.

SELECTION OPTIONS:

FILES ACCESSED: Smart Code History and Smart Codes.

DETAILS:

Company: The name of the company entered in the System Control file.

Users: The name of the person that applied the smart code.

Code: The number of the smart code that was applied.

Description: A description of the smart code.

Debtors: The number of primary accounts to which the smart code has been applied.

Type of Activity/Debtors: The Attempts, Positive Contacts, Other Contacts, and Other Activity that were made on the primary accounts. These totals are based on the type of smart code applied.

Cases: The number of linked accounts that have worked for the day.

Type of Activity/Cases: The number of Attempts, Positive Contact, Other Contacts, and Other Activity that has been performed on the linked accounts.

Letters Requested: The quantity of letters requested for that letter code.

Total Letters Requested: The total quantity of all letters requested for that user.

USER PRODUCTIVITY - TIME MANAGEMENT ANALYSIS

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

User : CHERYL CHERYL HAMOCKS

-----Time-----		-----Type of Activity-----					-----Type of Activity-----				
From	To	Debtors	Attempts	Positive Contacts	Other Contacts	Other Activity	Cases	Attempts	Positive Contacts	Other Contacts	Other Activity
08:00	09:00	2	1	0	1	0	4	1	0	3	0
09:00	10:00	6	2	0	2	2	8	4	0	2	2
10:00	11:00	6	1	0	1	4	8	1	0	1	6
11:00	12:00	7	3	0	2	2	7	3	0	2	2
12:00	13:00	19	1	0	2	16	29	1	0	2	26
13:00	14:00	18	0	0	3	15	23	0	0	3	20
14:00	15:00	4	2	0	0	2	4	2	0	0	2
15:00	16:00	3	2	0	0	1	3	2	0	0	1
16:00	17:00	5	2	0	1	2	5	2	0	1	2
17:00	18:00	7	2	0	1	4	9	3	0	1	5
18:00	19:00	1	0	0	0	1	1	0	0	0	1
TOTALS		78	16	0	13	49	101	19	0	15	67

REPORT TITLE: USER PRODUCTIVITY - TIME MANAGEMENT ANALYSIS

REPORT DESCRIPTION: This report tracks the number of accounts worked by user and time of day.

This report may be accessed from the Management Menu, option 14,2.

SELECTION OPTIONS: None. The report is processed immediately.

FILES ACCESSED: Smart Code History, Smart Codes.

DETAILS: Account Master, Collector Master.

Company: The name of the company entered in the System Control file.

User: The userid of the collector.

Time: The hours of production for the above day.

Debtors: The number of accounts that were processed for the specified time frame.

Type of Activity/Debtors: The number of Attempts, Positive Contacts, Other Contacts, and Other Activity that were made on the primary accounts. The breakdown of these totals are determined by the smart code that was applied.

Cases: The number of linked accounts that were worked for this time period.

Type of Activity/Cases: The number of Attempts, Positive Contacts, Other Contacts, and Other Activity that were made on the linked accounts. This field will add to the debtor totals. These totals will be large if a smart code is applied that duplicates on all linked cases.

Totals: The totals of the above categories.

CLIENT REPORTS

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

Client Name : FREE COLLECTIONS
14540 MAIN ST.

REF-

WASHINGTON, DC 20015

Name	Your Account#	Date Placed	Amount Placed
CALDWELL	BOBBY	01/23/95	1000.00
CARTER	PAULA	01/23/95	1000.00
FIELDS	MARIE	01/23/95	1000.00
FRANKS	MICHEAL	01/23/95	1000.00
GREEN	DANIEL	01/23/95	1000.00
HILL	SUE	01/23/95	1000.00
JONES	ANITA	01/23/95	1000.00
LEWIS	CINDY	01/23/95	1000.00
LINCOLN	JOHN	01/23/95	1000.00
MASON	LEGG	01/23/95	1000.00
PORTER	ART	01/23/95	1000.00
WEST	LEE	01/23/95	1000.00

Total Accounts 12 Total Amount Assigned 12,000.00

REPORT TITLE: ACKNOWLEDGEMENTS

REPORT DESCRIPTION: This report is designed to inform the client that their new business has been placed for collection activity.

This report can be accessed from the Daily Reports Menu, option 1. The report can also be generated from the Periodic Reports Menu, option 19.

SELECTION OPTIONS: Client type (Daily or Monthly), Client Number, Report Type, Placement Date Range.

FILES ACCESSED: Daily Transaction, Account Master, Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client #: The code number for the client.

Client Name: The name of the client.

Name: The guarantor or patient last and first name, depending on how the statement sort type is set up in the client master.

Your Account#: The client's account number for the debtor.

Date Placed: The date the the account was placed for collection activity.

Amount Placed: The amount being placed for collection.

Total Accounts: The aggregate quantity of accounts placed for collections.

Total Amount Assigned: The total dollar amount placed for collections.

ACTIVITY HISTORY

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

Client Name : FREE COLLECTIONS
14540 MAIN ST.

WASHINGTON, DC 20015

Month	-----Placements-----			Payments This Mth	---- Payments ----		To-Date Commission	Comm Rate %	Unit Yield	---Total Payments---		
	No	Amount	Average		To-Date	%				In Period	%	YTD %
Prior	0	.00	.00	.00	.00	.0	.00	.0	.00	7148.30	N/A	.0
Oct 94	9	16935.00	1881.67	6898.30	6898.30	40.7	2046.35	29.7	227.37	.00	.0	.0
Nov 94	0	75.00	.00	.00	.00	.0	.00	.0	.00	.00	.0	.0
Dec 94	5	2225.00	445.00	250.00	250.00	11.2	93.75	37.5	18.75	.00	.0	.0
1994	14	19235.00	1373.93	7148.30	7148.30	37.2	2140.10	29.9	152.86	.00	N/A	.0
Jan 95	12	12075.00	1006.25	3150.00	3150.00	26.1	1975.00	62.7	164.58	3150.00	26.1	26.1
1995	12	12075.00	1006.25	3150.00	3150.00	26.1	1975.00	62.7	164.58	3150.00	N/A	26.1
TOTALS	26	31310.00	1204.23	10298.30	10298.30	32.9	4115.10	39.0	158.27	10298.30	N/A	N/A

REPORT TITLE: ACTIVITY HISTORY

REPORT DESCRIPTION: This is a statistical report which analyzes placements and payments by **PLACEMENT PERIOD** and **MONTH OF ACTIVITY**. One section of the report prints information about payments applied against the amount for **THAT** period. The other area shows information about all the payments received in the period. This will include placements for that month as well as prior placements. You also have the option to select this report for the entire company. See Management Menu, option 20, Company Statistics.

This report may be accessed from the Periodic Reports Menu, option 13.

SELECTION OPTIONS: Monthly or Quarterly Clients
OR Client Numbers (if individual clients are required -- up to 10)
If individual clients are required, enter code for Report Type

FILES ACCESSED: Placement History and Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client#: The code for the client.

Client Name: The name of the client.

Month: The month and year the accounts were placed.

Placements - No.: The total number of accounts placed during the time period.

Placements - Amount: The total dollar amount of all the accounts placed during the time period.

Placements - Average: The average dollar amount of all the accounts placed during the time period.

Payments this Mth: The payments received for the month against the placements for the month.

Payments - To-Date: The total dollar amount collected to date against the placed amount for the specified period.

Payments - %: The percent of payments received to date against the placed amount for the time period.

To-Date Commission: Total commission earned to-date from the accounts listed during the time period.

Comm Rate %: The commission percent earned against the placements for the time period.

Unit Yield: Per account return. (To-Date Commission divided by number of placements)

Total Payments - In Period: The total dollar amount collected for the client during the specified period, regardless of the placements.

Total Payments - %: The percent of payments generated from the placed amount.

Total Payments - YTD %: Total year-to-date payments received against all accounts for this client

NOTE: Placement No. and Amount can change if accounts are closed with a close code that says "Remove from Placement." Remember, the Payments This Month column reflects transactions since the last Month-End Rest was run.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

Client Name : FREE COLLECTIONS
14540 MAIN ST.

WASHINGTON, DC 20015

-----Placed-----

Name	Client Account#	Date	Amount	Balance	Our Account#
------	-----------------	------	--------	---------	--------------

Close Code : E EFFORTS EXAUSTED

HOLMES	JAMES	12/28/94	25.00	25.00	99-942940053
JENKINS	CELESTE	12/28/94	25.00	25.00	99-942940054

Total of 50.00 from 2 account(s)

Close Code : 2 DECEASED-NO ESTATE

AMANDA	JONES	10/20/94	1,000.00	415.00	99-942320087
AMBULANCE	RIDE	10/19/94	100.00	100.00	99-942320077
AMBULANCE, II.	RIDE	10/19/94	130.00	130.00	99-942320078
BASSETT	SHIRLEY	12/06/94	525.00	500.00	99-942940011
BASSETT	SHIRLEY	12/06/94	525.00	500.00	99-942940012
BRILL	JAY	12/07/94	525.00	500.00	99-942940017
BURGER	KING	10/20/94	1,000.00	600.00	99-942320082
FREEDOM	RAINS	10/13/94	750.00	750.00	99-942320074
GEORGES	LARRY	12/08/94	525.00	500.00	99-942940022
GEORGES	LARRY	12/13/94	1,025.00	1,000.00	99-942940027
GEORGES	LARRY	12/13/94	525.00	500.00	99-942940028
GREEN	SHIRLEY	12/06/94	525.00	500.00	99-942940013
GREGG	SUE	12/08/94	525.00	500.00	99-942940023
GREY	CINDY	12/07/94	525.00	500.00	99-942940016
GREY	JOHN	12/07/94	525.00	500.00	99-942940014
GRILL	JAY	12/07/94	525.00	500.00	99-942940018
GRILL	JAY	12/13/94	525.00	500.00	99-942940030
JODI	MOORE	10/27/94	125.00	100.00	99-942940001
JODIE	GREEN	10/20/94	1,000.00	1,050.00	99-942320084
JOHN	ST JOHN	10/20/94	1,025.00	600.00	99-942320095
LARRY	GEORGES	12/13/94	525.00	475.00	99-942940026
LOPEZ	TOM	10/13/94	725.00	725.00	99-942320075
MILLS	GREG	12/07/94	525.00	500.00	99-942940020
REDD	CAROL	11/22/94	125.00	100.00	99-942940005
RONALD	MCDONALD	10/20/94	1,000.00	800.00	99-942320083
SHELL	CRAIG	12/07/94	525.00	500.00	99-942940019
SHELL	CRAIG	12/13/94	525.00	500.00	99-942940029
SMITH	CARLA	11/28/94	525.00	500.00	99-942940009
SMITH	FRANK	12/14/94	525.00	500.00	99-942940032
SMITH	JOHN	12/05/94	1,025.00	825.00	99-942940010
STEVENS	STANLEY	11/28/94	125.00	100.00	99-942940007
SUSIE	SMITH	10/20/94	1,000.00	300.00	99-942320091
SUSIE	WONG	10/20/94	1,000.00	600.00	99-942320092
TOM	JONES	10/20/94	1,000.00	100.00	99-942320088

Total of 16,770.00 from 34 account(s)

REPORT TITLE: ALTERNATE CLOSE-OUT REPORT

REPORT DESCRIPTION: Two reports are generated when this option is selected. The first report gives detailed information on closed accounts grouped by client. The second report gives a summary of closed accounts grouped by client. These reports were designed for clients.

This report is accessed from Periodic Report Menu, option 21.

SELECTION OPTIONS: Monthly or Quarterly Clients
OR Client Numbers (if individual clients are required -- up to 10)
If individual clients are required, enter code for Report Type
Close-Out Date Range

FILES ACCESSED: Account Master, Client Master, Close Codes.

DETAILS:

Company: The name of the company entered in the System Control file.

Client #: The code for the client.

Client Name: The client name and address.

Close Code: The code and its description used to close the accounts.

Name: The name of the account that was closed. Last name first name format.

Client Account#: The number assigned to the account by the client.

Placed - Date: The date the client listed the account with the agency.

Placed - Amount: The original amount listed by the client.

Balance: The remaining amount of the original placed amount that is reportable to the client.

Our Account#: The account number Intelec assigns to the account.

Total of: The total balance amount and number of accounts closed using this code.

NOTE: When printing a Close-Out Report, the information in the Placed Amount, Balance, Number of Accounts and Total Balance columns can change if accounts are closed with a close code that has a "Y" or "C" in the field "Omit from Reports" (as defined in the System Controls).

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

Client Name : FREE COLLECTIONS
14540 MAIN ST.

WASHINGTON, DC 20015

Close Code	Description	Number of Accounts	Total Balance
E	EFFORTS EXAUSTED	2	50.00
2	DECEASED-NO ESTATE	34	16,770.00
	Grand Total:	36	16,820.00

REPORT TITLE: ALTERNATE CLOSE-OUT REPORT (SUMMARY)

REPORT DESCRIPTION: This is the second report generated from the Alternate Close-Out Report. It gives a summary on closed accounts grouped by client. This report was designed for clients.

This report is accessed from Periodic Report Menu, option 21.

SELECTION OPTIONS: Monthly or Quarterly Clients
 OR Client Numbers (if individual clients are required -- up to 10)
 If individual clients are required, enter code for Report Type
 Close-Out Date Range

FILES ACCESSED: Account Master, Client Master, Close Codes.

DETAILS:

Company: The name of the company entered in the System Control file.

Client #: The code for the client.

Client Name: The client name and address.

Close Code: Listing of close codes that have been used during the specified time period.

Description: A description of why the account was closed.

Number of Accounts: Total number of accounts that were closed with this code.

Total Balance: The total dollar amount that has been closed with this code.

Grand Total: The total number of accounts and the total dollar amount closed with this code.

NOTE: When printing a Close-Out Report, the information in the Placed Amount, Balance, Number of Accounts and Total Balance columns can change if accounts are closed with a close code that has a "Y" or "C" in the field "Omit from Reports" (as defined in the System Controls).

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Sort by : Client No.

Client Name	----Active----		-----New Business-----				----Payments-----		----Commission---		Client Pay-MTD
	Amount	Number	---Monthly---	---Monthly---	---Yearly---	---Yearly---	Monthly	Yearly	Monthly	Yearly	
000001 RIVERSIDE HOSPITAL	127242	146	125	4	125	4	1385	1843	617	764	0
000002 GENERAL HOSPITAL	26072	57	0	0	0	0	1290	3609	619	1369	0
000003 SAN FRANCIS HOSPITAL	12326	12	0	0	0	0	10	1416	4	600	0
000004 CONSOLIDATED GAS COM	8628	22	0	0	0	0	0	107	0	0	0
000005 WAL-CHEM	928	3	0	0	0	0	164	564	65	185	0
000006 PET STORES INC.	7289	6	0	0	0	0	59	8073	14	2017	0
000008 Q-EM SERVICES	4146	34	0	0	0	0	0	253	0	76	0
000010 PETERSBURG HOSPITAL	86326	587	3545	1	3545	1	240	1582	110	535	0
000011 DR. FREDERICK JAMESO	14962	51	0	0	0	0	0	2175	0	591	0
000012 Q-MEDICAL CENTER	6976	32	0	0	0	0	2425	2600	727	750	0
000013 SICKLY MEDICAL GROUP	1605	1	0	0	0	0	5995	5995	4542	4542	0
000022 BANGOR PC1	400	4	1100	8	1100	8	0	0	0	0	0
000023 BANGOR PC2	600	3	700	4	700	4	0	0	0	0	0
000024 BANGOR PC3	100	1	100	1	100	1	0	0	0	0	0
000025 BANGOR COMM COLL	100	1	100	1	100	1	0	0	0	0	0
000055 ABC BICYCLE	41129	45	300	2	2350	4	760	5230	72	1199	0
000056 FREE COLLECTIONS	17600	20	14400	20	14400	20	10298	10298	4115	4115	1595
000057 ZERO COLLECTIONS	0	0	1100	5	1100	5	0	0	0	0	0
000066 TEST CLIENT, LOOKING	1100	3	0	0	0	0	0	0	0	0	0
000100 WAL-MART STORE 011	269	2	0	0	0	0	0	12	0	3	0
000101 WAL-MART STORE 121	147	1	0	0	0	0	0	12	0	3	0
000102 BATON ROUGE CREDIT	100883	48	0	0	0	0	272	2465	87	1335	0
000716 XYZ BIKE	0	0	150	1	150	1	0	0	0	0	0
000850 PEPCO ELECTRIC	30	0	0	0	0	0	66	66	22	22	0
001111 WENDY'S	30000285	12	0	0	0	0	100	100	0	0	0
001515 UHAUL	0	0	0	0	0	0	155	155	0	0	0
001616 U HAUL	12000055	5	0	0	0	0	0	0	0	0	0
100000 ARC	7156	56	0	0	0	0	2636	2636	93	93	0
TOTALS	42466354	1152	21620	47	23670	49	25855	49191	11087	18199	1595

Date : 01/23/95

Page : 1

CLIENT COMPARISON REPORT-INACTIVE CLIENTS

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client Name	Start Date	Last New Business
000000 ABC BICYCLE	08/29/94	08/15/94
000000 ABC BICYCLE	08/29/94	08/15/94
000000 ABC BICYCLE	08/29/94	08/15/94
000000 ABC BICYCLE	08/29/94	08/15/94
000000 ABC BICYCLE	08/29/94	08/15/94
000000 ABC BICYCLE	08/29/94	08/15/94
000000 JOE'S HARDWARE	08/29/94	
000000 JOE'S HARDWARE	08/29/94	
000000 JOE'S HARDWARE	08/29/94	
000007 FORWARDING AGENT	03/24/93	
000059 JOE'S PIZZA	08/29/94	

REPORT TITLE: CLIENT COMPARISON

REPORT DESCRIPTION: Two separate reports are generated when this option is selected: (1) a Client Comparison report that summarizes account information (active accounts, new business, payments, commissions, client payments) for each client and (2) a Client Comparison Report-Inactive Clients. This report should be run before the Month-End Reset has been run.

This report is accessed from the Periodic Report Menu, option 3.1, the Month-End and Year-End Processing Menus, option 1.

SELECTION OPTIONS: Sort by one of the following: client name, client number, placements for the month, commissions for the month or, payments for the month. You can also designate a maximum number of clients to select. The sort by placements, commissions and payments will present clients in descending amount order (largest first).

FILES ACCESSED: Client Master file.

DETAILS:

1)

Company: The name of the company entered in the System Control file.

Sort by: The sort type the report was requested on.

Client: The code for the client.

Name: The name of the client.

Active: The total number and dollar amount of active accounts.

New Business - Monthly: The total number and dollar amount of accounts placed month-to-date.

New Business - Yearly: The total number and dollar amount of accounts placed year-to-date.

Payments - Monthly: The total month-to-date payments made to agency for the client.

Payments - Yearly: The total year-to-date payments made to the agency for the client.

Commission: The total fees earned month-to-date and year-to-date.

Client Pay-MTD: The total of client payments processed for the month.

2) Client Comparison - Inactive Clients

Company: The name of the company entered in the System Control file.

Client: The code for the client.

Name: The name of the client.

Start Date: The date the client first listed new business.

Last New Business: The date the client last placed business for collections.

NOTE: All figures in this report reflect statistics as they were in the Client Master *at the time the report was requested*. Remember, monthly and yearly figures reflect transactions since the last Month-End Reset and Year-End Reset procedures were run, respectively.

Company : IOU DWE-IT COLLECTIONS SERVICES, INC.

Processing Month-12 Year-94

Client Number	L-PLC L-COL	-----Placements-----				-----Collections-----			--Commissions--		---2 Years--	
		-----Month-----		-----Year-----		--Mth--	--Year--		--Year--		Avg.Coll	Rec
		No.	Amount	No.	Amount	Amount	Amount	%	Amount	%	Unit Yld	%
RIVERIDE HOSPITAL 000001 301-123-4568	03-95 01-95 LY	3 20	1151.97 79761.39	354 39	58294.47 85172.33	.00 8.64	3534.24 25.30	6	.00 .00		9.05 .00	2
GENERAL HOSPITAL 000002 703-654-7892	08-94 01-95 LY		.00 460.00	8 21	1350.02 8418.02	.00 23.92	2141.00 526.16	159 6	.00 .00		91.97 .00	27
S/ V FRANCIS HOSPITAL 000003 637-267-2625	01-94 06-94 LY		.00 .00	6 10	8287.88 5075.58	.00 .00	132.74 111.67	2 2	.00 .00		15.27 .00	2
CONSOLIDATED GAS COMP 000004	06-94 02-94 LY		.00 200.00	1 22	725.00 8735.60	.00 .00	100.00 7.00	14	.00 .00		4.65 .00	1
WAL-CHEM 000005 703-550-1110	06-94 01-95 LY		.00 .00	3 1	320.00 150.00	.00 .00	164.76 .00	51	.00 .00		41.19 .00	35

Number of Placements for Dec, 94 -	3	Number of Placements for Dec, 93 -	27
Number of Placements for Year 94 -	372	Number of Placements for Year 93 -	93
Amount of Placements for Dec, 94 -	1,151.97	Amount of Placements for Dec, 93 -	80,421.39
Amount of Placements for Year 94 -	68,977.37	Amount of Placements for Year 93 -	107,551.53
Amount of Collections for Dec, 94 -	.00	Amount of Collections for Dec, 93 -	15.28
Amount of Collections for Year 94 -	6,072.74	Amount of Collections for Year 93 -	670.13
Percentage of Collections for 94 -	9	Percentage of Collections for 93 -	1
Amount of Commissions for Year 94 -	.00	Amount of Commissions for Year 93 -	.00
Percentage of Commissions for 94 -	0	Percentage of Commissions for 93 -	0

Average Collection for Years 93 and 94 -	14.50
Average Commission for Years 93 and 94 -	.00
Recovery Percentage for Years 93 and 94 -	4

REPORT TITLE: CLIENT ANALYSIS (2-YEAR)

REPORT DESCRIPTION: This is a two-year summary report which provides information about Last Placement Date, Last Collection Date, Placements, Collections, Commissions, and two-year averages.

This report is accessed from the Periodic Report Menu Option 3,1. **Run this report after you have run your Month-End Reset**, since it uses information updated through the Month-End Reset. The current year statistics (see processing year below) are on the first line and the previous year's are on the second line (the line with "LY"). Information is printed for each client, with a summary at the end. Note: if the current year is 1993, the previous year refers to all transactions that occurred in 1992.

SELECTION OPTIONS: None, the report is processed immediately.

FILES ACCESSED: Placement History and Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Processing Month-XX Year-XX: The month and year the last Month-End Reset was run. This is used to determine the current year and the previous year.

Client: The name of the client.

Number: The client number assigned by Intelec.

Last Placement (L-PLC): The date this client last listed an account.

Last Collection (L-COL): The last date a payment was received for this client.

Placements:

- **Month:** The total number and dollar amount placed by the client for the last completed month.
- **Year Number:** The total number and dollar amount placed by the client for the current year.

Collections:

- **Month Amount:** The total amount of payments received during the last completed month.
- **Year Amount:** The total amount of payments received for the current year.
- **Percentage (%):** The payments for the year expressed as a percent of the listings for the year.

Commissions:

- **Year Amount:** The total amount of fees earned year-to-date.
- **Percentage (%):** The year-to-date commission expressed as a percentage of the listings for the year.

2 Years: Two years refers to the processing year and the previous year. If the processing month is August and the processing year is 1993, processing year refers to the period January through August 1993. Previous year is January through December 1992.

- **Average Collected:** On the first line for each client, indicates the average amount collected per account for the last two years against the listings made during that same two-year period.
- **Unit Yield:** On the second line for each client, indicates the average amount earned per account against the listings made during the two-year period.
- **Recovery %:** Sometimes called liquidation percentage in the industry, this percentage is based on the payments and the dollar amount of the accounts listed during the two-year period.

