

Description Codes – Designates important information regarding an account and which smart code actions can be based on.

- Allows you to make decisions with Smart Codes
- Allows the collector to view important information about the account by using a function key

A screenshot of a terminal window with a light blue background. At the top right, the text 'Description code' is underlined. Below it, the prompt 'Select one of the following Options -' is displayed. A numbered list follows: '1. Description code' and '2. Description code group'. Below the list, the text 'Option' is followed by a small square box. At the bottom left, there is a blue button labeled 'F7-Cancel'. At the bottom center, the text 'Press ENTER to Continue' is displayed.

Description code

Select one of the following Options -

1. Description code
2. Description code group

Option

F7-Cancel Press ENTER to Continue



Description Codes – Designates important information regarding an account

- The Description Code can have different meanings for the Status and Close reports
- You can designate whether a user can apply or remove the Description Code
- You can designate whether the system should remove the Description Code when all Description Code fields are populated on the account
- You can control whether the Description Code duplicates to linked accounts
- You can control access to certain accounts by setting up a warning message

Description Codes

Company name IOU OWE-IT COLLECT SERVICES, INC. RMEx
 Code 01

Description

Description for status report

Description for close report

Can not be added by user (Y)

Can not be removed by user (Y)

Do not duplicate on links (N)

Do NOT remove if new code is to be added to account and all codes are used (Y)

Payments allowed (N=No)

Special warning message ----->
 (User will need special authority for access)

F1-New Selection F3-Search F7-Exit

Delete 'D'



Description Code Group – Allows you to remove several Description Codes at a time

- Like Description Codes can be removed with one Smart Code

Description Code Group

Company name IOU OWE-IT COLLECT SERVICES, INC. RMEEx
Group code NEW

Description

Description code

01	02	03	04						