

ANALYZING ACCOUNT PROCESSING QUEUE - SEPTEMBER 17, 2012

## Template File to start you document:

http://www.quantrax.com/kb/DocTemplates/DoucmentationTemplate.docx

Use *Styles* to ensure you are using correct font, size, styles:

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the accounts in the queue. Use it to view the total numbers, amounts, percentages of an account queue for a collector; including the *Unit yield* for the batch, which is a very important factor in analysis.

NOTE: To use this option you need to have the RMEx 2 environment

## Click icon to listen to the benefits of using Analyzing Account Processing Queue

## To Add Sound:

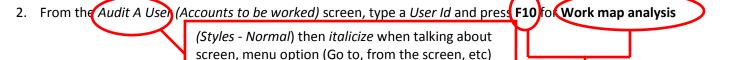
When creating your recording SAVE as MP3 not .WAV file and put it on FTP Site

- For text (Use Styles HeaderPg1)
- Save headphone graphic (Add headphone graphic in front of text
- Once you open it *Right-click* then do *Save Picture As* <u>http://www.quantrax.com/kb/DocTemplates/RecordHeadphonesIcon.png</u>
- Use Insert > Picture to place graphic in this document
- Add link for record LATER not in Word (when making .PDF file), instructions: <u>http://www.quantrax.com/kb/DocTemplates/AddSoundToPDF.pdf</u>

To use Analyze Account Processing Queue: --- (Styles - Norm

(Styles - Normal) then **bold** 

1. (Styles - Normal) From the RMEx Main Menu select Management menu, then select Smart Code/User audit options and then select Audit a user (to be worked)



*(Styles - Normal*) then **bold** selecting menu option, Function Key or ENTER

RMExDefault - Windows Internet Explorer
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Elle Edit View Favorites Iools Help
Favorites 🦉 RMExDefault
ENTER ATTN Audit A User (Accounts to be worked) PAGEUP PAGEUN User ID DEBBIE
EXIT     Type of processing       HELP     Type of processing       CALENDAR     QCat       EVENTS     Time frame   OR Client code Date placed
<ol> <li>Broken promises</li> <li>Dated follow-up</li> <li>New business</li> <li>Accounts with work phones</li> <li>Accounts with home phones only</li> <li>No phones</li> <li>Hot accounts</li> <li>Non-collector accounts</li> </ol> Starting record number
F2-Work map F3-Number worked F7 Exit F10-Work map analysis
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