CLIENT LIST REPORT

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Clnt#	Name	Address	City	State	Zip	Phone Number	Date Started	Last Placem
000055	ABC BICYCLE		LAUREL	MD	20707	(301) 953-1113	09/22/93	01/19/94
000000	ABC BICYCLE		LAUREL	MD	20707	(301) 953-1113	08/29/94	08/15/94
000000	ABC BICYCLE		LAUREL	MD	20707	(301) 953-1113	08/29/94	08/15/94
000000	ABC BICYCLE		LAUREL	MD	20707	(301) 953-1113	08/29/94	08/15/94
000000	ABC BICYCLE		LAUREL	MD	20707	(301) 953-1113	08/29/94	08/15/94
000000	ABC BICYCLE		LAUREL	MD	20707	(301) 953-1113	08/29/94	08/15/94
100000	ARC		GREENBELT	MD	20775	(601) 588-7744	08/19/94	11/28/94
000102	BATON ROUGE CREDIT		BETHESDA	MD	20817	(000) 000-0000	02/08/94	04/28/94
000004	CONSOLIDATED GAS COMPANY	2500 BRANCH STREET	BETHESDA	MD	20817	(000) 000-0000	12/09/92	06/15/94
000011	DR. FREDERICK JAMESON	8300 WOODBURN DRIVE	MCLEAN	VA	22102	(703) 445-6600	05/10/93	12/13/93
000007	FORWARDING AGENT	3400 WISCONSIN AVENUE	BETHESDA	MD	20817	(301) 645-3300	03/24/93	00/00/00
000056	FREE COLLECTIONS		WASHINGTON,	DC	20015	(202) 345-5465	10/10/94	01/23/95
000002	GENERAL HOSPITAL	1200 ANDERSON STREET	MCLEAN	VA	22102	(703) 654-7892	06/26/92	08/15/93
000000	JOE'S HARDWARE	178 WINE WAY	VIENNA	VA	22418	(703) 528-9200	08/29/94	00/00/00
000000	JOE'S HARDWARE	123 MILE WAY	VIENNA	VA	22180	(703) 555-1012	08/29/94	00/00/00
000000	JOE'S HARDWARE	123 ANY ST	VIENNA	VA	22180	(000) 000-0000	08/29/94	00/00/00
000059	JOE'S PIZZA	8300 RIVERSIDE	RIVERSIDE	MD	20445	(301) 123-4568	08/29/94	00/00/00
000850	PEPCO ELECTRIC		WASHINGTON	DC	20015	(000) 000-0000	12/07/94	12/23/94
000006	PET STORES INC.	2500 TY COURT	VIENNA	VA	22180	(703) 580-1234	01/20/93	07/15/94
000010	PETERSBURG HOSPITAL	5101 POE RD	BETHESDA	MD	20817	(301) 599-6600	04/23/93	01/19/94
000008	Q-EM SERVICES	8301 INTERNATIONAL DRIVE	MCLEAN	VA	22102	(703) 849-5600	04/15/93	06/24/93
000012	Q-MEDICAL CENTER	180 TRUAX ROAD	MCLEAN	VA	22102	(703) 740-5600	05/19/93	04/26/94
000001	RIVERSIDE HOSPITAL	8300 RIVERSIDE	RIVERSIDE	MD	20445	(301) 123-4568	06/09/92	01/19/95
000003	SAN FRANCIS HOSPITAL	738439 ORLANDO	TOMARON	FL	83743	(637) 267-2625	11/11/92	01/10/93
000013	SICKLY MEDICAL GROUP		WASHINGTON,	DC	20015	(202) 345-5465	12/22/94	12/27/94
000066	TEST CLIENT, LOOKING 4 ON R		BETHESDA	MD	20814	(000) 000-0000	11/18/93	12/27/94
001616	U HAUL		ALEX	VA	22310	(703) 734-8338	07/13/94	08/10/94
001515	UHAUL		ALEX	VA	22310	(703) 734-8338	07/27/94	08/08/94
000005	WAL-CHEM	5401 MINOT WAY	FALLS CHURCH	VA	22043	(703) 550-1110	12/09/92	06/27/94
000100	WAL-MART STORE 011	1704 CY COURT	VIENNA	VA	22180	(703) 999-1234	04/23/93	08/10/93
000101	WAL-MART STORE 121	5400 ARLINGTON BLVD	FALLS CHURCH	VA	22143	(703) 980-1226	04/23/93	04/23/93
001111	WENDY'S		ALEX	VA	22310	(703) 922-2121	07/13/94	08/16/94
000716	XYZ BIKE		LAUREL	MD	20707	(301) 953-1113	01/19/95	01/19/95
000057	ZERO COLLECTIONS		WASHINGTON,	DC	20015	(202) 345-5465	01/05/95	01/19/95

REPORT TITLE: CLIENT LIST

REPORT DESCRIPTION: A list of all clients within the specific company.

This report is accessed from Periodic Reports Menu, option 2.

SELECTION OPTIONS: Sort by client number or client name.

FILES ACCESSED: Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Clnt#: The code for the client.

Name: The name of the client.

Address\City State\Zip: The full address of the client.

Phone Number: The phone number of the client.

Date Started: The date the client was entered into the system.

Last Placement: The date the client last listed an account.

Client Name	Last Statement	As of Last Statement Processing					Client Payments	Current Balance
		Current	30 Days	60 Days	90 Days	120 Days		
000002 GENERAL HOSPITAL	01/30/95 MN	116.00	90.00	.00	500.00	9538.16	90.00	10154.16
000003 SAN FRANCIS HOSPITAL	01/30/95 MG	104.00	67.00	.00	.00	329.84	.00	500.84
000004 CONSOLIDATED GAS COMPANY	01/30/95 MG	310.00	65.00	.00	.00	6.00	.00	381.00
000008 Q-EM SERVICES	01/30/95 MG	45.00	69.00	58.00	25.00	226.00	.00	423.00
000010 PETERSBURG HOSPITAL	01/30/95 MG	.00	.00	.00	.00	610.57	.00	610.57
000011 DR. FREDERICK JAMESON	01/30/95 MG	330.00	160.00	57.00	92.00	2221.89	.00	2860.89
000012 Q-MEDICAL CENTER	01/30/95 MG	625.00	195.00	250.00	.00	823.50	.00	1893.50
000102 BATON ROUGE CREDIT	10/31/94 LN	250.00	600.00	.00	907.18	.00	.00	1757.18
000850 PEPCO ELECTRIC	01/30/95 MN	16.00	85.00	95.00	78.00	44.40	.00	318.40
001111 WENDY'S	01/30/95 MG	.00	.00	.00	.00	400.00	.00	400.00
001515 UHAUL	01/30/95 MG	270.00	230.00	145.00	.00	.44	.00	645.44
100000 ARC	01/30/95 MN	75.00	150.00	.00	3537.50	.00	.00	3762.50
TOTALS		2141.00	1711.00	605.00	5139.68	14200.80	90.00	23707.48

REPORT TITLE: CLIENT RECEIVABLES

REPORT DESCRIPTION: Summary, by client, of amounts due owed by the client. With the exception of the current payments and current balance columns, this information is updated only when Client Statements are run. To determine the total amount owed by a client on the date the report is run, the current payments must be subtracted from the prior period's ending balance (see current balance column).

When the Client Statements are run and the client owes the agency any amounts, the amounts are applied to the client receivables. Receivables are maintained by period and, each time the Aging option is selected, the receivables are aged (Current amounts move to 30 days, 30-day amounts move to 60 days, etc.).

This report is accessed from Periodic Reports Menu, option 4, and the Client Statements Menu, option 5.

SELECTION OPTIONS: Sort by client number or client name.

FILES ACCESSED: Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client: The code for the client.

Name: The name of the client.

Last Statement: The date statements were last run for this client. The two characters to the right of the date denote the time frequency of the statements and the remitting type of the client.

Current: Current amount owed based on aging.

30 Days: Balance owed based on aging of one period.

60 Days: Balance owed based on aging of two periods.

90 Days: Balance owed based on aging of three periods.

120 Days: Balance owed based on aging of four or more periods.

M-T-D Payments: Amounts paid by the client since the last time the Statements were run.

Current Balance: Total amounts due at end of previous completed period, less Current Payments.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

Client Name : FREE COLLECTIONS
14540 MAIN ST.

WASHINGTON, DC 20015

Name	Client Account#	-----Placed-----		Balance	Reason	Our Account#
		Date	Amount			
AMANDA JONES		10/20/94	1,000.00	415.00	DECEASED-NO ESTATE	99-942320087
AMBULANCE RIDE		10/19/94	100.00	100.00	DECEASED-NO ESTATE	99-942320077
AMBULANCE, II. RIDE		10/19/94	130.00	130.00	DECEASED-NO ESTATE	99-942320078
BASSETT SHIRLEY		12/06/94	525.00	500.00	DECEASED-NO ESTATE	99-942940011
BASSETT SHIRLEY		12/06/94	525.00	500.00	DECEASED-NO ESTATE	99-942940012
BRILL JAY		12/07/94	525.00	500.00	DECEASED-NO ESTATE	99-942940017
BURGER KING		10/20/94	1,000.00	600.00	DECEASED-NO ESTATE	99-942320082
CINDY SMITH		10/20/94	1,000.00	13.27-	PAID IN-FULL	99-942320085
FREEDOM RAINS		10/13/94	750.00	750.00	DECEASED-NO ESTATE	99-942320074
GEORGES LARRY		12/08/94	525.00	500.00	DECEASED-NO ESTATE	99-942940022
GEORGES LARRY		12/13/94	1,025.00	1,000.00	DECEASED-NO ESTATE	99-942940027
GEORGES LARRY		12/13/94	525.00	500.00	DECEASED-NO ESTATE	99-942940028
GREEN SHIRLEY		12/06/94	525.00	500.00	DECEASED-NO ESTATE	99-942940013
GREGG SUE		12/08/94	525.00	500.00	DECEASED-NO ESTATE	99-942940023
GREY CINDY		12/07/94	525.00	500.00	DECEASED-NO ESTATE	99-942940016
GREY JOHN		12/07/94	525.00	500.00	DECEASED-NO ESTATE	99-942940014
GRILL JAY		12/07/94	525.00	500.00	DECEASED-NO ESTATE	99-942940018
GRILL JAY		12/13/94	525.00	500.00	DECEASED-NO ESTATE	99-942940030
HOLMES JAMES		12/28/94	25.00	25.00	EFFORTS EXAUSTED	99-942940053
JENKINS CELESTE		12/28/94	25.00	25.00	EFFORTS EXAUSTED	99-942940054
JODI MOORE	10005	10/27/94	125.00	100.00	DECEASED-NO ESTATE	99-942940001
JODIE GREEN		10/20/94	1,000.00	1,050.00	DECEASED-NO ESTATE	99-942320084
JOHN ST JOHN		10/20/94	1,025.00	600.00	DECEASED-NO ESTATE	99-942320095
LARRY GEORGES		12/13/94	525.00	475.00	DECEASED-NO ESTATE	99-942940026
LOPEZ TOM		10/13/94	725.00	725.00	DECEASED-NO ESTATE	99-942320075
MILLS GREG		12/07/94	525.00	500.00	DECEASED-NO ESTATE	99-942940020
REDD CAROL		11/22/94	125.00	100.00	DECEASED-NO ESTATE	99-942940005
RONALD MCDONALD		10/20/94	1,000.00	800.00	DECEASED-NO ESTATE	99-942320083
SHELL CRAIG		12/07/94	525.00	500.00	DECEASED-NO ESTATE	99-942940019
SHELL CRAIG		12/13/94	525.00	500.00	DECEASED-NO ESTATE	99-942940029
SMITH CARLA		11/28/94	525.00	500.00	DECEASED-NO ESTATE	99-942940009
SMITH FRANK		12/14/94	525.00	500.00	DECEASED-NO ESTATE	99-942940032
SMITH JOHN		12/05/94	1,025.00	825.00	DECEASED-NO ESTATE	99-942940010
STEVENS STANLEY		11/28/94	125.00	100.00	DECEASED-NO ESTATE	99-942940007
SUSIE SMITH		10/20/94	1,000.00	300.00	DECEASED-NO ESTATE	99-942320091
SUSIE WONG		10/20/94	1,000.00	600.00	DECEASED-NO ESTATE	99-942320092
TOM JONES		10/20/94	1,000.00	100.00	DECEASED-NO ESTATE	99-942320088

Total of 16,806.73 from 37 account(s)

REPORT TITLE: CLOSE-OUT REPORT

REPORT DESCRIPTION: This report is designed to inform the client of their accounts that have been closed.

This report is accessed from Periodic Report Menu, option 17.

SELECTION OPTIONS: Monthly or Quarterly Clients
 OR Client Numbers (if individual clients are required -- up to 10)
 If individual clients are required, enter code for Report Type
 Close-Out Date Range
 Close Codes to be Omitted (up to 10)

FILES ACCESSED: Account Master, Client Master, Close Codes.

DETAILS:

Company: The name of the company entered in the System Control file.

Client #: The code for the client.

Client Name: The name and address of the client entered in the Client master.

Name: The name of the debtor.

Client Account#: The client's account number for the debtor.

Placed: The date and the amount placed by the client.

Placed: The amount listed by the Client.

Balance: The portion of the account's balance that is "Reportable to the Client" (as defined in Balance Type section of the System Control file).

Reason: The description of the Close Code.

Our Account#: The account number Intelec assigns to the account.

Total of: The aggregate value and quantity of accounts closed for the specified client.

NOTE: When printing a Close-Out Report, the information in the Placed Amount, and Balance columns can change if accounts are closed with a close code that has a "Y" or "C" in the field "Omit from Reports" (as defined in the System Controls).

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000011

Client Name : DR. FREDERICK JAMESON

SUITE 303

8300 WOODBURN DRIVE

MCLEAN

VA 22102

Month	-----Placements-----			Payments This Mth	-----Payments-----		To-Date Commission	Comm Rate %	Unit Yield	Total This Mth Payments	Costs
	No	Amount	Average		To-Date	%					
May 93	58	16847.25	290.47		1408.88	8.4	399.70	28.4	6.89		36.96
1993	58	16847.25	290.47		1408.88	8.4	399.70	28.4	6.89		36.96
TOTALS	58	16847.25	290.47		1408.88	8.4	399.70	28.0	6.89		36.96

REPORT TITLE: COST ANALYSIS

REPORT DESCRIPTION: This report is similar to the Activity History report but was designed primarily for internal use. It reflects the costs incurred against each batch of listings. If you wish to run the report for several clients, the report will be run based on the clients who have been set up to receive the Activity History Report. This report should be run **after** the Month-End Reset has been run. The information in this report changes only when the option to "*Update Cost Information*" is selected from Nightly Processing. Two reports are generated when this option is selected. The second report is the Analysis of Recoveries and Costs Incurred.

This report is accessed from the Periodic Reports Menu, option 7.

SELECTION OPTIONS: Monthly or Quarterly Clients
OR Client Numbers (if individual clients are required -- up to 10)
If individual clients are required, enter code for Report Type

FILES ACCESSED: Placement History and Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client#: The code for the client.

Client Name: The name of the client.

Month: The month and year the accounts were listed.

Placements - No.: The total number of accounts listed during the specified period.

Placements - Amount: The total dollar amount of all the accounts listed during the specified time period.

Placements - Average: The placement amount divided by number of listings.

Payments this Mth: Total dollar amount received this month against the accounts listed during the specified time period.

Payments - To-Date: Total dollar amount received to-date against the accounts listed during the specified time period.

Payments - %: Payment Amount divided by Placement Amount, expressed as a percentage.

To-Date Commission: Total commission earned to-date from the accounts listed during the specified time period.

Comm Rate %: Commission divided by payments to-date, expressed as a percentage.

Unit Yield: Commission divided by the number of accounts listed.

Total Payments - This Mth: Total dollar amount received this month against all accounts for that client, regardless of placement date.

Costs: Costs incurred against accounts listed during the specified period, to-date.

TOTALS: The totals of the above fields.

NOTE: Placement No. and Amount can change if accounts are closed with a close code that says "Remove from Placement."

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client	MTD Payments	Percentage of Total	MTD Commission	Percentage of Total	MTD Costs	Percentage of Total	Variance Factor	Unbilled P/C Charge
000001 RIVERSIDE HOSPITAL	4735.12	12.73	1676.52	10.76	.50	.09	10.67 *	20.00
000002 GENERAL HOSPITAL	2005.68	5.39	968.33	6.21	54.38	10.71	4.50-	.00
000003 SAN FRANCIS HOSPITAL	10.00	.02	4.50	.02	2.67	.52	.50-	.00
000004 CONSOLIDATED GAS COM	.00	.00	.00	.00	17.01	3.35	3.35-	.00
000005 WAL-CHEM	164.76	.44	65.90	.42	4.19	.82	.40-	.00
000006 PET STORES INC.	59.98	.16	14.20	.09	8.05	1.58	1.49-	.00
000008 Q-EM SERVICES	.00	.00	.00	.00	17.09	3.36	3.36-	.00
000010 PETERSBURG HOSPITAL	240.00	.64	110.01	.70	2.30	.45	.25	.00
000011 DR. FREDERICK JAMESO	.00	.00	.00	.00	38.41	7.56	7.56-*	.00
000012 Q-MEDICAL CENTER	2607.00	7.00	782.10	5.02	.50	.09	4.93	.00
000013 SICKLY MEDICAL GROUP	5995.00	16.11	4542.00	29.16	9.20	1.81	27.35 *	.00
000022 BANGOR PC1	50.00	.13	25.00	.16	19.65	3.87	3.71-	.00
000023 BANGOR PC2	200.00	.53	.00	.00	3.20	.63	.63-	5.00
000024 BANGOR PC3	350.00	.94	140.00	.89	.50	.09	.80	.00
000025 BANGOR COMM COLL	.00	.00	.00	.00	.50	.09	.09-	.00
000055 ABC BICYCLE	1065.00	2.86	149.00	.95	68.28	13.44	12.49-*	.00
000056 FREE COLLECTIONS	16155.66	43.43	6810.72	43.72	89.75	17.67	26.05 *	.00
000057 ZERO COLLECTIONS	.00	.00	.00	.00	.50	.09	.09-	.00
000066 TEST CLIENT, LOOKING	.00	.00	.00	.00	4.17	.82	.82-	.00
000100 WAL-MART STORE 011	.00	.00	.00	.00	3.27	.64	.64-	.00
000101 WAL-MART STORE 121	150.00	.40	45.00	.28	.77	.15	.13	.00
000102 BATON ROUGE CREDIT	272.00	.73	87.78	.56	13.22	2.60	2.04-	.00
000716 XYZ BIKE	.00	.00	.00	.00	.95	.18	.18-	.00
000805 BAD CHECK CLIENT (TY	50.00	.13	25.00	.16	6.00	1.18	1.02-	.00
000850 PEPKO ELECTRIC	66.60	.17	22.20	.14	5.90	1.16	1.02-	.00
000900 STATEMENT TEST	.00	.00	.00	.00	1.70	.33	.33-	.00
000901 TEST FOR JUDY DIFF P	50.00	.13	12.50	.08	1.70	.33	.25-	.00
000902 TEST FOR JUDY SAME P	.00	.00	.00	.00	1.70	.33	.33-	.00
001111 WENDY'S	100.00	.26	.00	.00	18.75	3.69	3.69-	.00
001515 UHAUL	155.43	.41	.11	.00	9.55	1.88	1.88-	.00
001616 U HAUL	.00	.00	.00	.00	6.25	1.23	1.23-	.00
100000 ARC	2711.50	7.29	93.81	.60	97.11	19.12	18.52-*	.00
TOTALS	37193.73		15574.68		507.72			25.00

REPORT TITLE: ANALYSIS OF RECOVERIES AND COSTS INCURRED

REPORT DESCRIPTION: This is the second report generated from The Cost Analysis Report. It is similar to the Activity History report but was designed primarily for internal use. It reflects the costs incurred against each batch of listings. If you wish to run the report for several clients, the report will be run based on the clients who have been set up to receive the Activity History Report. This report should be run after the Month-End Reset has been run. The information in this report changes only when the option to "Update Cost Information" is selected from Nightly Processing. Two reports are generated when this option is selected.

This report is accessed from the Periodic Reports Menu, option 7.

SELECTION OPTIONS: Monthly or Quarterly Clients
OR Client Numbers (if individual clients are required -- up to 10)
If individual clients are required, enter code for Report Type

FILES ACCESSED: Placement History and Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client: The code and name of the client.

MTD Payments: The total dollar amount received this month.

Percentage of Total: The portion of the total payments for that client.

MTD Commission: The fees generated from collection activity for that client.

Percentage of Total: The portion of total commissions for that client.

MTD Costs: The amount incurred against the placed accounts.

Percentage of Total: The portion of total costs for that client.

Variance Factor: The difference between the percent commissions and the percent of costs incurred.

Unbilled P/C Charge: The per case charges that have not been billed to the client.

TOTALS: The totals of the above fields.

PER-CASE CHARGES UPDATED

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Clnt#	Name	Accounts	Per Acct#	Total Due
000022	BANGOR PC1	4	1.00	4.00
000023	BANGOR PC2	4	1.00	4.00
000024	BANGOR PC3	1	2.00	2.00
			TOTAL	10.00

REPORT TITLE: PER-CASE CHARGES

REPORT DESCRIPTION: This report lists clients that have "per-case-charges" which need to be billed. Per-case-charges exist when a Client is defined as a "Pre-Collections client, uses a pre-collect contact series and is charged a fee for each account entered into the system. No information is updated when this option is selected. Run this report prior to taking the "Per-Case Update" Option, because the information is cleared during this update process.

This report is accessed from the Client Statement Menu, option 8.

SELECTION OPTIONS: None

FILES ACCESSED: Client Master file.

DETAILS:

Company: The name of the company entered in the System Control file.

Client#: The code for the client.

Name: The name of the client.

Accounts: The total number of accounts the client has with a per-case-charge due.

Per Acct#: The dollar amount due for each per-case-account.

Total Due: The total per-case-charge dollar amount owed to the agency by the client.

TOTAL: The total per-case-charge dollar amount owed to the agency by all clients.

----- Age Analysis in Months -----

Client Name	0 to 1		1 to 3		3 to 6		6 to 9		9 to 12		12 & Up		Avg Age
000056 FREE COLLECTIO	1	\$200	1	\$125	6	\$3700	6	\$2400	1	\$1000	11	\$15550	311
100000 ARC		\$0	2	\$200	5	\$700	7	\$1200	11	\$2100	43	\$6264	608
TOTALS	1	200	3	325	11	4400	13	3600	12	3100	54	21814	526

REPORT TITLE: PLACEMENT DISTRIBUTION (Age Analysis)

REPORT DESCRIPTION: Three separate summary reports by client are automatically generated when the option to run this report is selected for all clients. If an individual client is requested, a fourth report, Age Analysis by Period, is also printed. The Amount Analysis and the Small Balance Analysis reports analyze placement amounts in various increments. The Age Analysis and the Age Analysis by Period reports analyze accounts by their age at the time they are listed. Age is determined by the calculating the number of days between the last transaction date and the placement date.

This report is accessed from Periodic Reports Menu, option 6.

SELECTION OPTIONS: Client and Date Range.

FILES ACCESSED: Client Master, Account Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client Name: The code for the client and client name.

Age Analysis in Months: This report summarizes, by client, accounts listed by their age at the time of placement in monthly increments of 0-1, 1-3, 3-6, 6-9, 9-12, 12 & Up. Each increment reflects the total number and total placement amount of accounts listed.

Avg. Age: The average age of all the listings computed by dividing the total age by the number of listings.

TOTALS: The aggregate value of the above fields.

----- Age Analysis in Months -----

Placement Period	0 to 1		1 to 3		3 to 6		6 to 9		9 to 12		12 & Up		Avg Age
000056 FREE COLLECTIONS													
10/94	1	\$200	1	\$125	1	\$100		\$0		\$0	7	\$13025	343
12/94		\$0		\$0		\$0		\$0		\$0	3	\$1525	567
100000 ARC													
01/95		\$0		\$0	5	\$3600	6	\$2400	1	\$1000	1	\$1000	227
08/94		\$0		\$0	3	\$500	7	\$1200	9	\$1900	17	\$2000	723
09/94		\$0	2	\$200		\$0		\$0	2	\$200	18	\$3055	525
10/94		\$0		\$0	2	\$200		\$0		\$0	7	\$1110	363
11/94		\$0		\$0		\$0		\$0		\$0	1	\$100	545

REPORT TITLE: PLACEMENT DISTRIBUTION (Age Analysis By Period)

REPORT DESCRIPTION: Three separate summary reports by client are automatically generated when the option to run this report is selected for all clients. If an individual client is requested, a fourth report, Age Analysis by Period, is also printed. The Amount Analysis and the Small Balance Analysis reports analyze placement amounts in various increments. The Age Analysis and the Age Analysis by Period reports analyze accounts by their age at the time they are listed. Age is determined by calculating the number of days between the last transaction date and the placement date.

This report is accessed from Periodic Reports Menu, option 6.

SELECTION OPTIONS: Client and Date Range.

FILES ACCESSED: Client Master, Account Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Placement Period: The date in which new business was placed by the client.

Client Name: The code for the client and client name.

Age Analysis in Months: This report summarizes, by period, accounts listed by their age at the time of placement in monthly increments of 0-1, 1-3, 3-6, 6-9, 9-12, 12 & Up. Each increment reflects the total number and total placed amounts of accounts listed.

Avg. Age: The average age of all the listings computed by dividing the total age by the number of listings.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

AMOUNT ANALYSIS

Client Name	----- Amount Analysis -----							TOTAL
	0 to \$100	\$101-\$200	\$201-\$300	\$301-\$400	\$401-\$500	\$501-\$1000	\$1001 Plus	
000056 FREE COLLECTIONS	6	2	0	0	3	13	2	26
100000 ARC	49	11	2	0	4	2	0	68
TOTALS	55	13	2	0	7	15	2	94

REPORT TITLE: PLACEMENT DISTRIBUTION (Amount Analysis)

REPORT DESCRIPTION: Three separate summary reports by client are automatically generated when the option to run this report is selected for all clients. If an individual client is requested, a fourth report, Age Analysis by Period, is also printed. The Amount Analysis and the Small Balance Analysis reports analyze placement amounts in various increments. The Age Analysis and the Age Analysis by Period reports analyze accounts by their age at the time they are listed. Age is determined by calculating the number of days between the last transaction date and the placement date.

This report is accessed from Periodic Reports Menu, option 6.

SELECTION OPTIONS: Client and Date Range.

FILES ACCESSED: Client Master, Account Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client Name: The code for the client and client name.

Amount Analysis: This report summarizes the placed amount in increments of \$100.

Total: The total number of accounts evaluated by amount.

TOTALS: The total accounts placed within the dollar balance range.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

REF-

Client Name : FREE COLLECTIONS
14540 MAIN ST.

WASHINGTON, DC 20015

Month	---Placed---		Payments This Month	To-Date Payments	To-Date Commission	PIF No.	---Withdrawn--		----Closed----		Recovery %	---Active---	
	No.	Amount					No.	Amount	No.	Amount		No.	Amount
1992	0	0	0	0	0	0	0	0	0	0		0	0
Oct 94	22	23205	6898	6898	2046	5	13	6270	1-	100-	40.7	5	7700
Nov 94	4	875	0	0	0	0	4	800	0	0		0	75
Dec 94	24	12075	250	250	93	0	19	9850	2	50	11.2	3	1925
1994	50	36155	7148	7148	2139	5	36	16920	1	50-	37.2	8	9700
Jan 95	24	14650	3150	3150	1975	0	3	1425	5	1925	23.8	16	8150
1995	24	14650	3150	3150	1975	0	3	1425	5	1925	23.8	16	8150
TOTALS	74	50805	10298	10298	4114	5	39	18345	6	1875	31.7	24	17850

REPORT TITLE: PLACEMENT HISTORY (Report by Client)

REPORT DESCRIPTION: This is a statistical report that analyzes payments based on placement period. Payments, commissions, account status and recovery percentages are the areas analyzed in this report. Information is updated as transactions are processed, which means that this report will contain updated information at all times. Six reports can be generated when this option is run. (1) Client number, (2) Group Number (3) Last Transaction Date, (4) Age at Placement, (5) Placement Amount Range, (6) Average Age and Balance.

This report may be accessed from the Periodic Reports Menu, option 15,1. The Placement History can also be accessed by Company from the Management Menu, option 20-Company Statistics.

SELECTION OPTIONS: Monthly or Quarterly Clients. You may select up to ten clients or if individual clients are required, enter the code for the report type. (Note: use the help key on the report type field to determine the report types.)

FILES ACCESSED: Placement History, Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client#: The code for the client.

Client Name: The name of the client.

Month: The month and year the accounts were placed.

Placed: The total number and dollar amount of accounts placed.

Payments this Month: The total dollar amount received in the current month against the accounts placed during the specified time period.

To-Date Payments: The total dollar amount received to-date against the accounts placed during the specified time period.

To-Date Commission: The total dollar amount received in fees to-date against the accounts placed during the specified time period.

PIF No.: The total number of paid-in-full accounts that were placed during the specified time period.

Withdrawn: The total dollar amount and number of accounts that were closed with an inactive code that were placed during the specified time period.

Closed: The total dollar balance and number of accounts that were closed with an active code during the specified time period.

Recovery %: Sometimes called liquidation percentage in the industry, this percentage is based on the payments and dollar amount of the accounts placed during the specified time period less inactive closes.

Active - No.: The total dollar amount and number of accounts still active (accounts placed during the specified time period, less paid-in-full, withdrawn, and closed accounts.

TOTALS: The totals of the above fields.

NOTE: Placement No. and Amount can change if accounts are closed with a close code that says "Remove from Placement." Remember, the Payments This Month column reflect transactions since the last Month-End Reset was run.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

REF-

Client Name : FREE COLLECTIONS
14540 MAIN ST.

WASHINGTON, DC 20015

Month	---Placed---		Payments This Month	To-Date Payments	To-Date Commission	PIF No.	---Withdrawn---		----Closed----		Recovery %	---Active---	
	No.	Amount					No.	Amount	No.	Amount		No.	Amount
1992	0	0	0	0	0	0	0	0	0	0		0	0
Aug 94	35	5500	925	925	32	7	0	0	1-	100-	16.8	29	4377
Sep 94	21	3354	957	957	25	3	0	0	1-	100-	28.5	19	2305
Oct 94	33	24715	7585	7585	2075	7	13	6270	1	100	41.1	12	8140
Nov 94	5	975	67	67	6	0	4	800	0	0	38.3	1	108
Dec 94	24	12075	250	250	93	0	19	9850	2	50	11.2	3	1925
1994	118	46619	9784	9784	2231	17	36	16920	1	50-	32.9	64	16855
Jan 95	27	14725	3150	3150	1975	0	3	1425	5	1925	23.7	19	8225
1995	27	14725	3150	3150	1975	0	3	1425	5	1925	23.7	19	8225
TOTALS	145	61344	12934	12934	4206	17	39	18345	6	1875	30.1	83	25080

REPORT TITLE: PLACEMENT HISTORY (Report by Group Number)

REPORT DESCRIPTION: This is a statistical report that analyzes payments based on placement period. Payments, commissions, account status and recovery percentages are the areas analyzed in this report. Information is updated as transactions are processed, which means that this report will contain updated information at all times. Two reports may be obtained when this option is selected

This report may be accessed from the Periodic Reports Menu, option 15,2.

SELECTION OPTIONS: Group number. You may select up to ten clients or if individual clients are required, enter the code for the report type. *(Note: use the help key on the report type field to determine the report types.)*

FILES ACCESSED: Placement History, Client Master

DETAILS:

Company: The name of the company entered in the System Control file.

Client#: The code for the client.

Client Name: The name of the client.

Month: The month and year the accounts were placed.

Placed: The total number and dollar amount of accounts placed.

Payments this Month: The total dollar amount received in the current month against the accounts placed during the specified time period.

To-Date Payments: The total dollar amount received to-date against the accounts placed during the specified time period.

PIF No.: The total number of paid-in-full accounts that were placed during the specified time period.

Withdrawn: The total dollar amount and number of accounts that were closed with an inactive code that were placed during the specified time period.

Closed: The total dollar balance and number of accounts that were closed with an active code during the specified time period.

Recovery %: Sometimes called liquidation percentage in the industry, this percentage is based on the payments and dollar amount of the accounts placed during the specified time period less inactive closes.

Active: The total dollar amount and number of accounts still active (accounts placed during the specified time period, less paid-in-full, withdrawn, and closed accounts.

TOTALS: The totals of the above fields.

NOTE: Placement No. and Amount can change if accounts are closed with a close code that says "Remove from Placement." Remember, the Payments This Month column reflect transactions since the last Month-End Reset was run.

PLACEMENT HISTORY BY LAST TRANSACTION DATE

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

REF-

Client Name : FREE COLLECTIONS
14540 MAIN ST.

WASHINGTON, DC 20015

Period	---Placed---		To-Date Payments	To-Date Commission	PIF No.	---Withdrawn---		----Closed----		Recovery %	---Active---	
	No.	Amount				No.	Amount	No.	Amount		No.	Amount
1993	38	32350	4622	1484	3	28	13565	0	0	24.6	7	14175
Jan 94	1	1000	0	0	0	0	0	0	0		1	1000
Mar 94	1	1000	0	0	0	0	0	0	0		1	1000
May 94	8	3450	850	595	0	1	100	3	1175	25.4	4	1325
Jun 94	6	2775	75	52	0	3	1475	1	100	5.8	2	1125
Jul 94	6	3575	1650	1155	0	3	1500	2	350	79.5	1	75
Aug 94	3	1550	0	0	0	1	500	0	0		2	1050
Sep 94	9	5225	675	172	1	2	1475	3	550	18.0	3	2525
Oct 94	3	430	200	0	1	2	230	0	0	100.0	0	0
1994	37	19005	3450	1974	2	12	5280	9	2175	25.1	14	8100
Jan 95	1	50	0	0	0	0	0	0	0		1	50
1995	1	50	0	0	0	0	0	0	0		1	50
TOTALS	76	51405	8072	3458	5	40	18845	9	2175	24.8	22	22325

REPORT TITLE: PLACEMENT HISTORY (By Last Transaction Date)

REPORT DESCRIPTION: This is a statistical report that analyzes payments based on placement period. Payments, commissions, account status and recovery percentages are the areas analyzed in this report. Information is updated as transactions are processed, which means that this report will contain updated information at all times.

This report may be accessed from the Periodic Reports Menu, option 15,3.

SELECTION OPTIONS: You may select up to ten clients or if individual clients are required, enter the code for the report type. (Note: use the help key on the report type field to determine the report types.)

FILES ACCESSED: Placement History, Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client#: The code for the client.

Client Name: The name of the client.

Period: The month and year the accounts were placed.

Placed: The total number and dollar amount of accounts placed.

To-Date Payments: The total dollar amount received to-date against the accounts placed during the specified time period.

To-Date Commission: The total dollar amount received in fees against the accounts placed during the specified time period.

PIF No.: The total number of paid-in-full accounts that were placed during the specified time period.

Withdrawn: The total dollar amount and number of accounts that were closed with an inactive code that were placed during the specified time period.

Closed: The total dollar balance and number of accounts that were closed with an active code during the specified time period.

Recovery %: Sometimes called liquidation percentage in the industry, this percentage is based on the payments and dollar amount of the accounts placed during the specified time period less inactive closes.

Active: The total dollar amount and number of accounts still active (accounts placed during the specified time period, less paid-in-full, withdrawn, and closed accounts).

TOTALS: The totals of the above fields.

NOTE: Placement No. and Amount can change if accounts are closed with a close code that says "Remove from Placement." Remember, the Payments This Month column reflect transactions since the last Month-End Reset was run.

PLACEMENT HISTORY BY AGE AT PLACEMENT

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

REF-

Client Name : FREE COLLECTIONS
14540 MAIN ST.

WASHINGTON,

DC 20015

Age-Months	---Placed---		To-Date Payments	To-Date Commission	PIF No.	---Withdrawn---		----Closed----		Recovery %	---Active---	
	No.	Amount				No.	Amount	No.	Amount		No.	Amount
0 - 1	4	480	200	0	1	2	230	0	0	80.0	1	50
1 - 2	3	1600	100	0	1	2	1475	0	0	80.0	0	25
3 - 4	1	25	0	0	0	0	0	1	25		0	0
4 - 5	5	3600	575	172	0	0	0	2	525	16.0	3	2500
5 - 6	5	2175	0	0	0	2	1000	0	0		3	1175
6 - 7	8	4250	1650	1155	0	5	2150	2	350	78.6	1	100
7 - 8	5	1725	75	52	0	1	425	2	125	5.8	2	1100
8 - 9	5	3200	850	595	0	0	0	2	1150	26.6	3	1200
10 - 11	1	1000	0	0	0	0	0	0	0		1	1000
12 - 15	8	14050	1629	473	1	4	1915	0	0	13.4	3	10505
15 - 18	15	9900	1993	678	2	10	5050	0	0	41.1	3	2870
18 - 21	14	7875	375	147	0	12	6025	0	0	20.3	2	1475
21 - 24	2	1525	625	186	0	2	575	0	0	65.8	0	325
TOTALS	76	51405	8072	3458	5	40	18845	9	2175	24.8	22	22325

REPORT TITLE: PLACEMENT HISTORY (Age at Placement)

REPORT DESCRIPTION: This is a statistical report that analyzes payments based on placement period. Payments, commissions, account status and recovery percentages are the areas analyzed in this report. Information is updated as transactions are processed, which means that this report will contain updated information at all times.

This report may be accessed from the Periodic Reports Menu, option 15,4.

SELECTION OPTIONS: You may select up to ten clients or if individual clients are required, enter the code for the report type. *(Note: use the help key on the report type field to determine the report types.)*

FILES ACCESSED: Placement History, Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client#: The code for the client.

Client Name: The name of the client.

Age-Months: The age of the accounts in months at the time of placement.

Placed: The total number and dollar amount of accounts placed.
accounts placed during the specified time period.

To-Date Payments: The total dollar amount received to-date against the accounts placed during the specified time period.

To-Date Commission: The total dollar amount received in fees against the accounts placed during the specified time period.

PIF No.: The total number of paid-in-full accounts that were placed during the specified time period.

Withdrawn: The total dollar amount and number of accounts that were closed with an inactive code that were placed during the specified time period.

Closed: The total dollar balance and number of accounts that were closed with an active code during the specified time period.

Recovery %: Sometimes called liquidation percentage in the industry, this percentage is based on the payments and dollar amount of the accounts placed during the specified time period less inactive closes.

Active: The total dollar amount and number of accounts still active (accounts placed during the specified time period, less paid-in-full, withdrawn, and closed accounts.

TOTALS: The totals of the above fields.

NOTE: Placement No. and Amount can change if accounts are closed with a close code that says "Remove from Placement." Remember, the Payments This Month column reflect transactions since the last Month-End Reset was run.

PLACEMENT HISTORY BY PLACEMENT AMOUNT

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

REF-

Client Name : FREE COLLECTIONS
14540 MAIN ST.

WASHINGTON,

DC 20015

Placement Range-\$	---Placed---		To-Date Payments	To-Date Commission	PIF No.	---Withdrawn---		----Closed----		Recovery %	---Active---	
	No.	Amount				No.	Amount	No.	Amount		No.	Amount
0 - 25	2	50	0	0	0	0	0	2	50		0	0
25 - 50	4	200	0	0	0	1	50	0	0		3	150
50 - 100	7	700	0	0	0	1	100	2	200		4	400
100 - 200	7	930	300	0	2	5	530	0	0	75.0	0	100
400 - 500	7	3500	75	52	0	4	1925	0	0	4.8	3	1500
500 - 750	20	10925	25	6	0	19	9950	0	0	2.6	1	950
750 - 1000	24	24000	7453	3300	3	7	3865	5	1925	37.0	9	10770
1000 - 2000	4	4100	219	100	0	3	2425	0	0	13.1	1	1450
3000 and up	1	7000	0	0	0	0	0	0	0		1	7000
TOTALS	76	51405	8072	3458	5	40	18845	9	2175	24.8	22	22320

REPORT TITLE: PLACEMENT HISTORY (Placement Amount Range)

REPORT DESCRIPTION: This is a statistical report that analyzes payments based on placement period. Payments, commissions, account status and recovery percentages are the areas analyzed in this report. Information is updated as transactions are processed, which means that this report will contain updated information at all times.

This report may be accessed from the Periodic Reports Menu, option 15,5.

SELECTION OPTIONS: You may select up to ten clients or if individual clients are required, enter the code for the report type. *(Note: use the help key on the report type field to determine the report types.)*

FILES ACCESSED: Placement History, Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client: The code for the client.

Client Name: The name of the client.

Placement Range- $\$$: The dollar range of accounts placed.

Placed: The number and dollar amount of the accounts placed between the specified placement range.

To-Date Payments: The total dollar amount received to-date against the accounts placed during the specified time period.

PIF No.: The total number of paid-in-full accounts that were placed during the specified time period.

Withdrawn: The total dollar amount and number of accounts that were closed with an inactive code that were placed during the specified time period.

Closed: The total dollar balance and number of accounts that were closed with an active code during the specified time period.

Recovery %: Sometimes called liquidation percentage in the industry, this percentage is based on the payments and dollar amount of the accounts placed during the specified time period less inactive closes.

Active: The total dollar amount and number of accounts still active (accounts placed during the specified time period, less paid-in-full, withdrawn, and closed accounts).

TOTALS: The aggregate value of the above fields.

NOTE: Placement No. and Amount can change if accounts are closed with a close code that says "Remove from Placement." Remember, the Payments This Month column reflect transactions since the last Month-End Reset was run.

PLACEMENT HISTORY

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 100000

Client Name : ARC

REF-

6598 EDMONSTON LN

GREENBELT

MD 20775

Period	---Placed---		-Average--		To-Date Payments	To-Date Commission	PIF No.	---Withdrawn--		----Closed----		Recovery %	---Active---	
	No.	Amount	Bal.	Age				No.	Amount	No.	Amount		No.	Amount
Aug 94	36	5600	155	382	925	32	7	0	0	0	0	16.5	29	4670
Sep 94	22	3454	157	366	957	25	3	0	0	0	0	27.7	19	2497
Oct 94	13	1710	131	389	673	37	3	0	0	3	300	39.4	7	669
Nov 94	1	100	100	0	67	6	0	0	0	0	0	67.0	1	33
1994	72	10864			2622	100	13	0	0	3	300	24.1	56	7869
Jan 95	3	75	25	66	0	0	0	0	0	0	0		3	75
1995	3	75			0	0	0	0	0	0	0		3	75
TOTALS	75	10939			2622	100	13	0	0	3	300	24.0	59	7944

REPORT TITLE: PLACEMENT HISTORY (With Average Age and Balance)

REPORT DESCRIPTION: This is a statistical report that analyzes payments based on placement period. Payments, commissions, account status and recovery percentages are the areas analyzed in this report. Information is updated as transactions are processed, which means that this report will contain updated information at all times.

This report may be accessed from the Periodic Reports Menu, option 15,6.

SELECTION OPTIONS: You may select up to ten clients or if individual clients are required, enter the code for the report type. (Note: use the help key on the report type field to determine the report types.)

FILES ACCESSED: Placement History, Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client: The code for the client.

Client Name: The name of the client.

Period: The month and year the accounts were placed.

Placed: The total number and dollar amount of accounts placed.

Average: The average balance and age of the accounts placed for the specified time period.

To-Date Payments: The total dollar amount received in the to-date against the accounts placed during the specified time period.

To-Date Commissions: The total dollar amount received in fees to-date against the accounts placed during the specified time period.

PIF No.: The total number of paid-in-full accounts that were placed during the specified time period.

Withdrawn: The total dollar amount and number of accounts that were closed with an inactive code that were placed during the specified time period.

Closed: The total dollar balance and number of accounts that were closed with an active code during the specified time period.

Recovery %: Sometimes called liquidation percentage in the industry, this percentage is based on the payments and dollar amount of the accounts placed during the specified time period less inactive closes.

Active: The total dollar balance and number of accounts still active (accounts placed during the specified time period, less paid-in-full, withdrawn, and closed accounts.

TOTALS: The aggregate value of the above fields.

NOTE: Placement No. and Amount can change if accounts are closed with a close code that says "Remove from Placement." Remember, the Payments This Month column reflect transactions since the last Month-End Reset was run.

PRELIMINARY STATEMENT REPORT FOR PERIOD 11/01/94 TO 01/24/95

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client	Prior Balance	Total Collected	Total Commission	Check	Due Us	Last Statement
STATEMENT FREQUENCY - M						
000002 GENERAL HOSPITAL	10244.16	132.00	63.10	.00	10,192.26	01/30/95
000003 SAN FRANCIS HOSPITAL	500.84	.00	.00	.00	500.84 *	01/30/95
000004 CONSOLIDATED GAS COMPANY	381.00	.00	.00	.00	381.00 *	01/30/95
000005 WAL-CHEM	.00	164.76	65.90	98.86	.00	12/19/94
000008 Q-EM SERVICES	423.00	.00	.00	.00	423.00 *	01/30/95
000010 PETERSBURG HOSPITAL	610.57	150.00	70.00	150.00	631.15 *	01/30/95
000011 DR. FREDERICK JAMESON	2860.89	.00	.00	.00	3,360.89 *	01/30/95
000012 Q-MEDICAL CENTER	1893.50	1,550.00	465.00	1,550.00	2,358.50 *	01/30/95
000013 SICKLY MEDICAL GROUP	.00	5,995.00	4,542.00	7,347.00	.00	12/22/94
000022 BANGOR PC1	.00	.00	.00	.00	4.00 *	
000023 BANGOR PC2	.00	.00	.00	.00	4.00 *	
000024 BANGOR PC3	.00	.00	.00	.00	2.00 *	
000101 WAL-MART STORE 121	.00	.00	.00	134.68	.00 *	12/19/94
000850 PEPCO ELECTRIC	318.40	66.60	22.20	.00	405.60	01/30/95
001111 WENDY'S	.00	.00	.00	.00	180.00 *	01/30/95
001515 UHAUL	.00	.00	.00	.00	300.00 *	01/30/95
100000 ARC	3762.50	731.20	36.12	.00	3,012.42	01/30/95
NET CLIENT TOTAL	14325.06	7,089.56	4,729.32	7,445.86	13,610.28	
* GROSS CLIENT TOTAL	6669.80	1,700.00	535.00	1,834.68	8,145.38 *	

REPORT TITLE: PRELIMINARY STATEMENT REPORT (1)

REPORT DESCRIPTION: Lists, by client and statement frequency (remittance code), clients that will be receiving remittance statements based on the payment period selected. Two separate reports are generated when the option to run this report is selected. The first report generated lists the prior balance; total payments collected and total commissions earned by both the agency and the client; amount of the check to be issued to the client; and what is due to the agency from the client. The second report generated, lists the same information except it separates total payments and commission received by the agency and the client.

This report is accessed from the Client Statement Menu, option 1.

SELECTION OPTIONS: Payment Date Range.

FILES ACCESSED: Payment Master and Client Master files.

DETAILS:

Company: The name of the company entered in the System Control file.

Client: The code and name of the client.

Prior Balance: The balance owed to the agency by the client prior to the payment date range selected.

Total Collected: The dollar amount received from the debtor(s) by both the agency and the client.

Total Commission: The fees earned from the Total Collected.

Check: The dollar amount of the check to be issued to the client based upon the transactions within the selected payment date range.

Due Us: The total amount owed by the client to the agency.

Last Statement: The last date a statement was generated for this client.

Statement Frequency: The Remitting Code defined in the Client Master.

Net Client Total: The totals for clients defined as a Net Client ("N" or "C" in the Remitting Type field of the Client Master).

***Gross Client Total:** The totals for clients defined as a Gross Client ("G" or "B" in the Remitting Type field of the Client Master). Please note that an asterisk "*" in the detail portion of the report indicates that the client is a Gross client.

PRELIMINARY STATEMENT REPORT FOR PERIOD 11/01/94 TO 01/24/95

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client	Prior Balance	-----Paid To Agency-----		-----Paid To Client-----		Check	Due Us
		Amount	Commission	Amount	Commission		
STATEMENT FREQUENCY - M							
000002 GENERAL HOSPITAL	10244.16	32.00	13.10	100.00	50.00	.00	10,192.26
000003 SAN FRANCIS HOSPITAL	500.84	.00	.00	.00	.00	.00	500.84 *
000004 CONSOLIDATED GAS COMPANY	381.00	.00	.00	.00	.00	.00	381.00 *
000005 WAL-CHEM	.00	164.76	65.90	.00	.00	98.86	.00
000008 Q-EM SERVICES	423.00	.00	.00	.00	.00	.00	423.00 *
000010 PETERSBURG HOSPITAL	610.57	150.00	70.00	.00	.00	150.00	631.15 *
000011 DR. FREDERICK JAMESON	2860.89	.00	.00	.00	.00	.00	3,360.89 *
000012 Q-MEDICAL CENTER	1893.50	1,550.00	465.00	.00	.00	1,550.00	2,358.50 *
000013 SICKLY MEDICAL GROUP	.00	5,995.00	4,542.00	.00	.00	7,347.00	.00
000022 BANGOR PC1	.00	.00	.00	.00	.00	.00	4.00 *
000023 BANGOR PC2	.00	.00	.00	.00	.00	.00	4.00 *
000024 BANGOR PC3	.00	.00	.00	.00	.00	.00	2.00 *
000101 WAL-MART STORE 121	.00	.00	.00	.00	.00	134.68	.00 *
000850 PEPCO ELECTRIC	318.40	.00	.00	66.60	22.20	.00	405.60
001111 WENDY'S	.00	.00	.00	.00	.00	.00	180.00 *
001515 UHAUL	.00	.00	.00	.00	.00	.00	300.00 *
100000 ARC	3762.50	711.20	34.12	20.00	2.00	.00	3,012.42
NET CLIENT TOTAL	14325.06	6,902.96	4,655.12	186.60	74.20	7,445.86	13,610.28
* GROSS CLIENT TOTAL	6669.80	1,700.00	535.00	.00	.00	1,834.68	8,145.38 *
TOTALS FOR FREQUENCY - M	20994.86	8,602.96	5,190.12	186.60	74.20	9,280.54	21,755.66

REPORT TITLE: PRELIMINARY STATEMENT REPORT (2)

REPORT DESCRIPTION: This is the second report generated from The Preliminary Statement Report. It lists the same information as the prior preliminary statement report except it separates total payments and commission received by the agency and the client.

This report is accessed from the Client Statement Menu, option 1.

SELECTION OPTIONS: Payment Date Range.

FILES ACCESSED: Payment Master and Client Master files.

DETAILS:

Company: The name of the company entered in the System Control file.

Client: The code and name of the client.

Prior Balance: The balance owed to the agency by the client prior to the payment date range selected.

Paid to Agency - Amount: The dollar amount received from the debtor(s).

Paid to Agency - Commission: The fees earned from payments to the agency.

Paid to Client - Amount: The dollar amount received from the debtor(s).

Paid to Client - Commission: The fees earned from payments to the client.

Check: The dollar amount of the check to be issued to the client based upon the transactions within the selected payment date range.

Due Us: The total amount owed by the client to the agency.

Statement Frequency: The Remitting Code defined in the Client Master.

Net Client Total: The totals for clients defined as a Net Client ("N" or "C" in the Remitting Type field of the Client Master).

***Gross Client Total:** The totals for clients defined as a Gross Client ("G" or "B" in the Remitting Type field of the Client Master). Please note that an asterisk "*" in the detail portion of the report indicates that the client is a Gross client.

TOTALS FOR FREQUENCY: The totals of Net and Gross Clients for that Remitting Code.

REPORT TITLE: REGRESSION ANALYSIS

REPORT DESCRIPTION: This is a statistical report which analyzes payments based on the month in which the payments were received. It indicates the amounts which were collected against the placement, during each month following the placement period.

This report is accessed from the Periodic Reports Menu, option 18.

SELECTION OPTIONS: Monthly or Quarterly Clients
OR Client Numbers (if individual clients are required -- up to 10)
If individual clients are required, enter code for Report Type

FILES ACCESSED: Client Master and Placement History files.

DETAILS:

Company: The name of the company entered in the System Control file.

Client #: The code for the client.

Client: The client name and address.

Month: Successive listing of months starting with the current month one year ago.

Amount Placed: The total amount that was placed for collection for that month.

Total Collected: The total dollar amount collected for each month.

Percentage Collected by Months: The percentage of the amount placed that has been collected for each month beginning with the placed month and continuing to the current month.

REQUEST FOR INFORMATION

IOU ONE-IT COLLECTIONS SERVICES, INC.
1234 ANYWHERE STREET
BETHESDA, MD 20817

Client Name : RIVERSIDE HOSPITAL
8300 RIVERSIDE

RIVERSIDE MD 20445

Phone : (301) 123-4568 Fax # : (301) 123-8654

The following accounts were previously put on hold at your request. Please advise us if we should proceed with our collection efforts.

Name	Account#	Amt.Placed	Date Placed
			Last Charge
LIPPMAN	ROBIN K0117127	50.00	11/18/92
	923020059-BC		05/10/92
LIPPMAN	ROBIN K0117127	50.00	04/29/93
	931170010-BC		05/10/92
MORHAIM	ESDRA J K0125724	475.00	11/18/92
	923020063-BC		05/19/92

REPORT TITLE: REPORT TO CLIENT FROM WORK-Q by USER

REPORT DESCRIPTION: This option will print a report in the format of letter. This report requests additional information on particular accounts.

This report is accessed from Management Menu, option 12,6.

SELECTION OPTIONS: You may select Users, Clients, Qcats, Report Types, or apply a Smart Code.

There are 8 report type requests:

1. Checking Status
2. Request for Duplicate Bill
3. request for Itemized Bill
4. Checking for Direct Payments
5. Notification of transfer to Collection Agency Status
6. Request for UB-82 or 1500
7. Notification of disputes
8. Notification of accounts placed on hold

FILES ACCESSED: Account Master, Client Master, Smart Code file, Qcats.

DETAILS:

Company: The name of the company entered in the System Control file.

Client Name: The name of the client.

Body of the request: The text of your request. The fields will vary depending upon the selected Report Type.

Note: This report will not include any accounts that have future follow up dates.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

Client Name : FREE COLLECTIONS
14540 MAIN ST.

WASHINGTON, DC 20015

Name	Your Account#	-----Placed-----		Balance		Comments	Our Account#
		Date	Amount	Amount			
BARE	NANCY		10/26/94	100.00	100.00	ACTIVE - BEING PURSUED	99-942940003
BEANE	JAMES		12/27/94	500.00	500.00	DTEC PULLED	99-942940050
CALDWELL	BOBBY		01/23/95	1000.00	1000.00	REPRESENTED BY ATTORNEY	99-942940105
CARTER	PAULA		01/23/95	1000.00	1000.00	REPRESENTED BY ATTORNEY	99-942940103
ERICKSON	LEIF	987	01/23/95	500.00	500.00	REPRESENTED BY ATTORNEY	99-942940110
FIELDS	MARIE		01/23/95	1000.00	1000.00	REPRESENTED BY ATTORNEY	99-942940101
FRANKS	MICHEAL		01/23/95	1000.00	1000.00	REPRESENTED BY ATTORNEY	99-942940106
GRAY	JOHN		12/07/94	525.00	500.00	DTEC PULLED	99-942940015
HART	TOHART	121212	10/17/94	7000.00	7000.00	ACTIVE - BEING PURSUED	99-942320076
HILL	SAM	125	01/23/95	100.00	100.00	REPRESENTED BY ATTORNEY	99-942940109
JOE	STEVENS		10/20/94	1025.00	705.49	ACTIVE - BEING PURSUED	99-942320094
JUDY	GARLAND		10/20/94	1000.00	20.00	ACTIVE - BEING PURSUED	99-942320089
LEWIS	CECIL		12/27/94	500.00	500.00	REPRESENTED BY ATTORNEY	99-942940051
LISA	MARIE		10/20/94	1000.00	20.00	ACTIVE - BEING PURSUED	99-942320090
MASON	LEGG		01/23/95	1000.00	1000.00	REPRESENTED BY ATTORNEY	99-942940100
MILLER	JODI		01/24/95	50.00	50.00	REPRESENTED BY ATTORNEY	99-942940119
PORTER	ART		01/23/95	1000.00	1000.00	REPRESENTED BY ATTORNEY	99-942940104
WEST	LEE		01/23/95	1000.00	1000.00	REPRESENTED BY ATTORNEY	99-942940102
WILLIAMS	RUTH		01/24/95	50.00	50.00	REPRESENTED BY ATTORNEY	99-942940120
YOUNG	PAUL		01/24/95	50.00	50.00	REPRESENTED BY ATTORNEY	99-942940118
			TOTALS	19400.00	17095.49	FROM 20 ACCOUNTS	

REPORT TITLE: STATUS REPORT

REPORT DESCRIPTION: This report is designed to inform the client of the status of their accounts.

This report is accessed from Periodic Reports Menu, option 14.

SELECTION OPTIONS: Monthly or Quarterly Clients
OR Client Numbers (if individual clients are required -- up to 10)
If individual clients are required, enter code for Report Type

FILES ACCESSED: Account Master, Client Master, Description Codes, Close Codes.

DETAILS:

Company: The name of the company entered in the System Control file.

Client #: The code for the client.

Client Name: The name and address of the client.

Name: The guarantor or patient last and first name, depending upon how the statement sort type is set up in the client master.

Your Account#: The client's account number for the debtor.

Placed: The date and the amount listed by the client.

Balance Amount: The current balance of the account.

Comments: This column is used to describe the status of an account.

Our Account#: The account number Intelec assigns to the account.

NOTE: When printing a Status Report Type that includes Close Codes, Placed No. and Placed Amount can change if accounts are closed with a close code that has a "Y" or "S" in the field "Omit from Reports" (as defined in the System Controls).

Note: This report will not include any accounts that have future follow up dates.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client	Prior Balance	----Paid To Agency----		----Paid To Client----		Trust Amount
		Amount	Commission	Amount	Commission	
STATEMENT FREQUENCY - L						
000000 ABC BICYCLE	.00	.00	.00	.00	.00	137.00
000056 FREE COLLECTIONS	.00	3,150.00	1,975.00	.00	.00	1,675.00
000102 BATON ROUGE CREDIT	1757.18	.00	.00	.00	.00	.00
GROSS CLIENT TOTALS	.00	.00	.00	.00	.00	.00
NET CLIENT TOTALS	1757.18	3,150.00	1,975.00	.00	.00	1,812.00
TOTALS FOR FREQUENCY - L	1757.18	3,150.00	1,975.00	.00	.00	1,812.00
STATEMENT FREQUENCY - M						
000002 GENERAL HOSPITAL	10244.16	.00	.00	.00	.00	.00
000004 CONSOLIDATED GAS COMPANY	381.00	.00	.00	.00	.00	.00 *
000005 WAL-CHEM	.00	164.76	65.90	.00	.00	98.86
000010 PETERSBURG HOSPITAL	610.57	.00	.00	.00	.00	.00 *
000011 DR. FREDERICK JAMESON	2860.89	.00	.00	.00	.00	.00 *
000022 BANGOR PC1	.00	.00	.00	.00	.00	.00 *
000023 BANGOR PC2	.00	.00	.00	.00	.00	.00 *
000024 BANGOR PC3	.00	.00	.00	.00	.00	.00 *
000101 WAL-MART STORE 121	.00	.00	.00	.00	.00	.00 *
000850 PEPCO ELECTRIC	318.40	.00	.00	.00	.00	.00 *
001111 WENDY'S	.00	.00	.00	.00	.00	.00 *
001515 UHAUL	.00	.00	.00	.00	.00	.00 *
100000 ARC	3762.50	524.50	25.25	.00	.00	.00
GROSS CLIENT TOTALS	3852.46	.00	.00	.00	.00	.00
NET CLIENT TOTALS	14325.06	689.26	91.15	.00	.00	98.86
TOTALS FOR FREQUENCY - M	18177.52	689.26	91.15	.00	.00	98.86
STATEMENT FREQUENCY - Z						
000001 RIVERSIDE HOSPITAL	.00	80.05	28.52	.00	.00	80.05 *
GROSS CLIENT TOTALS	.00	80.05	28.52	.00	.00	80.05
NET CLIENT TOTALS	.00	.00	.00	.00	.00	.00
TOTALS FOR FREQUENCY - Z	.00	80.05	28.52	.00	.00	80.05
GRAND TOTALS.....	19934.70	3,919.31	2,094.67	.00	.00	1,990.91
TOTAL COLLECTIONS....	3919.31		TOTAL COMMISSIONS....	2,094.67		

REPORT TITLE: TRUST REPORT

REPORT DESCRIPTION: This report indicates the amount of monies due to Clients (Trust Amount) if statements are run at that time. To reflect an accurate Trust Amount, this report should only be run for periods not yet reported. Listed, by client are, the prior balance, total payments collected by the agency, with the corresponding commissions and total payments collected by the client, with the corresponding commissions.

This report is accessed from the Client Statement Menu, Option 4.

SELECTION OPTIONS: Payment Date Range.

FILES ACCESSED: Payment Master and Client Master files.

DETAILS:

Company: The name of the company entered in the System Control file.

Client: The code and name of the client.

Prior Balance: The balance owed to the agency by the client prior to the payment date range selected.

Paid to Agency - Amount: The dollar amount received from the debtor(s).

Paid to Agency - Commission: The fees earned from payments to the agency.

Paid to Client - Amount: The dollar amount received from the debtor(s).

Paid to Client - Commission: The fees earned from payments to the client.

Trust Amount: The dollar amount owed to the client by the agency.

Statement Frequency: The Remitting Code defined in the Client master.

Gross Client Totals: The totals for clients defined as a Gross Client ("G" or "B" in the Remitting Type field of the Client Master). Please note that an asterisk "*" in the detail portion of the report indicates that the client is a Gross client.

Net Client Totals: The totals for clients defined as a Net Client ("N" or "C" in the Remitting Type field of the Client Master).

TOTALS FOR FREQUENCY: The totals of Net and Gross Clients for that Remitting Code.

GRAND TOTALS: The totals of all the Remitting Codes combined.

TOTAL COLLECTIONS: The total dollar amount received from the debtor(s) by both the Agency and the Client.

TOTAL COMMISSIONS: The total fees earned from the Total Collections.

COLLECTOR REPORTS

COLLECTOR COMPARISON FROM 11/01/94 TO 01/01/95

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Collector	-----Agency-----		-----Employee-----		----- New Business-----			
	Payment	Commission	Payment	Commission	---Monthly---	---Yearly---		
					Amount	No.	Amount	No.
BC BILL COLLECTOR	50.00	20.00	50.00	20.00	1040394.08	86	1073425.05	102
				Active	36373.30	107	PIF	0
HC HOUSE COLLECTOR	8312.09	5307.95	8312.09	5307.95	.00	0	.00	0
				Active	.00	0	PIF	5
NON-REPORTABLE PAYMENTS			300.49	153.89				
01 PAMELA COLLECTOR 2	1810.00	572.50	1790.00	562.50	42004617.19	71	42090568.76	548
				Active	42090199.79	469	PIF	1
FWD.AGENCY PAYMENTS			70.00	28.00-				
NON-REPORTABLE PAYMENTS			25.00	12.50				
02 JOHN COLLECTOR	100.00	50.00	100.00	50.00	2496.95	17	227637.06	322
				Active	197218.56	291	PIF	0
03 LEGAL COLLECTOR	25.00	.00	25.00	.00	1373.95	5	1524.19-	7
				Active	970.00	4	PIF	0
NON-REPORTABLE PAYMENTS			25.00	.07				
11 CHERYL HAMOCKS	594.51	100.97	594.51	100.97	64185.23	104	64185.23	104
				Active	112687.02	52	PIF	1
FWD.AGENCY PAYMENTS			86.70	34.68-				
NON-REPORTABLE PAYMENTS			45.00	12.50				
19 SMALL BALANCE	2.00	.60	2.00	.60	153.34	3	7622.04	214
				Active	5120.47	139	PIF	0
22 JENY SMITH	100.00	50.00	20.00	10.00	.00	0	.00	0
				Active	35.98	1	PIF	0
33 KIM GREEN	10.00	.00	10.00	.00	2075.00	3	2075.00	3
				Active	1240.05	3	PIF	0
NON-REPORTABLE PAYMENTS			10.00	9.00				
TOTAL WITHOUT FWD.AGENCY			10903.60	6052.02				
FWD.AGENCY TOTAL			156.70	62.68-			PIF TOTAL	7

REPORT TITLE: COLLECTOR COMPARISON (Date Range)

REPORT DESCRIPTION: This is a summary report by collector, which prints information about payments and new business for a period of time. Two reports are generated when this option is selected. The first, lists new business entered today, for the month, and the year. The second report lists payments and new business. In addition to the printed reports, there is also (1) a Graph of Payments for the Month and (2) a Graph of Commissions for the Month that can be displayed.

This report is accessed from Periodic Report Menu, option 1, the Month-End and Year-End Processing Menus, option 1.

SELECTION OPTIONS: Date Range and Report Type.

FILES ACCESSED: Daily Transaction file and Collector Master file.

DETAILS:

Company: The name of the company entered in the System Control file.

Collector: The collector code and name of the owner (or split collector) on the account at the time the payment is entered.

Non-Reportable Payments: Those payments are not reportable to the client.

FWD.Agency Payments:

- **Payment:** The portion of the payment which pertains to a forwarded account.

- **Commission:** The fees due or retained by the forwarded agency. *(Note: A negative sign will denote commission due to the forwarded agency as opposed to commission earned.)*

Agency:

- **Payment:** The dollar amount of the payment received by the agency.

- **Commission:** The amount of fees earned from debtor payments.

Employee:

- **Payment:** The dollar amount of the payment for which the collector is to receive credit.

- **Commission:** The amount of fees for which the collector is to receive credit for. *(Note: The commission may vary between the agency and the employee if a split collector has been assigned.)*

New Business: Monthly and yearly, same as explained in the Monthly New Business report.

PIF TOTAL: The total number of accounts that have been paid-in-full for the reporting period.

Total Without FWD.Agency: The total of above fields that did not have the help of a forwarding agency.

FWD.Agency Total: The total of above fields that were collected by a forwarding agency.

COLLECTOR COMPARISON - MONTHLY NEW BUSINESS

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Collector	----Today-----		---Monthly----		----Yearly----		----Active----	
	Amount	Number	Amount	Number	Amount	Number	Amount	Number
BC BILL COLLECTOR	37,591.85	77	1,040,394.08	86	1,073,425.05	102	36,373.30	107
DC DEFAULT COLLECTOR	150.00	1	6,012,058.48	14	6,020,710.04	18	5,625.52	4
01 PAMELA COLLECTOR 2	125.00	1	42,004,617.19	71	42,090,568.76	548	42,090,199.79	469
02 JOHN COLLECTOR	628.90	4	2,496.95	17	227,637.06	322	197,218.56	291
03 LEGAL COLLECTOR	.00		1,373.95	5	1,524.19-	7	970.00	4
11 CHERYL HAMOCKS	32,193.88	27	64,185.23	104	64,185.23	104	112,687.02	52
19 SMALL BALANCE	.00		153.34	3	7,622.04	214	5,120.47	139
33 KIM GREEN	2,050.00	4	2,075.00	3	2,075.00	3	1,240.05	3
TOTALS	72,739.63	114	9,127,354.22	303	49,484,698.99	1304	42,449,434.71	1069

REPORT TITLE: COLLECTOR COMPARISON (Monthly New Business)

REPORT DESCRIPTION: This is a summary report by collector, which prints information about payments and new business for a period of time. Two reports are generated when this option is selected. The first, lists new business entered today, for the month, and the year. The second report lists payments and new business. In addition to the printed reports, there is also (1) a Graph of Payments for the Month and (2) a Graph of Commissions for the Month that can be displayed.

This report is accessed from Periodic Report Menu, option 1, the Month-End and Year-End Processing menus, option 1.

SELECTION OPTIONS: Date Range and Report Type.

FILES ACCESSED: Daily Transaction file and Collector Master file.

DETAILS:

Company: The name of the company entered in the System Control file.

Collector: The collector code and name of the owner of the account at the time the payment is entered or when linking occurred.

Today: The total number and dollar amount of accounts placed today.

Monthly: The amount and number of accounts placed month-to-date.

Yearly: The amount and number of accounts placed year-to-date.

Active: The amount and number of active accounts.

Totals: The totals for each column.

Note: New business figures are captured at the time an account is posted. When automatic linking occurs, these collector changes could cause the statistics to change.

DAILY COLLECTOR ACTIVITY SUMMARY FOR 01/26/95 - PART 1

Company : 99 IOU OWE-IT COLLECTIONS SERVICES, INC.

...Payments....		..Commission...	Promises.....			New Accounts.....					
Today	MTD	Today	MTDToday.....	MTD.....		Balance of Month	Today.....	MTD.....	
				Amount	Number	Amount	Number	Amount	Number	Amount	Number	Amount	Number
BC-BILL COLLECTOR													
281.76	288.35	92.60	93.55	3.86	1	3.86	1	.00	0	37591.85	77	1040394.08	86
DC-DEFAULT COLLECTOR													
.00	.00	.00	.00	.00	0	.00	0	.00	0	150.00	1	6012058.48	14
HC-HOUSE COLLECTOR													
14788.31	18779.75	8062.95	9198.27	.00	0	.00	0	.00	0	.00	0	.00	0
LG-LARGE BALANCE													
.00	.00	.00	.00	.00	0	.00	0	.00	0	146.97	1	.00	0
L1-LEGAL COLLECTOR													
.00	.00	.00	.00	.00	0	.00	0	.00	0	1275.00	2	.00	0
M1-RANJAN MANAGER													
.00	.00	.00	.00	.00	0	.00	0	.00	0	.00	0	.00	0
Z1-COLLECTOR Z1													
.00	8.81	.00	6.81	.00	0	.00	0	.00	0	.00	0	.00	0
01-PAMELA COLLECTOR 2													
2190.05	3564.84	753.02	1178.03	4.66	1	54.66	2	.00	0	125.00	1	2004617.19	71
02-JOHN COLLECTOR													
165.50	513.50	50.13	190.58	.00	0	.00	0	.00	0	628.90	4	2496.95	17
03-LEGAL COLLECTOR													
25.00	25.00	.00	.00	100.00	1	100.00	1	.00	0	.00	0	1373.95	5
06-JAY SMITH													
.00	.00	.00	.00	.00	0	.00	0	.00	0	100.00	1	.00	0
11-CHERYL HAMOCKS													
1161.51	4119.31	164.39	714.50	.00	0	.00	0	.00	0	32193.88	27	64185.23	104
12-WENDY HILL													
.00	.00	.00	.00	.00	0	.00	0	.00	0	.00	0	.00	0
19-SMALL BALANCE													
24.00	221.48	8.61	69.93	.00	0	.00	0	.00	0	.00	0	153.34	3
22-JENY SMITH													
.00	20.00	.00	10.00	.00	0	.00	0	.00	0	.00	0	.00	0
33-KIM GREEN													
10.00	10.00	.00	.00	.00	0	.00	0	.00	0	2050.00	4	2075.00	3

REPORT TITLE: DAILY COLLECTOR ACTIVITY SUMMARY

REPORT DESCRIPTION: This report allows the manager to review the activity of the owning collector's accounts through the workmap and inquiry. The following activity is reported: payments, commissions, promises, new accounts, attempts, contacts, postdated checks, and returned checks. If the collector's code has no activity, they will not be shown on this report. Two reports are generated when this report is run; the summary and the totals of the summary.

This report is accessed from the Management Menu, option 19 and will also produce automatically through the Nightly Processing.

SELECTION OPTIONS: None.

FILES ACCESSED: Collector Master File, Daily New Business File, Daily Payment Transaction File, Account Master.

DETAILS:

Company: The code number and name of the company entered in the System Control file.

Payments:

- **Today:** Total dollar amount of payments received today.
- **Month to Date:** Total dollar amount of payments received month-to-date.

Commissions:

- **Today:** Total commissions for today.
- **Month to Date:** Total commissions received month-to-date.

Promises:

- **Today:** The number of accounts and total dollars set up for the day.
- **Month to Date:** The number of accounts and total dollars set up month-to-date
- **Balance of Month:** Total promises to pay in number of accounts and dollar amount that is expected to be received between the report date and the end of the month.

New Accounts:

- **Today:** The number of accounts and total dollars entered for the day.
- **Month to Date:** The number of accounts and total dollars that has been entered for month-to-date.

DAILY COLLECTOR ACTIVITY SUMMARY FOR 01/25/95 - PART 2

Company : 99 IOU OWE-IT COLLECTIONS SERVICES, INC.

	..Attempts..	Contacts.....				..Other...	Post Dated Checks.....				Returned Checks Today
	Today	MTD	..Positive.. Today	MTD	...Other.... Today	MTD	..Activity.. Today	MTD	Entered Today Amount	Number	Balance of Month Amount	Number	
BC-BILL COLLECTOR	6	24	2	43	6	15	29	99	115.00	3	.00	0	.00
DC-DEFAULT COLLECTOR	0	27	0	1	0	0	3	22	.00	0	.00	0	.00
HC-HOUSE COLLECTOR	0	0	0	0	0	0	0	0	.00	0	.00	0	240.00
LG-LARGE BALANCE	1	8	0	56	0	3	2	66	.00	0	.00	0	.00
L1-LEGAL COLLECTOR	0	1	0	2	0	0	0	1	.00	0	.00	0	.00
M1-RANJAN MANAGER	0	4	0	4	0	0	1	10	.00	0	.00	0	.00
Z1-COLLECTOR Z1	0	0	0	0	0	0	0	0	.00	0	.00	0	.00
01-PAMELA COLLECTOR 2	2	132	5	315	1	14	10	824	.00	0	10.00	1	.00
02-JOHN COLLECTOR	1	61	1	250	0	4	1	313	.00	0	.00	0	.00
03-LEGAL COLLECTOR	0	13	1	2	0	0	3	15	.00	0	.00	0	.00
06-JAY SMITH	0	0	0	0	0	0	1	1	.00	0	.00	0	.00
11-CHERYL HAMOCKS	9	101	0	17	5	9	29	81	.00	0	50.00	1	.00
12-WENDY HILL	0	0	0	0	0	0	0	0	.00	0	20.00	1	.00
19-SMALL BALANCE	0	32	0	109	0	2	1	143	.00	0	.00	0	.00
22-JENY SMITH	0	0	0	0	0	0	0	0	.00	0	.00	0	.00
33-KIM GREEN	2	2	0	0	2	2	3	3	.00	0	.00	0	.00

REPORT TITLE: DAILY COLLECTOR ACTIVITY SUMMARY - PART 2

REPORT DESCRIPTION: This a continuation of the collector summary. The following activity is reported: attempts, contacts, other activity, postdated checks, and returned checks.

This report is accessed from the Management Menu, option 19. It will automatically produce through the Nightly Processing.

SELECTION OPTIONS: None

FILES ACCESSED: Daily Transaction file, Master Collector file, Smart Code Transaction file, Daily Payment Transaction file, Post-Dated Check file.

DETAILS:

Company: The company name and number entered in the System Control file.

Contacts: The total number of accounts (today and month-to-date) that have had a smart code applied to them.

-**Attempts:** Number of attempts made the day the report was requested and month-to-date.

-**Positive:** Number of positive contacts made the day the report was requested and month-to-date.

-**Other:** Number of other contacts made on the day the report was requested and month-to-date.

Other Activity: Number of other activity for today and month-to-date.

Post-Dated Checks:

-**Entered Today:** The number and dollar amount of post-dated checks received for the day.

-**Balance of Month:** The number and dollar amount of post dated checks to be presented between the report date and the end of the month.

Returned Checks: The dollar amount of checks processed for the day.

Note: Month-to-Date is contingent upon when the last Month End was run. Attempts and Contacts are based on the type of Smart Code used.

TOTALS FOR DAILY COLLECTOR ACTIVITY SUMMARY FOR 01/26/95

Company : 99 IOU OWE-IT COLLECTIONS SERVICES, INC.

	-----Today-----	-----MTD-----	-Balance of Month-
Payments:	18646.13	27551.04	
Commission:	9131.70	11448.05	
New Accounts:			
Number:	118	303	
Amount:	74261.60	9127354.22	
Post Dated Checks:			
Number:	0		3
Amount:	.00		80.00
Returned Checks:	240.00-		
Promises:			
Number:	3	1	0
Amount:	108.52	158.52	.00
Attempts:	21	405	
Positive Contacts:	9	799	
Other Contacts:	14	49	
Other Activity:	83	1578	

REPORT TITLE: TOTALS FOR DAILY COLLECTOR ACTIVITY SUMMARY

REPORT DESCRIPTION: This is the second part of the Daily Collector Activity Summary. This is a totals summary of all collector activity.

This report is accessed from Management Menu, option 19. It will also produce automatically through the Nightly Processing.

SELECTION OPTIONS: None

FILES ACCESSED: Daily transaction file, Collector Master, Post-Dated Check Transaction file.

DETAILS:

Company: The company name and number entered in the System Control file.

Payments: Total payments received today and month-to-date.

Commission: Total commissions paid today and month-to-date.

New Accounts: The total number of accounts and amount of new business received today and month-to-date.

Postdated Checks: The total number and amount of postdated checks that were received during the day and are presented between the report date and the end of the month.

Returned Checks: The total amount of returned checks processed.

Promises: The total number of accounts and amount of promises that have been set up today, month-to-date, and are expected to be kept between the report date and the end of the month.

Attempts: The total number of attempts made on the account today and month-to-date.

Positive Contacts: The total number of positive contacts made today and month-to-date.

Other Contacts: The total number of other contacts made today and month-to-date.

Other Activity: The number of other activity made on the account.

Debtor/Case Comparison Report - BY OWNER

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

--- OWNER ---

Code	Name	# of Debtors	Future Dates	Payment Arrangement	# of Cases	In Contact Series	With Other Worker
BC	BILL COLLECTOR	81	0	3	86	22	4
DC	DEFAULT COLLECTOR	3	0	0	4	0	0
LG	LARGE BALANCE	58	0	3	58	0	1
L1	LEGAL COLLECTOR	2	0	0	3	0	0
M1	RANJAN MANAGER	3	0	0	4	0	0
NB	NEW BUSINESS	2	0	0	2	0	0
01	PAMELA COLLECTOR 2	388	1	10	429	0	363
02	JOHN COLLECTOR	265	0	2	293	0	6
03	LEGAL COLLECTOR	4	0	1	4	0	1
04	PRELEGAL COLLECTOR	1	0	0	5	0	0
05	JOE PETERSON	14	0	0	14	0	0
06	JAY SMITH	1	0	0	1	1	0
11	CHERYL HAMOCKS	42	1	4	53	0	2
12	WENDY HILL	1	0	0	1	0	1
19	SMALL BALANCE	124	0	1	136	0	6
22	JENY SMITH	1	0	0	1	0	0
33	KIM GREEN	3	1	0	3	0	1
50	MULTY-APPLY COLLECTOR	1	0	0	1	0	0
TOTALS		994	3	24	1098	23	385

REPORT TITLE: DEBTOR CASE COMPARISON REPORT BY OWNER

REPORT DESCRIPTION: This report analyzes the total number of open accounts by owner. It includes those accounts with future follow-up dates, payment arrangements, and those in a contact series.

This report is accessed from Management Menu, option 18,1.

SELECTION OPTIONS: None.

FILES ACCESSED: Collector Master, Account Master.

DETAILS:

Company: The name of the company entered in the System Control files.

Owner: The code and name of the collector who owns the account.

of Debtors: The total number of primary accounts.

Future Dates: The number of accounts with a future follow-up date.

Payment Arrangement: The number of accounts with payment arrangements.

of Cases: The total number of primary and linked accounts.

In Contact Series: The number of accounts in a Contact Series.

With Other Worker: The number of accounts that are being worked by another user.

TOTALS: The aggregate value of the above fields.

Note: The total number of debtors and cases may differ. A debtor may have 5 cases linked together. ex: 1 debtor would equal 5 cases.

Debtor/Case Comparison Report - BY WORKER

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

--- WORKER ---			Future	Payment		In Contact	With Different
Code	Name	# of Debtors	Dates	Arrangement	# of Cases	Series	Owner
BC	BILL COLLECTOR	93	0	3	98	22	16
DC	DEFAULT COLLECTOR	3	0	0	4	0	0
I1	NELSON INSURANCE	1	0	0	1	0	1
LG	LARGE BALANCE	57	0	3	57	0	0
L1	LEGAL COLLECTOR	2	0	0	3	0	0
M1	RANJAN MANAGER	3	0	0	4	0	0
NB	NEW BUSINESS	2	0	0	2	0	0
O1	PAMELA COLLECTOR 2	51	0	8	69	0	3
O2	JOHN COLLECTOR	259	0	2	287	0	0
O3	LEGAL COLLECTOR	3	0	1	3	0	0
O4	PRELEGAL COLLECTOR	1	0	0	5	0	0
O5	JOE PETERSON	355	1	1	376	0	362
O6	JAY SMITH	1	0	0	1	1	0
11	CHERYL HAMOCKS	43	1	5	54	0	3
19	SMALL BALANCE	118	0	1	130	0	0
22	JENY SMITH	1	0	0	1	0	0
33	KIM GREEN	2	1	0	2	0	0
50	MULTY-APPLY COLLECTOR	1	0	0	1	0	0
TOTALS		996	3	24	1098	23	385

REPORT TITLE: DEBTOR CASE COMPARISON REPORT BY WORKER

REPORT DESCRIPTION: This report analyzes the number of open accounts by worker code. It includes those accounts with Future dates, Payment Arrangements, in Contact series and assigned to a different worker.

This report is accessed from Management Menu, option 18,2.

SELECTION OPTIONS: None.

FILES ACCESSED: Account Master, Contact Series, Payment Arrangements, Collector Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Worker: The code and the name of the worker on the account.

of Debtors: The number of primary accounts assigned to that worker.

Future Dates: The Number of accounts with a future date.

Payment Arrangement: The number of accounts with payment arrangements.

of Cases: The number of primary and linked accounts assigned to that worker.

In Contact Series: The number of accounts in a contact series.

With Different Owner: The number of accounts that are owned by another user.

TOTALS: The aggregate value of the above fields.

Note: The total number of debtors and cases may differ. A debtor may have 5 cases linked together. ex: 1 debtor would equal 5 cases.

Analysis of Responsibility

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

--- WORKER ---	---- Pay.Arr ----		---Cont.Series----		---Future Dates---		---Others Owned---		--Others Working--	
	Cases	Amount	Cases	Amount	Cases	Amount	Cases	Amount	Cases	Amount
BC BILL COLLECTOR	4	1493.26	22	9125.06	0	.00	56	5299.95	16	11124.25
DC DEFAULT COLLECTOR	0	.00	0	.00	0	.00	4	5625.52	0	.00
I1 NELSON INSURANCE	0	.00	0	.00	0	.00	0	.00	1	91.30
LG LARGE BALANCE	3	599.41	0	.00	0	.00	54	10911.16	0	.00
L1 LEGAL COLLECTOR	0	.00	0	.00	0	.00	3	2076.86	0	.00
M1 RANJAN MANAGER	0	.00	0	.00	0	.00	4	673.08	0	.00
NB NEW BUSINESS	0	.00	0	.00	0	.00	2	975.00	0	.00
01 PAMELA COLLECTOR 2	13	8237.22	0	.00	0	.00	53	42010682.08	3	455.89
02 JOHN COLLECTOR	2	1430.66	0	.00	0	.00	285	195629.84	0	.00
03 LEGAL COLLECTOR	1	120.00	0	.00	0	.00	2	550.00	0	.00
04 PRELEGAL COLLECTOR	0	.00	0	.00	0	.00	5	580.00	0	.00
05 JOE PETERSON	1	125.00	0	.00	1	125.00	14	115382.41	360	36131.50
06 JAY SMITH	0	.00	1	100.00	0	.00	0	.00	0	.00
11 CHERYL HAMOCKS	6	10296.76	0	.00	1	7025.00	45	9287.95	2	67.35
19 SMALL BALANCE	1	16.57	0	.00	0	.00	129	4248.17	0	.00
22 JENY SMITH	0	.00	0	.00	0	.00	1	35.98	0	.00
33 KIM GREEN	0	.00	0	.00	1	525.00	1	200.05	0	.00
50 MULTY-APPLY COLLEC	0	.00	0	.00	0	.00	1	100.00	0	.00

REPORT TITLE: ANALYSIS OF RESPONSIBILITY

REPORT DESCRIPTION: This report analyzes accounts by worker code and lists the number and dollar amount of those accounts that have payment arrangements, are in a contact series, have future dates, are owned by others, and others are working.

This report is accessed from Management Menu, option 18,3.

SELECTION OPTIONS: None.

FILES ACCESSED: Collector Master, Payment Arrangements, Contact Series, and Future Dates.

DETAILS:

Company: The name of the company entered in the System Control file.

Worker: The name and code of the collector working the account.

Pay Arrangements: The number of accounts and total qualifying amount currently under a payment arrangement.

Contact Series: The number of accounts and dollar amount in a Contact Series.

Future Dates: The number of accounts and dollar amount Future Follow-up Dates.

Others Owned: The number of accounts and dollar amount *not* owned by the worker.

Others Working: The number of accounts and dollar amount being worked by another collector.

COMPANY 99
 SELECTED CLIENT NUMBER 000056
 SELECTED COLLECTOR CODE *ALL*
 SELECTED CLOSE CODES 12E
 SELECTED MINIMUM BALANCE
 SELECTED MAXIMUM BALANCE 9,999,999.99
 PLACEMENT DATE RANGE *ALL*
 HAS NOT MADE PMT SINCE *ALL*
 SELECT CASES WITH SAME COLLECTOR AND WORKER
 PERCENTAGE SELECTED 25

NO NOTES AND PAYMENTS
 SORT BY DEBTOR NAME

* - BAD ADDRESS

CASE#	D E B T O R				C L I E N T				CO
	NAME	PLACED	CREDITS	PRI.BAL	LAST PMT TRAN.	NAME	ACCOUNT NO.		
--942320087	AMANDA JONES	10/20/94	1000.00	985.00	15.00	11/28/94	FREE COLLECTIONS	17	
							Close Code - 2		
--942320077	AMBULANCE RIDE	10/19/94	100.00	100.00	.00		FREE COLLECTIONS	11	
							Close Code - 2		
--942320078	AMBULANCE, II. RIDE	10/19/94	130.00	.00	130.00		FREE COLLECTIONS	02	
							Close Code - 2		
--942940003	BARE NANCY	10/26/94	100.00	.00	100.00		FREE COLLECTIONS	11	
--942940011	BASSETT SHIRLEY	12/06/94	525.00	25.00	500.00		FREE COLLECTIONS	1	
							Close Code - 2		
--942940012	BASSETT SHIRLEY	12/06/94	525.00	25.00	500.00		FREE COLLECTIONS	3	
							Close Code - 2		
--942940017	BRILL JAY	12/07/94	525.00	25.00	500.00		FREE COLLECTIONS	1	
							Close Code - 2		
--942320082	BURGER KING	10/20/94	1000.00	600.00	400.00	10/20/94	FREE COLLECTIONS	11	
							Close Code - 2		
--942940105	CALDWELL BOBBY	01/23/95	1000.00	.00	1000.00		FREE COLLECTIONS	BC	
--942940103	CARTER PAULA	01/23/95	1000.00	.00	1000.00		FREE COLLECTIONS	B	
--942320085	CINDY SMITH	10/20/94	1000.00	1013.27	13.27-	11/28/94	FREE COLLECTIONS	1	

REPORT TITLE: DETAILED COLLECTOR AUDIT

REPORT DESCRIPTION: This report can be used as a tool to determine how collectors are working their accounts. The report is requested by specifying a number of selection criteria.

This report is accessed from the Management Menu, option 10.

SELECTION OPTIONS: *See below.*

FILES ACCESSED: Account Master, Client Master, the Note and Payment files.

DETAILS:

1) **Selection Options:** The first portion of this report reflects the Selection Options that were taken at the time the report was run.

Company: The company number entered in the Systems Control.

Selected Client Number: The selected client code. If left blank, *ALL* will appear. If this field is left blank, the Collector Code field must have an entry in it.

Selected Collector Code: The selected collector code. If left blank, *ALL* will appear. If this field is left blank, the Client Number field must have an entry in it.

Selected Close Codes: The selected close codes. If left blank, *NONE* will appear.

Selected Minimum Balance: The first amount entered in the Primary Balance Range or, if left blank, the field will be blank. Accounts with a primary balance less than this amount will not be included.

Selected Maximum Balance: The second amount entered in the Primary Balance Range or, if left blank, 9,999,999.99 will be filled in the field. Accounts with a primary balance larger than this amount will not be included.

Placement Date Range: If a date range is entered here, accounts that were not listed within that range will not appear in this report. If left blank, *ALL* will appear.

Has Not Made Pmt Since..: The date entered in the Omit with Payment Transactions After field. Accounts with no payments after this date will not appear in the report. If left blank, *ALL* will appear.

Select Cases with:

- **Different Worker:** The worker assigned to the case is different from the owner.
- **Same Collector and Worker:** The owner and worker assigned to the case are the same.
- **Regardless of Worker:** The owner and worker assigned to the case will not be taken into consideration in the selection process.

Percentage Selected: The percentage of accounts designated to be included in the report.

Print Notes/Payments: If the option to print notes/payments was selected:

- **Notes:** The following information will be included for all notes on the account: date and time the note was entered, along with the first three initials of the UserID of the person who entered the note, the Smart Code and the note entered.
- **Payments:** The following information will be included for all payments on the account: payment date, collector who received credit for the payment, payment and balance types and payment amount.

No Notes/Payments: If the option to print notes was not selected, this notation will be made and no notes or payments will be included in the report.

Sort by: Debtor Name or Client Account# or Case#.

Bad Address: An asterisk "*" before an account, indicates that there is returned mail on the account.

CASE#	D E B T O R					C L I E N T			CO
	NAME	PLACED	CREDITS	PRI.BAL	LAST PMT TRAN.	NAME	ACCOUNT NO.		
--942320085	CINDY SMITH	10/20/94	1000.00	1013.27	13.27- 11/28/94	FREE COLLECTIONS		1	
					Close Code - 1				
--942320093	DAVE ATKINS	10/20/94	1000.00	1000.00	.00 10/21/94	FREE COLLECTIONS		0	
					Close Code - 1				
--942940110	ERICKSON LEIF	01/23/95	500.00	.00	500.00	FREE COLLECTIONS	987	B	
--942940101	FIELDS MARIE	01/23/95	1000.00	.00	1000.00	FREE COLLECTIONS		BC	
--942940106	FRANKS MICHEAL	01/23/95	1000.00	.00	1000.00	FREE COLLECTIONS		B	
--942320074	FREEDOM RAINS	10/13/94	750.00	.00	750.00	FREE COLLECTIONS		BC	
					Close Code - 2				
*--942940022	GEORGES LARRY	12/08/94	525.00	25.00	500.00	FREE COLLECTIONS		11	
					Close Code - 2				
NUMBER OF ACCOUNTS	19	AMOUNT PLACED	13,205.00	PRIMARY BALANCE	9,381.73				

REPORT TITLE: DETAILED COLLECTOR AUDIT (continued)

2) **Debtor and Client Information:** The second portion of this report reflects the following information:

Debtor:

- **Case #:** The number Intelec assigns to the account.
- **Name:** The guarantor's name.
- **Placed - Date:** The date the client listed the account with the agency.
- **Placed - Amount:** The dollar amount listed by the client.
- **Credits:** The Placement Amount less the Primary Balance.
- **Pri.Bal:** The Primary balance of the account (does not include secondary balances).
- **Last Pmt. Tran.:** Date the last payment was made on the account.

Client:

- **Name:** The client's name .
- **Account No.:** The clients' account number for the debtor.
- **Coll:** The collector code for the owner of the account.

3) **Totals Information:**

Number of Accounts: Total number of accounts listed in this report.

Amount Placed: Total dollar amount listed for the accounts in this report.

Primary Balance: Total primary balance dollar amount of the accounts listed in this report.

HOLDING COLLECTOR REPORT

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Clnt#	Name	Amount	Number
000001	RIVERSIDE HOSPITAL	1,075.00	10
000002	GENERAL HOSPITAL	25.00	1
000004	CONSOLIDATED GAS COMPANY	137.04	1
000010	PETERSBURG HOSPITAL	2,886.84	37
000011	DR. FREDERICK JAMESON	53.79	2
000012	Q-MEDICAL CENTER	165.08	6
000013	SICKLY MEDICAL GROUP	2,025.00	1
000022	BANGOR PC1	300.00	3
000023	BANGOR PC2	600.00	3
000024	BANGOR PC3	100.00	1
000055	ABC BICYCLE	97.50	2
000056	FREE COLLECTIONS	7,750.00	12
000066	TEST CLIENT, LOOKING 4 ON REPORT	1,000.00	2
100000	ARC	275.00	5
	TOTALS	16,490.25	86

REPORT TITLE: HOLDING COLLECTOR REPORT

REPORT DESCRIPTION: This report tracks, by client, the number of all new accounts retained by the holding collector which have not been assigned to a regular collector.

This report may be accessed from the Special Options Menu, option 17.

SELECTION OPTIONS: None, the report is printed immediately.

FILES ACCESSED:

DETAILS:

Company: The name of the company entered in the System Control file.

Clnt#: The code for the client.

Name: The name of the client.

Amount: The dollar amount owned by the holding collector.

Number: The number of accounts owned by the holding collector.

Totals: The total number and amount of accounts for all clients held by the holding collector.

Company : 99

Client Account#	Name		-----Placed----- Date	Amount	Total Balance	Client	User	Case#
Collector : BC BILL COLLECTOR								
Smart Code : 015 CONTACT								
	BEANE	JAMES	01/05/95	500.00	500.00	000057	CHE	99-942940077
Smart Code : 016 ATTEMPT								
	BEANE	JAMES	01/05/95	500.00	500.00	000057	CHE	99-942940077
Smart Code : 069 CC NO HELP								
	BEANE	JAMES	01/05/95	500.00	500.00	000057	CHE	99-942940077
	HOLMES	JAMES	01/13/95	25.00	25.00	000057	CHE	99-942940078
	JENKINS	CELESTE	01/18/95	25.00	25.00	000057	***	99-942940079
Smart Code : 070 411 NO HELP								
	HOLMES	JAMES	01/13/95	25.00	25.00	000057	CHE	99-942940078
Smart Code : 071 PULL CR								
	HOLMES	JAMES	01/13/95	25.00	25.00	000057	CHE	99-942940078
Smart Code : 072 SKIP CLOSE								
	HOLMES	JAMES	01/13/95	25.00	25.00	000057	***	99-942940078
Smart Code : 115 TEL RES - WRONG NUMBER								
	BEANE	JAMES	01/05/95	500.00	500.00	000057	CHE	99-942940077
Smart Code : 150 STEVE TEST								
	LEWIS	CECIL	01/05/95	500.00	500.00	000057	CHE	99-942940075
	JONAS	WENDY	01/05/95	50.00	50.00	000057	CHE	99-942940076
	BEANE	JAMES	01/05/95	500.00	500.00	000057	CHE	99-942940077
	HOLMES	JAMES	01/13/95	25.00	25.00	000057	CHE	99-942940078
	JENKINS	CELESTE	01/18/95	25.00	25.00	000057	CHE	99-942940079
Smart Code : 537								
	JOLSON	AL	01/20/95	100.00	100.00	000023	***	99-942940086
	LAINÉ	CLEO	01/20/95	200.00	200.00	000023	***	99-942940087
	LOUIS	KIM	01/20/95	300.00	300.00	000023	***	99-942940088

Collector Totals 3,825.00 3,825.00 from 17 account(s)

REPORT TITLE: SMART CODE AUDIT BY COLLECTOR

REPORT DESCRIPTION: Lists by collector, in Smart Code order, accounts that the smart codes were applied to. The information listed includes the client account number, debtor name, placement date and amount, account balance, client code, the UserID of the user who applied the Smart Code, the Company code and Intelec account number of that account.

This report is accessed from the Management Menu, option 7.

SELECTION OPTIONS: Special Password, (can be found in Company Information) Date Range, Smart Codes, and Client Codes - up to four individual codes or all codes; Collector Codes - up to eight individual codes or all codes may be selected.

FILES ACCESSED: Account Master, Smart Codes, Collector Master, and Notes.

DETAILS:

Company: The company number entered in the System Control file.

Client Account#: The client's account number for the debtor.

Collector: The collector code and name of the User who applied the Smart Code.

Smart Code: The Smart Code that was applied and its description.

Name: The name of the debtor.

Placed: The date and the dollar amount listed by the client.

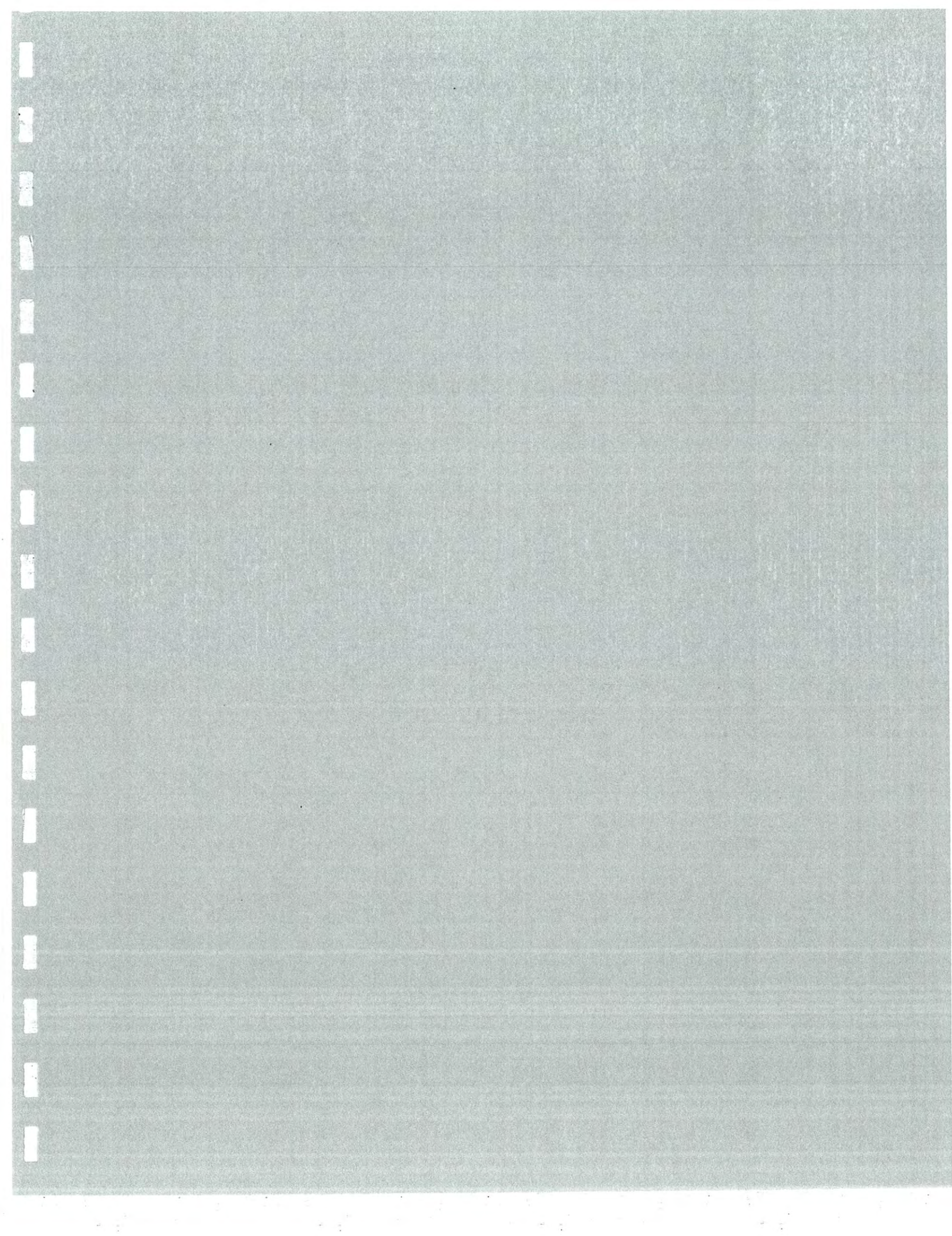
Total Balance: The total current balance of the accounts the Smart Code was applied to.

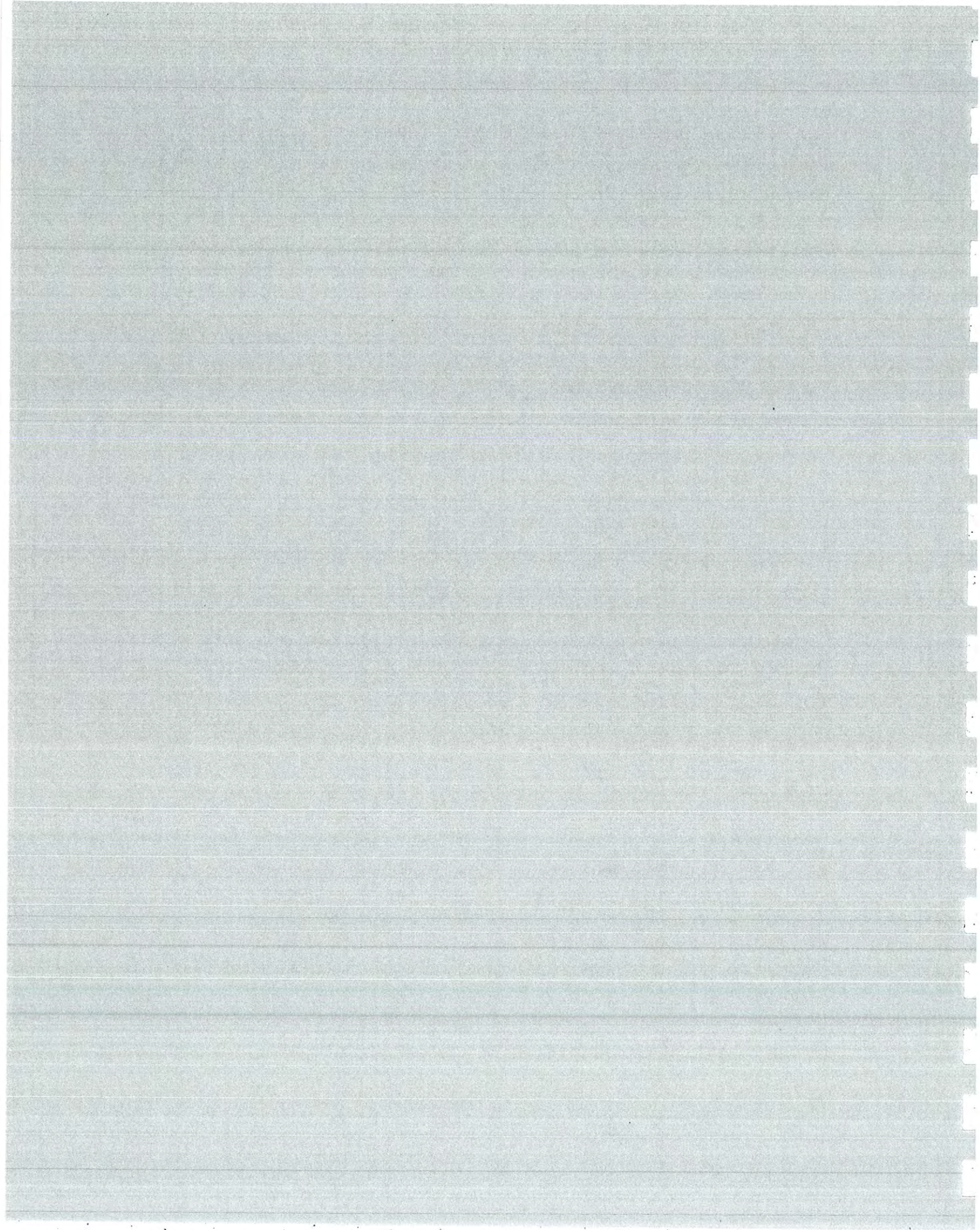
Client: The code for the client.

User: The first three characters of the UserID of the user who applied the Smart Code.

Case #: The code for the company and the number Intelec assigns to the account.

Collector Totals: The account total for all the Smart Codes applied, by collector, dollar amount listed, account balance and number of accounts listed.





OTHER REPORTS

ACCOUNT ENTRY - BATCH ERRORS FROM POSTING OPTION

CHE

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client Name	Client Number	--Entered--		--Calculated--	
		Amount	Number	Amount	Number
FREE COLLECTIONS	000056	\$1,000.00	1	\$1,000.00	1
		Pre-Collection Accounts		\$1,000.00	1
		GRAND TOTAL		\$1,000.00	1

REPORT TITLE: ACCOUNT ENTRY - BATCH ERRORS FROM POSTING OPTION

REPORT DESCRIPTION: This edit is generated at the time of account posting. It will compare batch amounts to those amounts actually entered.

This edit is generated upon exit from the Daily Operations Menu, option 3.

SELECTION OPTIONS: None, the edit is processed immediately.

FILES ACCESSED: Account Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client Name: The name of the client.

Client Number: The code for the client.

Entered: The dollar amount and number of accounts entered.

Calculated: The dollar amount and number of accounts computed from the batch amount entered.

ACCOUNT ENTRY - EDIT LIST - CHERYL

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Last Name	First Name	Address	City	Client Account#	Date	Amount	Reference
CLIENT - FREE COLLECTIONS							
P/C LINGON	SHARI	5898 MAIN ST	ALEXANDRIA		02/21/95	1000.00	1704330221
P/C SINGER	MARY	1587 MAIN ST	ALEXANDRIA		02/21/95	1000.00	1706190221
P/C JONES	APRIL	1594 MAIN ST	FALLS CHURCH		02/21/95	1000.00	1707230221

REPORT TITLE: ACCOUNT ENTRY EDIT LIST

REPORT DESCRIPTION: This report lists, by client, new business entered into the system by a user. The purpose of the report is to compare the accuracy of accounts manually keyed into the system to actual information given by the client.

This edit can be accessed from the Daily Operations Menu, option 2.

SELECTION OPTIONS: None.

FILES ACCESSED: Transaction Files, Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client: The name of the client.

Last Name: The guarantor's last name.

First Name: The guarantor's first name.

Address: The guarantor's address at the time of placement.

City: The guarantor's city.

Client Account#: The account number assigned to the guarantor by the client.

Date: The date the account was entered into the system.

Amount: The dollar value placed with the agency.

Reference: The number assigned to the account for the purpose of making adjustments to the account before posting.

ACCOUNTS TO BE LOADED FROM SMART CODE TRANSFER

CLIENT#	NAME	NUMBER	AMOUNT
99100000	ARC	2	170.00
	TOTALS	2	170.00

REPORT TITLE: ACCOUNTS TO BE LOADED FROM SMART CODE TRANSFER

REPORT DESCRIPTION: This report lists those accounts moved to another client through smart codes. It lists the total number of accounts and total dollar amount being transferred.

This report is accessed from the Daily Operations Menu, option 8.

SELECTION OPTIONS: None.

FILES ACCESSED: Account Transfer and Client Master.

DETAILS:

Client #: The code for the client.

Name: The name of the client.

Number: The total number of accounts being transferred to this client.

Amount: The total dollar amount of accounts being transferred to this client.

Totals: The total number and dollar amount of accounts being transferred for all clients.

REPORT TITLE: AUTOMATIC LINKING REPORTS - LINKED ACCOUNTS

REPORT DESCRIPTION: This report is produced automatically through the Nightly Processing and will list all accounts that have met the linking criteria and have linked with the primary account.

SELECTION OPTIONS: None, the report is produced during the Nightly.

FILES ACCESSED: Account Master.

DETAILS:

Run Date: The date the report was run.

Activity Date: The date the activity occurred.

Company: The name of the company entered in the System Control file.

Case#: The number Intelec assigns to the account.

REF#: The reference number that may be used to link accounts.

Last Name: The guarantor's last name.

First Name: The guarantor's first name.

S.S.#: The guarantor's social security number.

Client: The code for the client.

Home Phone: The guarantor's home phone.

Address: The guarantor's address.

Zip: The guarantor's zip code.

Points: The points assigned by the system based on the linking parameters.

Pri. Balance: The placed amount of the account.

Colls.: The codes for the owner and worker on the account.

REPORT TITLE: AUTOMATIC LINKING REPORTS - POSSIBLE LINKS

REPORT DESCRIPTION: This is report also prints automatically through the Nightly Processing. It will list all accounts that have come close to the linking criteria. These accounts should be checked for data entry errors.

SELECTION OPTIONS: None, the report is produced during the Nightly.

FILES ACCESSED: Account Master.

DETAILS:

Run Date: The date the report was run.

Activity Date: The date the activity occurred.

Company: The name of the company entered in the System Control file.

Case#: The number Intelec assigns to the account.

REF#: The reference number that may be used to link accounts.

Last Name: The guarantor's last name.

First Name: The guarantor's first name.

S.S.#: The guarantor's social security number.

Client: The code for the client.

Home Phone: The guarantor's home phone.

Address: The guarantor's address.

Zip: The guarantor's zip code.

Points: The points assigned by the system based on the linking parameters.

Pri. Balance: The placed amount of the account.

Colls.: The codes for the owner and worker on the account.

CASES BY DEFENDANT ATTORNEY NUMBER

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

CODE#	NAME	ADDRESS	C/S/Z	CASE#
	BRANDY JONES	1234 NOWHERE STREET	MCLEAN, VA 22102	000000010
	MARINA ABANTO	5 MAIN STREET	MIAMI BEACH, FL 33139	931530091
	ONE CARGO	6701 DEMOCRACY BLVD.	BETHESDA, MD 20817	940770213
	JAMES BAKER	555 NORTH WEST	BETHESDA, MD 20817	000000115
	FOUR CARGO	4 BUSTED BAG DR.	BETHESDA, MD 20814	940770216
	FIVE CARGO	3000 MARLOW RD.	BETHESDA, MD 20904	940770217
	CARL CASTILLO	3134 HANZI DR #D	CORPUS CHRISTI, TX 78415	931530018
	KARLA CULLIPHER	146 PRITCHARD RD	VA BEACH, VA 23452	000000490
	JAMES BAKER	1700 PENN AVE.	WASHINGTON, DC 20015	000000116
	CHARLES BAIER	5700 DEMOCRACY BV	BETHESDA, MD 20817	000000303
	PATRICIA DALEY	16602 BURKE TOWN COURT	BURKE, VA 22015	922770002
	DUCK DAFFY			941530013
	DUCK DAFFY	777 MAIN ST	ALEXANDRIA, VA 22310	942320007
	JUNIOR C BURNS	777 MAIN ST	ALEXANDRIA, VA 22310	942320006
	SMITH CINDY	1 DEM BLVD	BETHESDA, MD 20817	940220001
2222222	WENDY JOSEPH	778 MAIN ST	ALEXANDRIA, VA 22310	942320085
5555555	FRED OGILVY	2510 BYLANE ST	VIENNA, VA 22180	000000003
5555555	CESAR ABAD	254 WYE ST	VIENNA, VA 22180	000000111
5555555	BRIAN KANE	251 E. 62ND ST	HIALEAH, FL 33013	923020107
		739 GOODARD DR	VA BEACH, VA 23454	000000784

REPORT TITLE: CASES BY DEFENDANT ATTORNEY

REPORT DESCRIPTION: This report lists debtors represented by an attorney. The reported is sorted by attorney number.

This report may be accessed from the Management Menu, option 17.

SELECTION OPTIONS: None.

FILES ACCESSED: Account Master, Legal Master.

DETAILS:

Company: The name of the company listed in System Control file.

Code#: The attorney code setup in the Management Menu, option 17, Update Legal Master Files.

Name: The guarantor's name.

Address: The guarantor's address.

C/S/Z: The guarantor's city, state, and zip code.

Case#: The case number assigned by Intelec.

DEFENDANT ATTORNEY INFORMATION

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

CODE#	NAME	ADDRESS	C/S/Z	PHONE
1111111	FRANCIS F. FUENTES	BLD. 3RD SUITE 329 7381 WEST ROUNDAR	SAN FANCIS, VA 72839	703 652-62
2222222	SAM CORTEZ	8389 WEISTAIMER RD.	HOUSTON, TX. 77081	713 827-47
3333333	NANCY P. SHEFFER	8940 GRAND H. PRINTS	HOUSTON, TX. 77091	703 828-474
4444444	PETER JONES	1501 JONES WAY	BETHESDA, MD 20817	301 558-11
5555555	TONY J. BONILLA	BLD. 3RD SUITE 429 7385 CIRCULAR CT.	SAN ANTONIO, TX 72839	703 652-62

REPORT TITLE: DEFENDANT ATTORNEY INFORMATION

REPORT DESCRIPTION: This report lists the attorney representing a debtor who may or may not be in litigation with the agency. This refers to the information set up in the full legal screen. (CMD 6)

This report can be accessed from the Management Menu, option 17.

SELECTION OPTIONS: None.

FILES ACCESSED: Account Master, Legal Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Code#: The attorney code.

Name: The name of the attorney.

Address: The attorney's address.

C/S/Z: The attorney's city, state, zip code.

Phone: The attorney's phone number.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client # : 000056

Client Name : FREE COLLECTIONS

14540 MAIN ST.

WASHINGTON,

DC 20015

Case #	Name		Date Placed	Amount Placed	Age	Collec- tor	Comm%	Contact Series	Fee Code	Ret. Mail	Desc. Codes
950320001	MILLER	SEAN	02/06/95	1000.00	281	BC	.7000	01	13		2 10 81 82
950320005	FRANK	MARY	02/10/95	100.00	285	06	.7000	01	13	M	2 10
950320006	ATKINS	DAVE	02/10/95	2000.00	162	06	.3000	01	13		2 10
950320007	BANKS	SUE	02/13/95	1000.00	288	11	.7000	01	13		
950320008	MAJOR	JAMES	02/13/95	1000.00	257	02	.7000	01	13		
950320009	NICHOLS	PENNY	02/13/95	1000.00	318	12	.9000	01	13		
950320010	FRANK	MARY	02/13/95	1000.00	318	06	.9000	01	13	M	
950320011	ATKINS	DAVE	02/13/95	1000.00	288	06	.7000	01	13		
Total of				8100.00	from		8 account(s)				

REPORT TITLE: NEW BUSINESS LIST

REPORT DESCRIPTION: This report lists new accounts that have been posted to the system.

This report is accessed from the Daily Reports Menu, option 2, and the Periodic Reports Menu, option 20.

SELECTION OPTIONS: Individual Client Number or all Clients and a Placement Date Range.

FILES ACCESSED: Daily Transaction, Account Master, Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client #: The code for the client.

Client Name: The name of the client.

Case #: The number Intelec assigned to the account.

Name: The guarantor or patient last and first name, depending upon how the statement sort type is set up in the client master.

Date Placed: The date the account was listed by the client.

Amount Placed: The dollar amount listed.

Age: The age of the account at the time of placement

Collector: The owner of the account at the time the report is run.

Comm%: The commission rate on the account.

Contact Series: The contact series assigned to the account.

Fee Code: If applicable, the fee schedule code assigned to this account.

Ret. Mail: Indicates if the account has a returned mail status.

Desc. Codes: The first four (4) description on the account.

Total of: The total number and dollar amount of the accounts placed for the selected client.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.
Client # : 000056 FREE COLLECTIONS

Case #	Name	Placed	Patient/Other	Phones	Desc.Codes	Age
950320001	MILLER 669 MAIN ST ALEXANDRIA	SEAN Acct# - Other VA 22310	1000.00 POE -		2 10 81 82	281
950320005	FRANK 111 MAIN ST SPFLD	MARY Acct# - Other VA 222310	100.00 POE -		2 10	285
950320006	ATKINS 10000 MAIN ST ALEXANDRIA	DAVE Acct# - Other VA 22310	2000.00 POE -		2 10	162
950320007	BANKS 587 MAIN ST ALEXANDRIA	SUE Acct# - Other CHECK NOTES VA 22310	1000.00 POE -			288
950320008	MAJOR 1047 MAIN ST FAIRFAX	JAMES Acct# - Other VA 22311	1000.00 POE -			257
950320009	NICHOLS 1598 MAIN ST ALEXANDRIA	PENNY Acct# - Other VA 22310	1000.00 POE -			318
950320010	FRANK 111 MAIN ST SPFLD	MARY Acct# - Other VA 222310	1000.00 POE -			318
950320011	ATKINS 10000 MAIN ST ALEXANDRIA	DAVE Acct# - Other VA 22310	1000.00 POE -			288
Total of			8100.00 from	8	account(s)	

REPORT TITLE: NEW BUSINESS LIST - DETAIL

REPORT DESCRIPTION: This report gives a detailed listing of new accounts entered into the system. Some additional information includes debtor's address, place of employment, and telephone numbers.

This report is accessed from the Daily Reports Menu, option 3.

SELECTION OPTIONS: One or all Clients and Placement Date Range.

FILES ACCESSED:

DETAILS: Daily Transaction, Account Master, Client Master

Company: The name of the company entered in the System Control file.

Client #: The code and name for the client.

Case #: The number Intelec assigns to the account.

Name: The guarantor or patient last and first name, depending upon how the statement sort type is set up in the client master.

Placed: The dollar amount listed.

Patient/Other: The information in the account field designated Patient (L/F) (medical client), Reason (bad check client) or Other, depending upon the type of client.

Phones: The home and work telephone numbers listed on the account.

Desc. Codes: Any description codes placed on the account.

Age: The age of the account at the time it was listed (the days between the placement date and the last transaction date).

Acct#: The client's account number for the debtor.

POE: The name of the guarantor's place of employment.

The guarantor's address

Other: The first three lines of Notes from the reusable note area of the account.

Total of: The aggregate value and quantity of accounts placed for collections.

PAYMENT TRANSACTION EDIT

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

UserID : CHER

Date	Case#	Debtor Name	Client	Codes	Amount	Credit	Comm.%	Tran#	CLS-C/S	Warning
02/17/95	942320021	CRISS C	ARC	71 P	50.00-			50018	9	
02/17/95	942320044	SMITH J	ARC	72 P	78.00-			50008	9	
02/17/95	942320050	EDOUARD M	ARC	21 P	50.00-			50016	9	
02/17/95	942320055	BAER N	RIVERSIDE HOSPITAL	71 P	50.00-			50007	9	
02/17/95	942320061	PAUL G	ARC	72 P	100.00-			50019	9	
02/17/95	950320012	PETERS F	ABC BICYCLE	01 P	50.00			50009	9	
				01 P	100.00			50001	9	
								BALANCE	125.00	OVERPMT
02/17/95	950320013	PETTERSON T	ABC BICYCLE	01 P	50.00			50003	9	
				01 P	65.00			50010	9	
								BALANCE	125.00	OVERPMT
02/17/95	950320014	RYAN P	ABC BICYCLE	01 P	45.00			50011	9	
				01 P	75.00			50002	9	
								BALANCE	125.00	OVERPMT
02/17/95	950320015	RYAN, II. P	ABC BICYCLE	01 P	50.00			50012	4 9	
								BALANCE	6.25	OVERPMT
02/17/95	950320016	LEWIS C	RIVERSIDE HOSPITAL	02 P	50.00			50017	0	
				02 P	160.00			50004	0	
02/17/95	950320017	MILLER S	RIVERSIDE HOSPITAL	CASH ADJUSTMENT 60.00						
				02 P	75.00			50013	0	
				02 P	275.00			50005	0	
				02 4	25.00			50005	0	
				02 4	25.00			50013	0	
								BALANCE	1,027.50	OVERPMT
02/17/95	950320018	MORHAIM F	Q-MEDICAL CENTER	11 P	82.00			50014	0	
				11 P	100.00			50006	0	
02/17/95	950320019	LAINÉ C	BANGOR PC3	11 P	500.00			50015	0Y	
								BALANCE	200.00	OVERPMT
TOTAL FOR PAID AGENCY		1,045.00								

REPORT TITLE: PAYMENT TRANSACTION EDIT

REPORT DESCRIPTION: Three edits may be generated when entering payments. The first lists payments for the day, the second summarizes transactions by payment code, and the third lists payments by entry order. The Payment Transaction Edit tracks, by case, payments entered for the current day. The purpose is to compare the accuracy of payments entered into the system.

This report is generated upon exit from the Payment Transaction Menu, option 1.

SELECTION OPTIONS: None, the report is processed immediately.

FILES ACCESSED: Payment Master, Account Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Date: The current date.

Case#: The number Intelc assigns to the account.

Debtor Name: The name of the debtor.

Client: The name of the client.

Codes: The payment code and the balance type used to post a payment.

Amount: The dollar amount applied to the account.

Credit: The person to receive credit for the payment. *(Note: This field will remain blank unless the collector to receive credit has been overridden.)*

Comm.%: The commission rate generated from the payment. *(Note: This field will remain blank unless the commission rate has been overridden.)*

Tran#: The transaction number of the payment.

CLS: The close code generated from the payment.

C/S: The C/S denotes what sequence the account resides in the Contact Series.

Warning: This field will signal an overpayment has been generated on the transaction.

PAYMENT TRANSACTION LIST (ENTRY ORDER)

UserID : CHER

Date	Case#	Debtor Name	Client	Codes	Amount	Credit	Comm.%	Tran#	Client Ref	Adj
02/17/95	99-950320012	PETERS F	ABC BICYCLE	01	100.00			50001		
02/17/95	99-950320014	RYAN P	ABC BICYCLE	01	75.00			50002		
02/17/95	99-950320013	PETTERSON T	ABC BICYCLE	01	50.00			50003		
02/17/95	99-950320016	LEWIS C	RIVERSIDE HOSPITAL	02	160.00			50004		
02/17/95	99-950320017	MILLER S	RIVERSIDE HOSPITAL	02	300.00			50005		
02/17/95	99-950320018	MORHAIM F	Q-MEDICAL CENTER	11	100.00			50006		
02/17/95	99-942320055	BAER N	RIVERSIDE HOSPITAL	71 P	50.00-			50007		
02/17/95	99-942320044	SMITH J	ARC	72 P	78.00-			50008		
02/17/95	99-950320012	PETERS F	ABC BICYCLE	01	50.00			50009		
02/17/95	99-950320013	PETTERSON T	ABC BICYCLE	01	65.00			50010		
02/17/95	99-950320014	RYAN P	ABC BICYCLE	01	45.00			50011		
02/17/95	99-950320015	RYAN, II. P	ABC BICYCLE	01	50.00			50012		
02/17/95	99-950320017	MILLER S	RIVERSIDE HOSPITAL	02	100.00			50013		
02/17/95	99-950320018	MORHAIM F	Q-MEDICAL CENTER	11	82.00			50014		
02/17/95	99-950320019	LAINÉ C	BANGOR PC3	11	500.00			50015		
02/17/95	99-942320050	EDOUARD M	ARC	21 P	50.00-			50016		
02/17/95	99-950320016	LEWIS C	RIVERSIDE HOSPITAL	02	50.00			50017		
02/17/95	99-942320021	CRISS C	ARC	71 P	50.00-			50018		
02/17/95	99-942320061	PAUL G	ARC	72 P	100.00-			50019		

NUMBER OF TRANSACTIONS 19

REPORT TITLE: PAYMENT TRANSACTION LIST (ENTRY ORDER)

REPORT DESCRIPTION: The Payment Transaction List tracks payments in the order in which the payment was entered for the day. The purpose is to compare the accuracy of payments entered into the system.

This report is generated upon exit from the Payment Transaction Menu, option 1.

SELECTION OPTIONS: None, the report is processed immediately.

FILES ACCESSED: Payment Master, Account Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Date: The current date.

Case#: The two-digit company code and number Intelec assigns to the account.

Debtor Name: The guarantor's last name and first initial.

Client: The name of the client.

Codes: The payment code and the balance type used to post a payment.

Amount: The dollar amount applied to the account.

Credit: The person to receive credit for the payment. *(Note: This field will remain blank unless the collector to receive credit has been overridden.)*

Comm. %: The commission rate generated from the payment. *(Note: This field will remain blank unless the commission rate has been overridden.)*

Tran#: The transaction number of the payment.

Client Ref: A client defined number used to track the payment. *(Note: This number will also appear on the Client's Statement.)*

Adj: Any balance adjustment posted to the account.

NUMBER OF TRANSACTIONS: The total quantity of payments entered into the system.

SALESMAN COMPARISON REPORT-SUMMARY

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Salesman	----Active-----		-----New Business-----		----Yearly-----		----Payments-----		----Commission---	
	Amount	Number	Amount	Number	Amount	Number	Monthly	Yearly	Monthly	Yearly
No Salesman	12042437	113	36250	54	94185	67	24841	27215	12171	12791
B JOE SMITH	123118	680	3545	1	3545	1	2304	14232	1092	4346
01 QUANTRAX SALES PERS	30136892	225	30500	73	32654	81	6366	6824	1411	1559
10 GINA GEOFF	50932	71	3725	15	5880	19	810	5387	84	1211
20 ALLAN ALDEN	114137	63	0	0	0	0	446	4445	156	2120

REPORT TITLE: SALESMAN COMPARISON

REPORT DESCRIPTION: A report, by salesman, that summarizes active accounts, new business, payments, commissions, etc., for each client the salesman is assigned to. The report uses statistical information from the Client Master file. This report should be run before the Month-End Reset has been run.

This report is accessed from Periodic Report Menu, option 5, the Month-End and Year-End Processing Menus, option 1.

SELECTION OPTIONS: Sort by Client Name or Client Number.

FILES ACCESSED: Client Master, Placement History.

DETAILS:

Company: The name of the company entered in the System Control file.

Salesman Name: The name of the salesman.

Active: The total dollar amount and number of active accounts associated with that salesman.

New Business - Monthly: The total amount and number of accounts listed month-to-date. (New business information is obtained from the placement history, and does not include accounts "Remove from Placement").

New Business - Yearly: The total amount and number of accounts listed year-to-date.

Payments - Monthly: The total dollar amount collected month-to-date.

Payments - Yearly: The total dollar amount collected year-to-date.

Commission - Monthly: The total fees earned month-to-date.

Commission - Yearly: The total fees earned year-to-date.

TRANSACTION SUMMARY

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

UserID :CHER

	Amount
Paid To Agency	1,045.00
Paid To Client	682.00
Total Payments	1,727.00
Overpayments to Agency	.00
Overpayments to Client	.00
Total of Overpayments	.00
Returned Checks (Agency)	50.00-
Returned Checks (Client)	.00
Client Payments	.00
Balance Adjustments	.00
Increase Balance/Bill Client	.00
Cash Adjustments	60.00
Total Cash	985.00

REPORT TITLE: TRANSACTION SUMMARY

REPORT DESCRIPTION: This edit summarizes by payment code, the transactions for the payment batch.

This report is generated upon exit from the Payment Transaction Menu, option 1.

SELECTION OPTIONS: None, the report is processed immediately.

FILES ACCESSED: Payment Master, Account Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Paid to Agency: Totals from payment codes 01 and 02 (does not include NSF's).

Paid to Client: Totals from payment code 11 (does not include NSF's).

Total Payments: Sum of paid to agency and paid to client.

Overpayments to Agency: Totals from payment code 03.

Overpayments to Client: Totals from payment code 13.

Total Overpayments: Sum of Overpayments to Agency and Client.

Returned Checks (Agency): Totals from payment code 21.

Returned Checks (Client): Totals from payment code 31.

Client Payments: Totals from payment code 51.

Balance Adjustments: Totals from payment codes 41-49.

Increase Balance/Bill Client: Totals from payment code 59.

Cash Adjustments: Total Cash Adjustment portion of Payment codes 01 and 02. Cash Adjustment normally refers to that portion of a payment retained as commission by an agent, such as, an attorney or other agency.

Total Cash: Total from Payment codes 01, 02, 03 and 51, less any Cash Adjustments.

PAYMENT REPORTS

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Case#	Last Name	Primary Balance	----- Secondary Balances -----					Client #	Last Pmt.	
									Date	Type
000000005	JONES	10.05-	.00	.00	.00	.00	.00	000001	01/23/95	03
			.00	.00	.00	.00	.00			
000000113	JONES	90.65-	6.30	2.00	.00	.00	.00		01/30/95	01
			.00	.00	.00	.00	.00			
923020026	CASTILLO	23.35-	.00	.00	.00	.00	.00		01/10/95	03
			.00	.00	.00	.00	.00			
923020062	MESSA	48.00-	.00	.00	.00	.00	.00		02/02/95	03
			.00	.00	.00	.00	.00			
923020067	LUNA	35.30-	.00	.00	.00	.00	.00		01/30/95	03
			.00	.00	.00	.00	.00			
923020209	RICH	45.00-	.00	.00	.00	.00	.00		02/02/95	03
			.00	.00	.00	.00	.00			
000000010	JONES	15.24	.00	25.00-	2.00	.00	.00	000005	01/23/95	61
			.00	.00	.00	.00	.00			
942940089	SNYDER	25.00-	.00	.00	.00	.00	.00	000024	01/30/95	03
			.00	.00	.00	.00	.00			
942940059	KUDER	425.00	.00	.00	.00	20.00-	.00	000056	01/10/95	03
			.00	.00	.00	.00	.00			
942940136	LINKS	375.00-	.00	.00	.00	.00	.00		01/30/95	01
			.00	.00	.00	.00	.00			
942940145	KNIGHT	742.37	.00	.00	.00	25.00-	.00		02/15/95	01
			.00	.00	.00	.00	.00			
942940146	JONES	575.93	.00	.00	.00	25.00-	.00		02/15/95	01
			.00	.00	.00	.00	.00			
942940147	JONES	575.84	.00	.00	.00	25.00-	.00		02/15/95	01
			.00	.00	.00	.00	.00			
942940154	TAYLOR	1,000.00-	.00	.00	.00	.00	.00		02/10/95	03
			.00	.00	.00	.00	.00			
942940158	LEWIS	850.00	.00	.00	.00	25.00-	.00		01/30/95	03
			.00	.00	.00	.00	.00			
	TOTALS	1,532.03	6.30	23.00-	2.00	120.00-	.00			
			.00	.00	.00	.00	.00			

REPORT TITLE: CREDIT BALANCE REPORT

REPORT DESCRIPTION: This report lists all cases that have a credit amount in the primary balance or any of the secondary balances.

This report is accessed from the Payment Transaction Menu, option 20.

SELECTION OPTIONS: None, report is immediately processed.

FILES ACCESSED: Account Master, Client Master, and Payment Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Case #: The number Intelec assigned to the account.

Last Name: The guarantor's last name.

Primary Balance: The primary balance of the account.

Secondary Balances: The balance of each of secondary balance Types 1 through 10.

Client#: The code for the client.

Last Payment Date: The date a payment was last posted to this account.

Last Payment Type: The payment code of the last payment posted to this account.

Totals: The aggregate value of each balance type.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Case#	Name		Date	Client	Bal.	Payment	Commission	Rate	Cash Adj	Lgl	Credit	User
01 PAID AGENCY												
942940145	KNIGHT	PAUL	02/16/95	000056	P	98.58	69.01	70.00	.00		11	CHER
942940146	JONES	PAUL	02/16/95	000056	P	75.73	53.01	70.00	.00		11	CHER
942940147	JONES	PAUL	02/16/95	000056	P	75.69	22.71	30.00	.00		11	CHER
942940147	JONES	PAUL	02/16/95	000056	P	160.00	48.00	30.00	.00		11	CHER
000000111	OGILVY	FRED	02/16/95	000001	P	250.00	112.50	45.00	.00	Y	L1	CHER
000000111	OGILVY	FRED	02/16/95	000001	P	600.00	270.00	45.00	.00	Y	L1	CHER
02 PAID AGENCY (FWD)												
942940148	JONES	P.	02/16/95	000056	P	55.00	38.50	70.00	.00		11	CHER
03 OVERPAYMENT TO AGCY.												
942940149	YOUNG	JUDY	02/16/95	000056	P	100.00	.00	30.00	.00		11	CHER
11 PAID CLIENT												
942940150	POTTER	JOHN	02/16/95	000002	P	75.00	37.50	50.00	.00		11	CHER
942940152	HALL	SUE	02/16/95	000056	P	60.00	42.00	70.00	.00		BC	CHER
21 RETURN CHECK-AGENCY												
942320089	JUDY	GARLAND	02/16/95	000056	P	50.00-	25.00-	50.00	.00		01	CHER
31 RETURN CHECK-CLIENT												
942320090	LISA	MARIE	02/16/95	000056	P	75.00-	22.50-	30.00	.00		01	CHER
51 CLIENT PAYMENT												
FREE COLLECTIONS												
			02/16/95	000056		300.00-	.00	30.00			01	CHER
57 DUE FROM CLIENT												
FREE COLLECTIONS												
			02/16/95	000056		500.00-	.00	30.00			01	CHER
61 FWD.AGENCY COMM. DUE												
942320089	JUDY	GARLAND	02/16/95	000101	P	50.00-	20.00-	40.00	.00		01	CHER
942940150	POTTER	JOHN	02/16/95	000010	P	75.00	22.50	30.00	.00		11	CHER
71 OVERPMT.REFUND (CLT)												
942320090	LISA	MARIE	02/16/95	000056	P	60.00-	.00	.00	.00		HC	CHER
72 OVERPMT.REFUND (DEB)												
942320065	GREEN	DANIEL	02/16/95	100000	P	75.00-	.00	.00	.00		HC	CHER

REPORT TITLE: DAILY PAYMENT DETAIL LIST (1)

REPORT DESCRIPTION: This report will print a list of all payment transactions posted for the day. There are two reports generated when this option is selected. The first report displays individual payment transactions for the day. The second report displays the totals for the different types of payment transactions. This report may also be requested for a time period. See option 13, Payment Reports for a Period.

This report may be accessed from the Payment Transaction Menu, option 5.

SELECTION OPTIONS: None, report is immediately processed.

FILES ACCESSED: Daily Transactions, Company, Account Master, Client Master and Payment Codes

DETAILS:

Company: The name of the company entered in the System Control file.

Case#: The number Intelec assigned to the account.

Name: The guarantor of the account.

Date: The payment date.

Client: The code for the client who turned over the accounts for collection.

Bal.: The type of balance which the payment has been applied.

Payment: The amount of the payment.

Commission: The fee earned from the payment.

Rate: The percentage of commissions on the debtor's account.

Cash Adj: This normally refers to that portion of a payment retained as commission by an agent, such as, an attorney or other agency.

Legal: A "Y" will appear in this column if the payment was applied to an account that is currently assigned to a collector who is defined as legal.

Credit: The person(s) who received credit for the payment.

User: The person that posted the payment.

PAYMENT SUMMARY

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

1) Analysis by Balance Type

	----Paid To Agency----		----Paid To Client----		--From Legal Accounts--	
	Amount	Commission	Amount	Commission	Amount	Commission
PRIMARY	1,265.00	588.73	60.00	57.00	850.00	382.50
INTEREST	.00	.00	.00	.00	.00	.00
TOTALS	1,265.00	588.73	60.00	57.00	850.00	382.50

2) Analysis by Type of Payment

	Amount	Commission
Paid To Agency	1,315.00	613.73
Paid To Client	135.00	79.50
Total Payments	1,450.00	693.23
Overpayments to Agency	100.00	N/A
Overpayments to Client	.00	N/A
Total of Overpayments	100.00	N/A
Returned Checks (Agency)	50.00-	25.00-
Returned Checks (Client)	75.00-	22.50-
Client Payments	300.00-	N/A
Balance Adjustments	.00	N/A
Increase Balance/Bill Client	.00	N/A
Forwarded Account Commission Due	2.50	N/A
Cash Adjustments	.00	N/A
TOTAL CASH	1,115.00	N/A
Payment Code 54 - Commission Due	.00	N/A
Payment Code 55 - Charges Due	.00	N/A
Payment Code 56 - Per-Account Charges	.00	N/A
Payment Code 57 - Due from Client	500.00-	N/A
Payment Code 58 - Due from Client	.00	N/A
Payment Code 71 - Refund to Client	60.00-	N/A
Payment Code 72 - Refund to Debtor	75.00-	N/A
Payment Code 73 - Overpayment Adj.	.00	N/A

REPORT TITLE: DAILY PAYMENT SUMMARY

REPORT DESCRIPTION: This report analyzes payment transactions processed for the current day. This report may also be selected for a specific time frame. See option 13, Payment Reports for a Period.

This report is accessed from Payment Transaction Menu, option 6.

SELECTION OPTIONS: None, report is immediately processed.

FILES ACCESSED: Daily Transactions, Company, and Balance Types.

DETAILS:

Company: The name of the company entered in the System Control file.

1) Analysis by Balance Type: a breakdown of payment transactions Paid to Agency, Paid to Client and From Legal Accounts, by the balance types defined in the System Controls. This includes reversals and NSF's.

Paid to Agency: The dollar amount paid to the agency and the commissions generated from those payments.

Paid to Client: The dollar amount paid to the client and the commissions generated from those payments.

From Legal Accounts: The dollar amount paid to the client or agency and the commissions generated from those payments for legal accounts. The commission amounts are also included in the Paid to Agency and Paid to Client columns.

TOTALS: The totals of the above fields.

2) Analysis by Type of Payment: a breakdown of dollar amounts received and commissions earned by payments types, regardless of balance types.

Paid to Agency: Totals from payment codes 01 and 02 (does not include NSF's).

Paid to Client: Totals from payment code 11 (does not include NSF's).

Total Payments: Sum of paid to agency and paid to client.

Overpayments to Agency: Totals from payment code 03.

Overpayments to Client: Totals from payment code 13.

Total Overpayments: Sum of Overpayments to Agency and Client.

Returned Checks (Agency): Totals from payment code 21.

Returned Checks (Client): Totals from payment code 31.

Client Payments: Totals from payment code 51

Balance Adjustments: Totals from payment codes 41-49

Increase Balance/Bill Client: Totals from payment code 59

Forwarded Account Commission Due: The amount due to or retained by an agent on a forwarded account.

Cash Adjustments: Total Cash Adjustment portion of Payment codes 01 and 02. Cash Adjustment normally refers to that portion of a payment retained as commission by an agent, such as, an attorney or other agency.

Total Cash: Total from Payment codes 01, 02, 03 and 51, less any Cash Adjustments.

Payment Codes 54-58 and 71-72: A brief description and total for each payment code (on a separate line for each).

PAYMENTS BY COLLECTOR

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Collector : 11 CHERYL HAMOCKS

Case #	Debtor Name	Payment		Bal. Type	-----Agency-----		-----Employee-----		---PIF---		Spl Client	
		Date	Pay Type		Payment	Commission	Payment	Commission	1st	(Y)		
942940148	JONES	P	02/16/95	PAID TO AGENCY	P	55.00	38.50	55.00	38.50			000056
942940146	JONES	P	02/16/95	PAID TO AGENCY	P	75.73	53.01	75.73	53.01			000056
942940147	JONES	P	02/16/95	PAID TO AGENCY	P	75.69	22.71	75.69	22.71			000056
942940147	JONES	P	02/16/95	PAID TO AGENCY	P	160.00	48.00	160.00	48.00			000056
942940145	KNIGHT	P	02/16/95	PAID TO AGENCY	P	98.58	69.01	98.58	69.01			000056
942940150	POTTER	J	02/16/95	PAID TO CLIENT	P	75.00	37.50	75.00	37.50			000002
942940150	POTTER	J	02/16/95	* FWD.AGENCY *	P	75.00	22.50	75.00	22.50-			000002
TOTAL WITHOUT FWD.AGENCY								540.00	268.73	0	0	
FWD.AGENCY TOTAL								75.00	22.50-	0	0	
NON-REPORTABLE PAYMENTS								.00	.00			
MONTH-TO-DATE TOTALS								7116.67	2228.13			

REPORT TITLE: DAILY PAYMENTS BY COLLECTOR (STANDARD)

REPORT DESCRIPTION: This report analyzes, by collector, payment transactions processed for the current day.

This report is accessed from Payment Transaction Menu, option 8.

SELECTION OPTIONS: The following report types: (1) standard; (2) no commissions, with payment arrangement information and link information; (3) graph for payments; and (4) graph for commissions.

FILES ACCESSED: Daily Transactions, Company and Collector Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Collector: The user's code and name.

Case #: The number Intelec assigned to the account.

Debtor Name: The last name and first initial of the guarantor of the account.

Payment Date: The date the transaction was posted.

Pay Type: The name of the payment code.

Bal Type: Th Primary, Interest, or Secondary Balance in which a payment has been applied.

Agency: The dollar amount paid to the agency by the debtor and the commissions generated.

Employee - Payment: The dollar amount the collector will receive credit for collecting. *Please note that this amount can vary from the Agency amount if the account has a split collector.*

Employee - Commission: Fees earned from payment to the collector. *Please note that this amount can vary from the Agency amount if the credit was split.*

PIF - 1st: a "Y" indicates the account was paid in full with the first payment.

PIF - (Y): a "Y" indicates the account was paid in full.

Spl.: a "Y" indicates a split collector payment.

Client: The code for the client.

Total Without Fwd. Agency: Totals of all transactions, excluding payment code 61.

Fwd. Agency Total: Totals for payment code 61 (negative commissions indicate amounts being paid out).

Non-Reportable Payments: Any of the balance type payments that will not appear on the client's statement.
Payment Codes 54-58 and 71-72: A brief description and total for each payment code (on a separate line for each).

Month-To-Date Totals: The total payments and commissions generated by the collector.

PAYMENTS BY COLLECTOR

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Collector : 11 CHERYL HAMOCKS

Case #	Debtor Name	Payment		Bal. Type	Agency Payment	Employee Payment	---PIF---		Spl Client	P/Ar	Linked		
		Date	Pay Type				1st	(Y)			Balance	QCat	
942940148	JONES	P	02/16/95	PAID TO AGENCY	P	55.00	55.00			000056		620.00	
942940146	JONES	P	02/16/95	PAID TO AGENCY	P	75.73	75.73			000056		1409.14	
942940147	JONES	P	02/16/95	PAID TO AGENCY	P	75.69	75.69			000056		1409.14	
942940147	JONES	P	02/16/95	PAID TO AGENCY	P	160.00	160.00			000056		1409.14	
942940145	KNIGHT	P	02/16/95	PAID TO AGENCY	P	98.58	98.58			000056		1409.14	
942940150	POTTER	J	02/16/95	PAID TO CLIENT	P	75.00	75.00			000002		819.00	
942940150	POTTER	J	02/16/95	* FWD.AGENCY *	P	75.00	75.00			000002		819.00	
TOTAL WITHOUT FWD.AGENCY						540.00		0	0				
FWD.AGENCY TOTAL						75.00		0	0				
NON-REPORTABLE PAYMENTS						.00							

REPORT TITLE: DAILY PAYMENTS BY COLLECTOR (NO COMMISSIONS)

REPORT DESCRIPTION: This report analyzes, by collector, payment transactions processed for the current day. This report tracks those accounts with payment arrangements, linked balances, and Qcat codes.

This report is accessed from Payment Transaction Menu, option 8,2.

SELECTION OPTIONS: The following report types: (1) standard; (2) no commissions, with payment arrangement information and link information; (3) graph for payments; and (4) graph for commissions.

FILES ACCESSED: Daily Transactions, Company and Collector Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Collector: The user's code and name.

Case #: The number Intelec assigned to the account.

Debtor Name: The last name and first initial of the guarantor of the account.

Payment Date: The date the transaction was posted.

Pay Type: The name of the payment code.

Agency Payment: The dollar amount paid to the agency by the debtor and the commissions generated.

Employee - Payment: The dollar amount the collector will receive credit for collecting. *Please note that this amount can vary from the Agency amount if the account has a split collector.*

PIF - 1st: a "Y" indicates the account was paid in full with the first payment.

PIF - (Y): a "Y" indicates the account was paid in full.

Spl: a "Y" indicates a split collector payment.

Client: The code for the client.

P/Ar: A "Y" in this field will denote an account is in a payment arrangement.

Linked Balance: The linked balance amount currently due on the account.

QCat: The category the account resides in.

Total Without Fwd. Agency: Totals of all transactions, excluding payment code 61.

Fwd. Agency Total: Totals for payment code 61 (negative commissions indicate amounts being paid out).

Non-Reportable Payments: Any of the balance type payments that will not appear on the client's statement.

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Debtor Name	Case#	Client Name	Bal.Type	Pay Type	Amount	Commission	Balance
OGILVY	F 000000111	RIVERSIDE HOSPITAL	PRIMARY	Paid to Agency	250.00	112.50	540.25
OGILVY	F 000000111	RIVERSIDE HOSPITAL		Paid to Agency	600.00	270.00	540.25
Total for Balance Type PRIMARY					850.00	382.50	
Final Totals					850.00	382.50	

REPORT TITLE: DAILY LEGAL PAYMENTS

REPORT DESCRIPTION: This report will print a list of the payments received from legal accounts for the day.

This report is accessed from the Payment Transaction Menu, option 9,1.

SELECTION OPTIONS: None, the report is processed immediately.

DETAILS:

FILES ACCESSED: Daily Transactions, Company, Balance Types, Account Master and Client Master.

Company: The name of the company entered in the System Control file.

Debtor Name: The last name and first initial of the guarantor of the account.

Case #: The number Intelec assigned to the account.

Client Name: The name of the client.

Bal.Type: The balance type the payment to which a payment has been applied.

Pay Type: The payment code description.

Amount: The dollar amount received from the guarantor.

Commission: Fees earned from guarantor payments.

Balance: The total balance on the account.

Total for Balance Type: The amount and commission totals for each balance type.

Final Totals: The amount and commission totals for all payments received.

LEGAL PAYMENTS BY CLIENT FROM 02/16/95 TO 02/16/95

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Case#	Debtor Name	Balance Type	Code	Payment	Balance					
Client : 000001 RIVERSIDE HOSPITAL										
000000111	FRED	OGILVY	PRINCIPAL	01	250.00	540.25				
000000111	FRED	OGILVY	PRINCIPAL	01	600.00	540.25				
Sub-Total	PRINCIPAL Filing fee	Bal 2	Bal 3	Service Chg	Bal 5	Bal 6	Bal 7	Bal 8	TOTAL	
	850.00								850.00	
Totals	850.00								850.00	

REPORT TITLE: LEGAL PAYMENTS BY CLIENT

REPORT DESCRIPTION: This report lists individual debtor payment transactions, by client, processed for a specified time period.

This report is accessed from the Payment Transaction Menu, option 9,3.

SELECTION OPTIONS: Date Range.

DETAILS:

FILES ACCESSED: Payment Master, Account Master, Client Master, Company and Balance Types.

Company: The name of the company entered in the System Control file.

Case#: The number Intelec assigned to the account.

Debtor Name: The last and first name of the guarantor on the account.

Balance Type: The balance type to which the payment was applied.

Code: The payment code used when entering this payment.

Payment: The dollar amount received from the debtor.

Balance: The total balance on the account at the time the report is requested.

Client: The client's name and code.

Sub-Totals: The totals of each balance type for each client.

Totals: The totals of each balance type for all clients.

REPORT TITLE: LEGAL PAYMENTS BY COLLECTOR

REPORT DESCRIPTION: This report lists individual debtor payment transactions, by collector, processed for a specified time period.

This report is accessed from the Payment Transaction Menu, option 9,2.

SELECTION OPTIONS: Date Range.

DETAILS:

FILES ACCESSED: Payment Master, Account Master, Collector Master, Company and Balance Types.

Company: The name of the company entered in the System Control file.

Case#: The number Intelec assigned to the account.

Principal: The portion of the payment that was applied to the principal balance.

Secondary Balance Types: A heading for each of the secondary balances defined in the System Controls will print on this report, along with any portion of the payment that was applied to any of these secondary balance types.

Interest: The portion of the payment that was applied to the interest.

Total: Total dollar amount received from the debtor.

Collector: The collector code and name of the owner (or split collector) on the account at the time the payment is entered.

Sub-Totals: The totals of each balance type, by collector.

Totals: The totals of each balance type.

LIST OF CHECKS TO BE PRESENTED

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Link #	Last Name	First Name	Entered	To be		Check #	Amount
				Presented			
000000010	JONES	BRANDY	02/03/95	02/15/95		0000012	\$75.00
000000010	JONES	BRANDY	02/03/95	02/15/95		0000013	\$75.00
942940146	JONES	PAUL	02/03/95	02/10/95		0000001	\$75.00
942940146	JONES	PAUL	02/03/95	02/10/95		0000002	\$53.56
942940146	JONES	PAUL	02/03/95	02/15/95		0000003	\$25.00
942940153	HALL	SUE	02/03/95	02/15/95		0000010	\$25.00
942940153	HALL	SUE	02/03/95	02/15/95		0000011	\$50.00
942940155	JOHNSON	LARRY	02/03/95	02/15/95		0000009	\$60.00

REPORT TITLE: LIST CHECKS TO BE PRESENTED

REPORT DESCRIPTION: This report lists postdated checks ready to be presented based on presentation dates at the time the checks were entered. This list should be used to enter the payments for those debtors.

This report is accessed from the Payment Transaction Menu, option 12.

SELECTION OPTIONS: None. Report is processed immediately.

FILES ACCESSED: Account Master, Daily Transaction File.

DETAILS:

Company: The name of the company entered in the System Control file.

Link#: The debtor primary account number.

Last Name: The debtor's last name.

First Name: The debtor's first name.

Entered: The date the check was entered into the system.

To be Presented: The date the check is to be presented for payment.

Check#: The check sequence number.

Amount: The dollar value of the check to be presented.

PAYMENT ANALYSIS FROM 02/15/95 TO 02/17/95

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Date	Code 01	Code 02	Code 03	Code 51	Cash	Code 11	Code 21	Code 71	Code 72
02/15/95	130.00	340.00	160.00	1100.00	1630.00	775.00	350.00-	.00	.00
02/16/95	1260.00	55.00	100.00	300.00-	1115.00	135.00	50.00-	60.00-	75.00-
TOTALS :	1390.00	395.00	260.00	800.00	2745.00	910.00	400.00-	60.00-	75.00-

REPORT TITLE: PAYMENT ANALYSIS (By Date With Cash)

REPORT DESCRIPTION: This report analyzes payments based on payment codes.

This report can be accessed from the Payment Transaction Menu, option 13,3.

SELECTION OPTIONS: Payment Date Range, Payment Codes. You may select up to nine Payment Codes.

FILES ACCESSED: Payment Master File.

DETAILS:

Company: The name of the company entered in the System Control file.

Date: The date the payment was posted to the system.

Code: The payment code used to apply the payment.

Cash: The total daily dollar amount of cash posted to each payment code.

Totals: The total value of payments by code and cash posted for the payment date range.

PAYMENT DETAIL LISTING FROM 02/14/95 TO 02/17/95

Company : IQU OWE-IT COLLECTIONS SERVICES, INC.
 Client : 000056 FREE COLLECTIONS

PAYMENT CODES : 01 02 11 21 51 71 72

BALANCE CODES : P 4 I

Case#	Debtor Name	Payment Date	Payment Amount	Commission	Comm Rate	Pmt. Code	Adj. Code	Balance Type	Credit	Cash Adj.
942940145	PAUL KNIGHT	02/15/95	11.32	7.92	70.00	01		Primary	11	
942940145	PAUL KNIGHT	02/15/95	37.72	26.40	70.00	01		Primary	11	
942940146	PAUL JONES	02/15/95	9.34	6.54	70.00	01		Primary	11	
942940146	PAUL JONES	02/15/95	31.14	21.80	70.00	01		Primary	11	
942940147	PAUL JONES	02/15/95	9.34	2.80	30.00	01		Primary	11	
942940147	PAUL JONES	02/15/95	31.14	9.34	30.00	01		Primary	11	
942940152	SUE HALL	02/15/95	100.00	50.00	50.00	02		Primary	BC	100.00
942940153	SUE HALL	02/15/95	75.00	37.50	50.00	02		Primary	BC	
942940153	SUE HALL	02/15/95	25.00	.00	.00	02		Service Chg	BC	
942940149	JUDY YOUNG	02/15/95	475.00	142.50	30.00	11		Primary	11	
942940145	PAUL KNIGHT	02/15/95	50.00-	35.00-	70.00	21		Primary	11	
942940152	SUE HALL	02/15/95	300.00-	210.00-	70.00	21		Primary	BC	
Client	000056	02/15/95	600.00	.00		51	1			
Client	000056	02/15/95	500.00	.00		51	0			
942940145	PAUL KNIGHT	02/16/95	98.58	69.01	70.00	01		Primary	11	
942940146	PAUL JONES	02/16/95	75.73	53.01	70.00	01		Primary	11	
942940147	PAUL JONES	02/16/95	75.69	22.71	30.00	01		Primary	11	
942940147	PAUL JONES	02/16/95	160.00	48.00	30.00	01		Primary	11	
942940148	P. JONES	02/16/95	55.00	38.50	70.00	02		Primary	11	
942940152	SUE HALL	02/16/95	60.00	42.00	70.00	11		Primary	BC	
942320089	GARLAND JUDY	02/16/95	50.00-	25.00-	50.00	21		Primary	01	
Client	000056	02/16/95	300.00-	.00		51	0			
942320090	MARIE LISA	02/16/95	60.00-	.00	.00	71		Primary	HC	
Totals for Client			1670.00	308.03						

REPORT TITLE: PAYMENT DETAIL LISTING (Sort by Client)

REPORT DESCRIPTION: This report lists payments by client for a user defined period.

The report may be accessed from Payment Transaction Menu, option 13,5.

SELECTION OPTIONS: Payment Date Range, Balance Codes, and Payment Codes. You may select up to four balance codes or all and up to eight or all payment codes.

FILES ACCESSED: Daily Payment Transaction file, Account Master, and Client Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client: The name and code for the client being analyzed.

Payment Codes: The selected payment codes.

Balance Codes: The selected balance codes.

Case#: The system assigned debtor number.

Debtor Name: The guarantor's name.

Payment Date: The date the payment was posted to the debtor's account.

Payment Amount: The dollar amount of the payment.

Commission: The dollar fee charged to the client for collecting on the account.

Commission Rate: The percentage of the payment eligible for commission.

Payment Code: The code used to describe what type of payment being applied to the debtors' account.

Adjustment Code: A user defined code used to modify the payment. (*Note: The adjustment code has been applied against the specified payment code and balance type.*)

Balance Type: The Primary, Interest, or secondary balances the payment was applied against.

Credit: The collector to receive credit for the payment.

Cash Adjustment: The dollar modification associated with the adjustment code that was applied.

Totals for Client: The gross payments and commissions received for named client.

PAYMENT DETAIL LISTING FROM 02/14/95 TO 02/17/95

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

PAYMENT CODES : 01 02 21 11 51 57 71 72

BALANCE CODES : P 4 I

Case#	Debtor Name		Payment Date	Payment Amount	Commission	Comm Rate	Pmt. Code	Adj. Code	Balance Type	Credit	Cash Adj.
00000111	FRED	OGILVY	02/16/95	250.00	112.50	45.00	01		Primary	L1	
00000111	FRED	OGILVY	02/16/95	600.00	270.00	45.00	01		Primary	L1	
942940145	PAUL	KNIGHT	02/15/95	11.32	7.92	70.00	01		Primary	11	
942940145	PAUL	KNIGHT	02/15/95	37.72	26.40	70.00	01		Primary	11	
942940145	PAUL	KNIGHT	02/16/95	98.58	69.01	70.00	01		Primary	11	
942940146	PAUL	JONES	02/15/95	9.34	6.54	70.00	01		Primary	11	
942940146	PAUL	JONES	02/15/95	31.14	21.80	70.00	01		Primary	11	
942940146	PAUL	JONES	02/16/95	75.73	53.01	70.00	01		Primary	11	
942940147	PAUL	JONES	02/15/95	9.34	2.80	30.00	01		Primary	11	
942940147	PAUL	JONES	02/15/95	31.14	9.34	30.00	01		Primary	11	
942940147	PAUL	JONES	02/16/95	75.69	22.71	30.00	01		Primary	11	
942940147	PAUL	JONES	02/16/95	160.00	48.00	30.00	01		Primary	11	
Totals for Type 01				1390.00	650.03						
923020013	BRIAN	POTTER	02/15/95	25.00	11.25	45.00	02		Primary	BC	
942940148	P.	JONES	02/16/95	55.00	38.50	70.00	02		Primary	11	
942940150	JOHN	POTTER	02/15/95	100.00	50.00	50.00	02		Primary	11	
942940152	SUE	HALL	02/15/95	100.00	50.00	50.00	02		Primary	BC	100.00
942940153	SUE	HALL	02/15/95	75.00	37.50	50.00	02		Primary	BC	
942940153	SUE	HALL	02/15/95	25.00	.00	.00	02		Service Chg	BC	
Totals for Type 02				380.00	187.25						
942940149	JUDY	YOUNG	02/15/95	475.00	142.50	30.00	11		Primary	11	
942940150	JOHN	POTTER	02/15/95	300.00	150.00	50.00	11		Primary	11	
942940150	JOHN	POTTER	02/16/95	75.00	37.50	50.00	11		Primary	11	
942940152	SUE	HALL	02/16/95	60.00	42.00	70.00	11		Primary	BC	
Totals for Type 11				910.00	372.00						
942320089	GARLAND	JUDY	02/16/95	50.00-	25.00-	50.00	21		Primary	01	
942940145	PAUL	KNIGHT	02/15/95	50.00-	35.00-	70.00	21		Primary	11	
942940152	SUE	HALL	02/15/95	300.00-	210.00-	70.00	21		Primary	BC	
Totals for Type 21				400.00-	270.00-						
Client	000056		02/15/95	600.00	.00		51	1			
Client	000056		02/15/95	500.00	.00		51	0			
Client	000056		02/16/95	300.00-	.00		51	0			
Totals for Type 51				800.00	.00						
Client	100000		02/15/95	950.00-	.00		57	0			
Client	000056		02/16/95	500.00-	.00		57	3			
Totals for Type 57				1450.00-	.00						
942320090	MARIE	LISA	02/16/95	60.00-	.00	.00	71		Primary	HC	

REPORT TITLE: PAYMENT DETAIL (Sort by Payment Code)

REPORT DESCRIPTION: This report lists all payment information applicable to the debtors account. The report is sorted by payment code.

This report is accessed from the Payment Transaction Menu, option 13,2.

SELECTION OPTIONS: Payment Date Range, up to eight Payment Codes or all codes if blank, and up to four Balance Codes or all if blank.

FILES ACCESSED: Account Master, Payment Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Payment Codes: The selected payment codes.

Balance Codes: The selected balance codes.

Case#: The system number assigned to the debtor.

Debtor Name: Guarantors' name.

Payment Date: The day the payment was applied to the debtors' account.

Payment Amount: The dollar value of the payment.

Commission: The dollar fee obtained from collecting a payment on the account.

Commission Rate: The percentage used to calculate the amount charged to the client.

Payment Code: The payment standard applied to the account.

Adjustment Code: A user defined standard to allow payment corrections to made to an account to the specified balance type.

Balance Type: Reflects the Primary, Interest, or secondary balance type the payment was applied to.

Credit: The collector to receive credit.

Cash Adjustment: A portion of the payment retained as commission by an agent, such as an attorney or other agency.

PAYMENTS BY CLIENT FROM 02/15/95 TO 02/17/95

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Client	----Paid To Agency----		----Paid To Client----		--From Legal Accounts--	
	Amount	Commission	Amount	Commission	Amount	Commission
000001 RIVERSIDE HOSPITAL	850.00	382.50	.00	.00	850.00	382.50
000056 FREE COLLECTIONS	395.00	123.53	261.50	102.45	.00	.00
TOTALS	1,245.00	506.03	261.50	102.45	850.00	382.50

REPORT TITLE: PAYMENTS BY CLIENT FOR A PERIOD

REPORT DESCRIPTION: This report compares payments by listing all clients for a specified period of time.

This report can be accessed from Payment Transaction Menu, option 14.

SELECTION OPTIONS: Payment Date Range.

FILES ACCESSED: Daily Transaction, Client Master, Legal Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Client: The name of the client found in the Client Master.

Paid to Agency: The dollar value collected and the fees generated from the payments.

Paid to Client: The dollar value collected and the fees generated from the payments.

From Legal Accounts: The total dollar value and fees collected from legal accounts.

Totals: The total value of payments posted by each of the three categories.

PAYMENTS BY COLLECTOR FROM 02/14/95 TO 02/17/95

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Collector : 11 CHERYL HAMOCKS

Case#	Debtor Name	Payment		Bal. Type	-----Agency-----		-----Employee-----		----PIF----			Client	
		Date	Pay Type		Payment	Commission	Payment	Commission	1st	(Y)	Spl		
942940148	JONES	P	02/16/95	PAID TO AGENCY	P	55.00	38.50	55.00	38.50				000056
942940146	JONES	P	02/15/95	PAID TO AGENCY	P	9.34	6.54	9.34	6.54				000056
942940146	JONES	P	02/15/95	PAID TO AGENCY	P	31.14	21.80	31.14	21.80				000056
942940147	JONES	P	02/15/95	PAID TO AGENCY	P	9.34	2.80	9.34	2.80				000056
942940147	JONES	P	02/15/95	PAID TO AGENCY	P	31.14	9.34	31.14	9.34				000056
942940146	JONES	P	02/16/95	PAID TO AGENCY	P	75.73	53.01	75.73	53.01				000056
942940147	JONES	P	02/16/95	PAID TO AGENCY	P	75.69	22.71	75.69	22.71				000056
942940145	KNIGHT	P	02/15/95	PAID TO AGENCY	P	160.00	48.00	160.00	48.00				000056
942940145	KNIGHT	P	02/15/95	PAID TO AGENCY	P	11.32	7.92	11.32	7.92				000056
942940145	KNIGHT	P	02/15/95	PAID TO AGENCY	P	37.72	26.40	37.72	26.40				000056
942940145	KNIGHT	P	02/15/95	NSF TO AGENCY	P	50.00-	35.00-	50.00-	35.00-				000056
942940145	KNIGHT	P	02/16/95	PAID TO AGENCY	P	98.58	69.01	98.58	69.01				000056
942940150	POTTER	J	02/15/95	PAID TO AGENCY	P	100.00	50.00	100.00	50.00				000002
942940150	POTTER	J	02/15/95	PAID TO CLIENT	P	300.00	150.00	300.00	150.00				000002
942940150	POTTER	J	02/15/95	* FWD.AGENCY *	P	300.00	90.00	300.00	90.00-				000002
942940150	POTTER	J	02/16/95	PAID TO CLIENT	P	75.00	37.50	75.00	37.50				000002
942940150	POTTER	J	02/16/95	* FWD.AGENCY *	P	75.00	22.50	75.00	22.50-				000002
942940149	YOUNG	J	02/15/95	PAID TO CLIENT	P	475.00	142.50	475.00	142.50				000002
942940149	YOUNG	J	02/15/95	NSF TO CLIENT	P	198.50-	59.55-	198.50-	59.55-			Y	000056
													000056
TOTAL WITHOUT FWD.AGENCY								1296.50	591.48				
FWD.AGENCY TOTAL								375.00	112.50-				
NON-REPORTABLE PAYMENTS								.00	.00				

REPORT TITLE: PAYMENTS BY COLLECTOR FOR A PERIOD

REPORT DESCRIPTION: This report analyzes, by collector, payment transactions processed for a user defined time period.

This report is accessed from Payment Transaction Menu, option 15.

SELECTION OPTIONS: Payment Date Range and up to four or all Collector Codes.

FILES ACCESSED: Daily Transactions, Company and Collector Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Collector: The user's code and name.

Case #: The number Intelec assigned to the account.

Debtor Name: The last name and first initial of the guarantor of the account.

Payment Date: The date the transaction was posted.

Pay Type: The name of the payment code.

Bal. Type: The balance to which the payment was applied.

Agency: The dollar amount paid to the agency by the debtor and the commissions generated.

Employee - Payment: The dollar amount the collector will receive credit for collecting. *Please note that this amount can vary from the Agency amount if the account has a split collector.*

Employee - Commission: Fees earned from payment to the collector. *Please note that this amount can vary from the Agency amount if the credit was split.*

PIF - 1st: a "Y" indicates the account was paid in full with the first payment.

PIF - (Y): a "Y" indicates the account was paid in full.

Spl: a "Y" indicates a split collector payment.

Client: The code for the client.

Total Without Fwd. Agency: Totals of all transactions, excluding payment code 61.

Fwd. Agency Total: Totals for payment code 61 (negative commissions indicate amounts being paid out).

Non-Reportable Payments: Any of the balance type payments that will not appear on the client's statement.

Date : 2/17/95 14:03:45

PAYMENT SUMMARY BY CLIENT FROM 02/15/95 TO 02/17/95

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Payment Codes : 01 02 11 21 51 71 72

Balance Codes : P 4

Client	Payment Amount	Commission
Payment Code : 01 PAID AGENCY		
000001 RIVERSIDE HOSPITAL	850.00	382.50
000056 FREE COLLECTIONS	540.00	267.53
Totals for Payment Code 01	1390.00	650.03
Payment Code : 02 PAID AGENCY (FWD)		
000002 GENERAL HOSPITAL	125.00	61.25
000056 FREE COLLECTIONS	255.00	126.00
Totals for Payment Code 02	380.00	187.25
Payment Code : 11 PAID CLIENT		
000002 GENERAL HOSPITAL	375.00	187.50
000056 FREE COLLECTIONS	535.00	184.50
Totals for Payment Code 11	910.00	372.00
Payment Code : 21 RETURN CHECK-AGENCY		
000056 FREE COLLECTIONS	400.00-	270.00-
Totals for Payment Code 21	400.00-	270.00-
Payment Code : 51 CLIENT PAYMENT		
000056 FREE COLLECTIONS	800.00	.00
Totals for Payment Code 51	800.00	.00
Payment Code : 71 OVERPMT.REFUND (CLT)		
000056 FREE COLLECTIONS	60.00-	.00
Totals for Payment Code 71	60.00-	.00
Payment Code : 72 OVERPMT.REFUND (DEB)		
100000 ARC	75.00-	.00
Totals for Payment Code 72	75.00-	.00

REPORT TITLE: PAYMENT BY TYPE AND CLIENT (Summary Report)

REPORT DESCRIPTION: This report tracks debtor payments by client for a user defined period.
This report may be accessed from the Payment Transaction Menu, option 13,6.

SELECTION OPTIONS: Payment Date Range, up to eight or all Payment Codes, and up to four or all Balance Codes.

FILES ACCESSED: Daily Payment Transaction, Client Master.

DETAILS:

Company: The name of the company entered in System Controls.

Payment Codes: The selected payment codes used for the payment transaction.

Balance Codes: The selected balance code.

Client: The client name and code entered in the Client Master.

Payment Code: The payment code associated with the payment received and the type of payment code.

Payment Amount: The dollar amount of the payment.

Commission: The dollar fee received from the payment.

Totals for Payment Code: The gross payment and the commission for the stated code.

e : 02/17/95 14:03:44

PAYMENT SUMMARY FROM 02/15/95 TO 02/17/95

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Analysis by Balance Type

	----Paid To Agency----		----Paid To Client----		--From Legal Accounts--	
	Amount	Commission	Amount	Commission	Amount	Commission
PRIMARY	1,345.00	567.28	636.50	289.95	850.00	382.50
INTEREST	.00	.00	.00	.00	.00	.00
Filing fee	15.00	.00	.00	.00	.00	.00
Service Chg	25.00	.00	.00	.00	.00	.00
TOTALS	1,385.00	567.28	636.50	289.95	850.00	382.50

2) Analysis by Type of Payment

	Amount	Commission
Paid To Agency	1,785.00	837.28
Paid To Client	910.00	372.00
Total Payments	2,695.00	1,209.28
Overpayments to Agency	260.00	N/A
Overpayments to Client	125.00	N/A
Total of Overpayments	385.00	N/A
Returned Checks (Agency)	400.00-	270.00-
Returned Checks (Client)	273.50-	82.05-
Client Payments	800.00	N/A
Balance Adjustments	.00	N/A
Increase Balance/Bill Client	.00	N/A
Forwarded Account Commission Due	92.50	N/A
Cash Adjustments	100.00	N/A
Total Cash	2,745.00	N/A
Payment Code 54 - Commission Due	.00	N/A
Payment Code 55 - Charges Due	.00	N/A
Payment Code 56 - Per-Account Charges	.00	N/A
Payment Code 57 - Due from Client	1,450.00-	N/A
Payment Code 58 - Due from Client	.00	N/A
Payment Code 71 - Refund to Client	60.00-	N/A
Payment Code 72 - Refund to Debtor	75.00-	N/A
Payment Code 73 - Overpayment Adj.	.00	N/A

REPORT TITLE: PAYMENT SUMMARY

REPORT DESCRIPTION: This report analyzes payment transactions processed for a user specified time frame. The report duplicates the information found on the Daily Payment Summary.

This report is accessed from Payment Transaction Menu, option 13,1.

SELECTION OPTIONS: Payment Date Range.

FILES ACCESSED: Daily Transactions, Company, and Balance Types.

DETAILS:

Company: The name of the company entered in the System Control file.

1) Analysis by Balance Type: a breakdown of payment transactions Paid to Agency, Paid to Client and From Legal Accounts, by the balance types defined in the System Controls. This includes reversals and NSF's.

Paid to Agency: The dollar amount paid to the agency and the commissions generated from those payments.

Paid to Client: The dollar amount paid to the client and the commissions generated from those payments.

From Legal Accounts: The dollar amount paid to the client or agency and the commissions generated from those payments for legal accounts. The commission amounts are also included in the Paid to Agency and Paid to Client columns.

TOTALS: The totals from the above fields.

2) Analysis by Type of Payment: a breakdown of dollar amounts received and commissions earned by payments types, regardless of balance types.

Paid to Agency: Totals from payment codes 01 and 02 (does not include NSF's).

Paid to Client: Totals from payment code 11 (does not include NSF's).

Total Payments: Sum of paid to agency and paid to client.

Overpayments to Agency: Totals from payment code 03.

Overpayments to Client: Totals from payment code 13.

Total Overpayments: Sum of Overpayments to Agency and Client.

Returned Checks (Agency): Totals from payment code 21.

Returned Checks (Client): Totals from payment code 31.

Client Payments: Totals from payment code 51

Balance Adjustments: Totals from payment codes 41-49

Increase Balance/Bill Client: Totals from payment code 59

Forwarded Account Commission Due: Total commission due to a forwarding agent.

Cash Adjustments: Total Cash Adjustment portion of Payment codes 01 and 02. Cash Adjustment normally refers to that portion of a payment retained as commission by an agent, such as, an attorney or other agency.

Total Cash: Total from Payment codes 01, 02, 03 and 51, less any Cash Adjustments.

Payment Codes 54-58 and 71-72: A brief description and total for each payment code (on a separate line for each).

Date : 02/17/95 14:06:15

P/D CHECKS ENTERED BETWEEN 02/01/95 AND 02/17/95

Company : IOU OWE-IT COLLECTIONS SERVICES, INC.

Name		Entered	Amount	Present On	Link#
JONES	BRANDY	02/17/95	50.00	02/20/95	000000010
JONES	PAUL	02/17/95	75.00	02/20/95	942940146
JONES	PAUL	02/03/95	25.00	03/15/95	942940146
HALL	SUE	02/17/95	60.00	03/15/95	942940153
JONES	PAUL	02/03/95	25.00	04/15/95	942940146
HALL	SUE	02/17/95	60.00	04/15/95	942940153
JONES	PAUL	02/03/95	25.00	05/15/95	942940146
HALL	SUE	02/17/95	60.00	05/15/95	942940153
JONES	PAUL	02/03/95	25.00	06/15/95	942940146
HALL	SUE	02/17/95	60.00	06/15/95	942940153
JONES	PAUL	02/03/95	25.00	07/15/95	942940146

Total of 490.00 from 11 check(s)

REPORT TITLE: POST DATED CHECKS BY ENTRY DATE

REPORT DESCRIPTION: This report lists checks that have been entered into the system but have not been posted as a payment. This report can be used to verify post dated checks entered for the day.

This report may be accessed from the Payment Transaction Menu, option 16.

SELECTION OPTIONS: Entry Date Range.

FILES ACCESSED: Daily Transaction File, Account Master.

DETAILS:

Company: The name of the company entered in the System Control file.

Name: The debtor's name.

Entered: The date the check was entered into the system.

Amount: The dollar value of the check.

Present On: The date the check will be applied to the debtor's account.

Link#: The number Intelec assigned to the account.

Total: The total value of checks and their quantity entered into the system.

